

Minutes of the Town Projects Committee meeting held on Monday 9th March 2015 at 6pm in the Old Courthouse, Jaycroft Road, Burnham-on-Sea.

Present: Cllr Clarke (Chairman), Cllr Nicholls, Cllr Mrs Burge, Cllr Miss Parkin, Cllr Jones
Cllr Young, Cllr Hancock, Cllr Cox
Mrs D Emery – Town Clerk, Mrs L Williams – Deputy Town Clerk, Karis Durrant
(work experience)
Beverley Milner Simonds – Town Centre Manager (TCM)

The Chairman apologised for the late start of the meeting at 6.05pm

6/15/TPC Apologies and Declarations of Interest
There were no declarations of interest

Cllr Ms Lawson was not present

7/15/TPC Tesco 106 Project

The Town Centre Manager read her reports to members. Items covered on the reports were:

- TCM update – under this item, it was agreed that the ‘You Are Here’ board needed to be turned round and located on the other side of the pavement facing the town.

ACTION The Clerk in discussion with the TCM would look into changing the position and also look into it only being a single sided board.

- Electric box – There was some discussion on placing the Town Council telephone number on the Electricity Feeder Box as an emergency number

ACTION TCM to find out what SDC arrangements were for emergency on-call numbers and what their arrangements are regarding use of generators. This matter to be brought back to next meeting.

A criteria list to be drawn up by TCM of considerations when road closures are requested

- Cycling – Members AGREED to all the proposals other than the car shaped rack.
- St George’s Day - NOTED
- Somerset Day - Members AGREED for this to be developed

ACTION The Clerk was asked to arrange for the handyman to check the flag area before event dates requiring the flag.

- Flag Poles – to be brought back to a further meeting once risks have been assessed

ACTION Further advice was to be sought from Health & Safety officer at SDC/SCC and a Risk Assessment from Ellis Whittam.

- Armed Forces Day – Members AGREED that funding should be sought and for the day to be developed. Some Members were concerned this event would mean a road closure in the events area of the High St.

The Chairman invited the Mark Newman (Chairman of The Chamber of Trade) to speak – Mark, suggested to Members that a question could be included concerning road closures on a questionnaire the Chamber was distributing to High Street traders within the next two weeks. Members AGREED for this to happen.

ACTION TCM to liaise with Mark Newman

- Pancake Race – NOTED

ACTION

It was suggested a Tea and Toast morning was held at 8 am in The Princess for all traders to have the opportunity to discuss the pre-event.

- Hanging Baskets – Members AGREED that Burnham in Bloom supply and water the 24 baskets through the season
- Trading Pitch opposite South Street – Members AGREED for TCM to work with SDC and Somerset Highways to establish as an occasional trading pitch provided a maximum six month licence was granted, and the pitch was licenced to sell fruit & veg and not anything already sold in shops in the High Street.

8/15/TPC To consider the request for a map for Marine Cove gardens and Burnham Library

The Clerk informed members that the map posters cost A1= £175, A2= £155, A3= £145

The Town Council own the copyright of these town maps.

Members AGREED to buy from the Town Projects budget the A3 map for Marine Cove, and that the Library be given the prices for the map and installation to purchase one if they wish.

9/15/TPC Date of the next meeting was Noted as Wednesday 1st April 2015

The meeting closed at 8:10pm