

Minutes of the Town Projects Committee meeting held on Monday 19th January 2015 at 6pm in the Old Courthouse, Jaycroft Road, Burnham-on-Sea.

Present: Cllr Nicholls (Acting Chairman), Cllr Mrs Burge, Cllr Miss Parkin, Cllr Young
Mrs D Emery – Town Clerk, Mrs L Williams – Deputy Town Clerk
Beverley Milner-Simonds – Town Centre Manager (TCM)

1/15/TPC Apologies and Declarations of Interest
Cllr Hancock (prior engagement, Cllr Jones (family),
There were no declarations of interest
Cllr Ms Lawson was not present

2/15/TPC Tesco 106 Project

The Clerk informed members that unfortunately there was a delay in delivery from Broxap, that was outside our control. Delivery now expected by 28th Jan and the work to install was scheduled beginning of February.

The Town Centre Manager read her report to members (see attached). Items covered on the report were:

Street works

- Hanging Baskets
- Bunting
- Notice Boards on posts
- Cycle Racks

Policies and Procedures

- Banners – the designs had been approved

Visual Improvements

- Roller Shutters
- Shop Front Grants
- Hanging Baskets
- Planters
- You are here boards
- CLOCK is now working

Cllr Clarke joined the meeting at 6.15pm and took the Chair

Public Relations

- 3rd Newsletter published
- A brand for Burnham – Vintage Burnham

ACTION Members agreed that the TCM should pursue this idea further

Public Notice Boards

- Agreements on locations
- Board measurements completed

Events

- Meeting held with events managers on 5.1.2015

Miscellaneous

- Boards & Conservation area
- Parking – opposite Nationwide, use as 2 bays with a 1 hour parking restriction, and introduction of 'no loading' restriction outside Bet Fred / Lloyds/Abbott & Frost in College St; this would mean that Blue Badge holders would no longer be able to park there.

ACTION Members agreed that suggested parking restrictions be applied for.

The Clerk informed members that all information concerning the Tesco Project was put on the Town Council's website including all monies that have been spent and committed. The balance carried forward at the beginning of January was £73,789.86. The figures also show how much had been drawn down this year from Sedgemoor.

Members considered the request from a business in the High Street for compensation for disturbance to their business during installation work of the electric feeder box. The Clerk informed members that Paul Martin had visited all businesses in close proximity before and during the works asking for comments, but no complaints were made at the time. There were not any unexpected disturbances or prolonged order of works to this job.

RECOMMENDATION Members recommended that no compensation be paid that the Clerk was asked to write to the business accordingly.

- Members considered the Town Centres Managers request for membership to the Association of Town Centre Managers.
- The cost to join was £549 per annum and the TCM felt that one year's membership would give her access to current research in the industry as well as opportunities to network with other Town Centre Managers.
- She reminded members that whilst she was well qualified, she had not held a post as TC manager before
- The Clerk said the Town Council belonged to SALC for advice to the Town Council and SLCC for training and advice to Clerks.

ACTION Members wished this matter to be decided by full council and asked the Clerk to make it an agenda item for the Town Council meeting on 2nd February.

3/15/TPC Request for a dog bin in Caxton Drive area, Highbridge

There was money available in budget, costs for a bin & concrete base £248.55 + £10 per week to empty
Proposed Cllr Clarke and seconded Cllr Mrs Burge that a dog bin is purchased & installed, also that the bin along Marine Drive is replaced

RECOMMENDATION 2 dog bins are provided, 1 in Highbridge location & 1 replaced in Burnham.

4/15/TPC To Present Cups and certificates to the winners of the Christmas Light Competition

Cllr Nicholls & Cllr Burge were pleased to see more entries this year, however whilst going around the towns commented on how many houses were wonderfully decorated, particularly in Highbridge, but had not entered. The Clerk informed members that it was advertised in the Residents guide and on the website, there was also an article on Burnham-on-sea.com, and encouraged members to promote the competition whenever possible.

Deputy Mayor, Cllr Davey presented the cups & gave certificates to the winners.

5/15/TPC Date of the next meeting was Noted as Monday 9th March 2015

The meeting closed at 6.50pm