

**Minutes of the Town Projects Committee meeting held on Monday 14<sup>th</sup> March 2016 at 7pm in the Old Courthouse, Jaycroft Road, Burnham-on-Sea.**

Present: Cllr Young (Chairman), Cllr Burridge-Clayton, Cllr Ms Lawson, Cllr Parkes, Cllr Mrs Ripley, Cllr Tolley, Mrs D Emery – Town Clerk, Mrs L Williams – Deputy Town Clerk, Beverley Milner Simonds – Town Centre Manager (TCM)

Public speaking Time

Members NOTED the comments from Mrs Milner Simmons, who spoke as a resident of the Town

- Members were asked if they would consider granting a nominal amount to communities who were holding a street party in celebration of the Queen's 90th birthday.

Members thought this was potentially a great idea especially as the council would be supporting community cohesion. This item would be further discussed at item 9. on the agenda – when the council was to consider whether to do anything in celebration of the Queen's Birthday as per the Clerks report.

8/16/TPC Apologies and Declarations of Interest

Apologies were received and accepted from Cllr Cox (work)

There were no declarations of interest

9/16/TPC Tesco 106 Project

3.1 Electric Pillar – members reviewed the existing usage and agreed that the hire fee is waived for all events but a refundable deposit is maintained at £25. Members did not want to see a blanket ban on using a generator in the events area. Cllr Burridge-Clayton PROPOSED and Cllr Tolley seconded and all **AGREED** that upon application for a road closure of this area, each event should be considered and encouraged to use the electricity unit. Road closure applications go through the Planning Committee.

3.2 Members considered the report on Heritage Open Days. It was **AGREED** that the TCM should apply to join the scheme for 2016 and work with local heritage groups and if successful to hand over the event in future years for these groups to continue.

3.3 Members considered the report on Merchandising Workshops for traders. The TCM clarified that this would be open to all traders to apply, including charity shops, and that 75% of the shops in town were independents. Members **AGREED** to cap the workshops to 3 hours irrespective if the take up was below 20 shops. However, if there was a greater demand then members would like to revisit this project.

3.4 Members NOTED the Project Plan for Coastal Communities Team. There was concern that the Town Council would not be able to deliver some of the objectives and that they were heavily reliant on SDC & SCC. The TCM said that external funding would need to be sought to enable delivery.

3.5 Members NOTED the Clerks update on the accounts. The funding had all been drawn from SDC and that there was sufficient funding once the VAT had been repaid to the account to spend the budgeted amounts for all projects.

10/16/TPC Members NOTED the letter from Steve Watts at SCC regarding the process and timescale in removing double yellow lines in Springfield Road.

11/16/TPC The Clerk gave a verbal update on the next edition of the Town's Guide.

- To be published by the end of June
- Changes are being done in-house, new photos, updating some editorials, one or two new editorials
- The draft Town Guide would be brought to this committee at the end of May

12/16/TPC Members received a verbal update from the Clerk on the Firework Display for 2016.

- High tide was at 16:30 therefore a trolley would be required
- £7,000 was in budget for the fireworks, but extras would be required .e.g. PA system, hire of trolley, Marshalls, first aid etc
- Donations from business' would be sought, as in other years

It was PROPOSED by Cllr Burridge-Clayton SECONDED by Cllr Parkes and all **AGREED** that the Town Council would organise a Firework Display for 2016

13/16/TPC The Chair invited Mrs Popham to the table. Members NOTED the progress of the Railway Heritage group.

- Planning has been received for the platform board and sign post
- A planning request has been put in for an information board
- The change of road name has been approved as Old Station Approach
- Have been unsuccessful with the application to the Heritage Lottery – they didn't like the words 'no-man's land' on the application. A notice had been put in the newspaper regarding land ownership & as no-one has come forward this has resolved the matter regarding planning consent. It was suggested that with that in place it may be worth trying again for the Lottery Grant

Members supported the project and **AGREED** that the group be asked to re-apply for the £10K grant

14/16/TPC Members received a verbal update form the Clerk on the ATM machine in the High St.

- The ATM is not the Town Councils responsibility
- We can't tape it off as we do not own it, and there may be repercussions from the ATM company
- It had been reported to the Health & Safety Executive, but not in their remit to do anything
- BT have chased it on a number of occasions on our behalf & said that the ATM company do have it on the repair schedule

Members asked if a warning sign could be put on the ATM, but the Clerk advised that legally this couldn't be done, however she would arrange a warning sign in the Councils nearest noticeboard.

**ACTION** Members asked that a warning notice should be put in the nearest noticeboard to the ATM, and that the Clerk keep up correspondence with BT.

15/16/TPC The Chair invited Mrs Popham to the table who updated members of plans to celebrate the Queen's Birthday

- Hoping for a family fun day on 15<sup>th</sup> May, but finding a suitable location is difficult
- Could book the library window for memorabilia
- Hillview Carnival have offered to organise a bonfire beacon on the headland opposite the yacht club as they did last time, but they need some financial assistance to enable this to happen

Members **AGREED** that up to £300 would be granted, but on the understanding that there would be no liabilities for this Town Council.

Members considered the information regarding porcelain mugs presented by the Clerk. The cost to supply all Primary School Children with a mug that included the inscription 'presented by the Town Council' would be £2,490.

The Clerk informed members that there was £3,500 in earmarked that could be used. Cllr Parkes said he would rather the funding went to Street Parties as this offered the community a life-time memory.

Councillor Burrige-Clayton proposed, Cllr Tolley seconded and it was **AGREED** to make a **RECOMMENDATION** that £100 was allocated to each ward councillor and for them to distribute to their community applications.

It was suggested that the application form was uploaded to the Home Page on the Council's website, and that residents were encouraged to start planning now as any road closures need to be applied for 6 weeks before the event.

16/16/TPC Members NOTED that nominations for Civic Awards should be sent to Lorna Brewer at the Council office and should be received by 18<sup>th</sup> May.

17/16/TPC Date of next meeting  
Members NOTED the date of the next meeting of the Committee would be Wednesday 6<sup>th</sup> April 2016

There being no further business the Chairman closed the meeting at 20:20 hrs