



Burnham-on-Sea & Highbridge Town Council

Mayor: Cllr. Bill Hancock
Town Clerk: Tatiana Cant

The Old Courthouse
Jaycroft Road
Burnham-on-Sea
Somerset TA8 1LE

01278 788088
townclerk@burnham-highbridge-tc.gov.uk

Town Projects Committee

Minutes of the meeting held on Monday 21st January 2019 at 6.30pm in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea

Present: Cllrs: Michael Clarke (Chair), Peter Clayton, Phil Harvey and Nick Tolley and Bill Hancock (Ex-officio).

In attendance: Tatiana Cant: Town Clerk, Sam Winter: Town Clerk, Lorna Brewer: Admin Officer, 2 members of the public, 13 representatives from local businesses, 3 representatives from the press

01/19/TPC Presentation of Plastic Free awards

Cllr Hancock presented certificates to local businesses who had become Plastic Free Champions by eliminating at least three types of single use plastic and substituting more environmentally friendly materials.

02/19/TPC Apologies and Declarations of Interest:

Apologies were received and accepted from Cllr Martin Cox, (health), Katie Lawson (health) Janet Keen (family)

There were no declarations of interest or dispensations granted.

Public Speaking

There were no speakers registered

03/19/TPC Action List

Members NOTED the Action List. Outstanding items would be discussed in the meeting.

04/19/TPC Junior Civic Awards

Cllr Tolley reported that planning for this event was progressing well. The date of the event would be confirmed at the next meeting. February would be too soon to hold the event as there was already a Civic event planned in that month and not enough time to spend on organising the event efficiently. All sponsors were still keen to support the event.

ACTION Clerk to investigate a suitable date in the Civic calendar.

05/19/TPC Bunting arrangements for Burnham-on-Sea High Street

Members considered the report and welcomed the re-use of old flags. It was AGREED to string the bunting across the street, rather than along the pavements. It was AGREED to set up a working party to include the Chamber of Trade to make the

Signed by Chairman Date

necessary arrangements including communicating with traders and property owners for permission to attach the bunting to brackets fixed to buildings.

ACTION Cllrs Tolley and Clayton would liaise with the Burnham Chamber of Trade.

06/19/TPC Legacy for a Public Clock

Cllr Clarke tabled an example of a double faced clock that he suggested be fixed to the beach warden's hut at the top of the jetty on the Esplanade. Members AGREED that the town crest be incorporated on the clock faces and a small plaque be mounted on the wall below the clock with an explanation of the legacy. Cllr Clayton PROPOSED the clock be ordered and members AGREED subject to finalising the exact design and costings.

ACTION Sedgemoor District Council to be asked for permission to attach the clock to their property. Finalise clock design and costings.

07/19/TPC Vacancy Rates in town centre businesses

Members NOTED the springboard report which showed that the number of vacant premises in the town centre had continued to rise in particular since last summer, and was now higher than the regional and national levels. It was suggested that landlords of vacant properties could be approached to brighten up their blank shop windows by displaying art or pictures. It was felt that further support from Sedgemoor would be helpful.

08/19/TPC Somerset County Council consultation on Parish Paths

The Somerset County Council consultation on Parish Paths was considered and it was noted that a response was required by the end of January. It may be possible to appoint a Parish Path Liaison Officer and use the SCC resources to complete this work. It was AGREED to ask if Cllr Janet Keen may have time to respond to the consultation.

09/19/TPC Audit of Sedgemoor's Play Areas

The council had been asked to complete an audit of play equipment in the parish and it was AGREED to set up a working party comprising members: Cllrs Clayton, Tolley and Weavell to carry this out.

ACTION Carry out survey of play areas and respond to survey. Deadline 1st March 2019

Cllr Clarke thanked Tatiana Cant, Town Clerk for her work during the last two years and wished her well for her new post and the future.

There being no further business the Chairman closed the meeting at 19.15hrs.

Signed by Chairman Date