

**Minutes of the Town Projects Committee meeting held on Wednesday 28<sup>th</sup> September 2016 at 7pm in the Old Courthouse, Jaycroft Road, Burnham-on-Sea.**

Present: Cllr Young (Chairman), Cllr Burridge-Clayton, Cllr Tolley,  
Mrs D Emery – Town Clerk, Mrs L Williams – Deputy Town Clerk

43/16/TPC Apologies and Declarations of Interest:

Apologies were received and accepted from Cllr Cox (unwell) and Cllr Mrs Keen (unwell)  
Cllrs Ms Lawson and Ms Weavell were not present

Cllr Burridge-Clayton reminded the meeting and the Clerk that he was a member of one of the event groups in the town and asked whether he should declare an interest. The Clerk responded that the committee was being asked to make recommendations to the Town Council on what events they wish to see continue and possible funding that would be available from this town council, as it would not be decided who would be providing these events other than the town council at this meeting there was no need for Cllr Burridge-Clayton to declare an interest.

**Public Speaking Time** – The meeting was suspended to allow members of the public who had registered to speak in accordance with Minute nos. 14/96/TC and 49/97/TC.

There were no speakers registered

Becky Hewlitt was invited to speak regarding the evaluation of how the ‘Spray Jam’ event went:

- Over 50 artists painted over the weekend
- Local children, the Mayor and Revd Witts also contributed to the art
- Money was raised on the day by charities
- It was a busy day in town for businesses
- The legacy has been that coach operators are bringing people into the town to see the art
- On the web Burnham has the second highest hits when googling Banksey

The Chair thanked Becky for all the work she and her team had put in, making the event the success it was. It was a wonderful weekend for young and old.

The boards at Tuckers garage were discussed as the banner had been re-erected over the street art. It had been agreed that the “Welcome to Burnham” banner would be put up again after the art event. The Committee felt this was a shame and would like to see the banner removed.

**ACTION** This banner to be discussed at Town Council meeting to obtain consensus of full council.

44/16/TPC 4.Tesco 106 Project

Members considered the report on the end of the Tesco Project which gave the 22 projects and the events delivered and questions that members may wish to consider.

4.1 Members CONSIDERED the report from the Clerk.

Members considered that they would like to see the following events continued in some format, supported by the Town Council.

St George's day

Chase The Sun

Spray Jam support

Christmas events over and above the Lights, Lights switch On (both Chamber of Trade and Skating Rink (BEST))

**ACTION**

No recommendation as to who was going to manage the events, or the level of support from the Town Council was made.

The Clerk to report to the Town Council meeting on further proposals for how future events could be managed.

Members CONSIDERED the letter from Burnham & District in Bloom, saying that the group can no longer arrange for the collection & hanging of the 28 town baskets, but that Hillview Carnival Club were prepared to take over this role. Hillview already water the baskets 2-3 times a week. Dave Perrett would still arrange with Somerset Court to have the baskets planted.

**ACTION**

Members asked the Clerk to draw up a Service Level Agreement with Hillview Carnival to maintain the flower baskets for 2017.

**RECOMMENDATION** That £2,000 was put into budget for the supply and watering of 28 hanging baskets

4.2 Members NOTED the report from the TCM that summarised the major work remaining and the ongoing tasks:

- Noticeboards – members AGREED that a meeting was required with groups that maybe interested in taking this on. So far there had been offers from Bev Milner-Simonds, BEST and Sam Nicols to manage the boards.

**ACTION**

Some sort of Service Level Agreement is required between any group and the Town Council before they take on this work as the current practice is for notices to come into the Town Council offices.

4.3 Members CONSIDERED the report on the Tesco accounts at the end of project. The Clerk went through the figures. Approximately £8-£10K would be left at the end of the project. The TCM reminded members that this was ring fenced for match funding with the Coastal Communities Fund. This would be discussed under item 4.5 on the agenda

4.4 Members NOTED the report and the statistical information from the TCM regarding football cameras.

Access to the statistical information would be given to the Chamber of Trade for them to analyse and use how they saw fit.

The cameras would remain in place for the 3 years (until April 2019), this being the duration of the contract.

4.5 Members CONSIDERED both options for the installation of Wi-Fi infrastructure in the Town Centre and the Esplanade. The TCM informed members that SDC were open to financially supporting more than 50% of

this venture and that this committee could ring-fence 90% of the remaining unallocated Tesco budget to this project. The on-going running costs could be picked up by shop keepers.

Members agreed that Option 1 would be preferable i.e.

- Wi-Fi infrastructure £21,548 (one off cost)
- Internet connection £1800 (for 3 years)
- £206.50 per month for licensing and maintenance

**ACTION** Members were all in favour in principle to continue investigations of this project.

45/16/TPC 5. Highway Issues in Burnham

5.1 Members CONSIDERED the results and feedback from the questionnaires from residents in Margaret Crescent, Sycamore Close and Maple Drive.

The Clerk had also received a suggestion of installing passing bays in Priory Gardens because access was also a problem.

**ACTION** Members asked the Clerk to write to Highways asking them:

1. To put double yellow lines on the turn into Margaret Crescent and Sycamore Close, to enable easier access for buses and emergency vehicles. And to ask about the possibility of installing a couple of passing bays possibly opposite the disabled parking bays in Priory Gardens. Both would help alleviate the problem of access.

5.2 Members CONSIDERED the letter regarding abuse parking on double yellow lines in College St. and blocking access in and out of business premises. The Clerk reminded members that a letter had been sent to Highways a year ago requesting that a no loading / unloading restriction was set up opposite the Railway.

**ACTION** Members asked the Clerk to check that this restriction was on the next tranche of traffic orders.

5.3 Cllr Tolley showed members photos that he had taken within the last week on Technical Street showing bins, a fridge, green recycling bins, domestic waste, cooking oil being placed on the road and sometimes blocking the pavement. Members agreed it was a disgrace and had been going on for too long without the problem being sorted by the appropriate organisations including SWP.

The Clerk suggested that the business premises were probably not abiding by their license in letting this matter continue, as their license agreement included a waste management policy

**ACTION** Members asked the Clerk to write to the management of the Somerset & Dorset Inn, asking them to remove the waste which the Council believed was an Environmental Health and Health & Safety issue – and that the council will also be writing to SDC regarding this matter.

5.4 Members NOTED the e-mail regarding the appearance of the pavements in the High St.

**ACTION** The Clerk was asked to let the correspondent know that the pavements were jet washed, and the frequency.

- 46/16/TPC 6. Members CONSIDERED whether this Town Council wished to have a Town Crier.  
Cllr Burridge-Clayton PROPOSED, Cllr Tolley seconded and all agreed that the **RECOMMENDATION** should be to take on the full responsibilities of engaging a Town Crier
- 47/16/TPC 7. Members NOTED the Clerks response to a resident regarding the lack of bus routes serving the area. Within the response the Clerk had including information on Mendip Community Transport (MCT) and the Slinky Bus.  
Cllr Burridge Clayton stated that MCT would also do pick-ups to get you to a connection, which the Clerk would pass on to the resident.
- 48/16/TPC 8. Members CONSIDERED the poor state of cleanliness of the Towns bus shelters, in particular the ones at Pier St. on Church St. The Pier St. drain gully is blocked. They are currently jet washed by SDC quarterly, the handyman will brush out and hand clean when necessary, but on many the perspex is scratched and marked with old sellotape.
- ACTION** Members asked the Clerk to contact Highways to look at the drain gully

The Chairman invited Mrs Popham to update the meeting with regards to Railway Heritage installations

- The noticeboard had been ordered for the High St. Car Park and the lease signed
- The weather vane had been ordered, but still need to obtain a post – it could possibly go on a building. A License is required from Tim Mander for it to go on Town Council Land
- SDC have checked for all underground services – non found.
- A carriage had been found at no cost, but it was very large. Whilst out doing a recce have found a waggon which was smaller. The waggon has a couple of windows and doors. It is currently sited a Williton.
- . Waiting to have confirmation that can have it.
- The waggon would be sited on the High St. Car Park on a concrete base
- It is proposed to use it as a railway museum
- Group has enough funds for the installation of the noticeboard & weather vane.
- Group would require financial help from Town Council towards transportation and installation of the waggon

The Clerk reminded members that before agreeing to anything a full project report including costs, ownership and management of the carriage should be considered by the council.

At this point members present all wished to see a waggon added to the Railway Heritage collection in the town.

46/16/TPC Date of Next Meeting

Members NOTED the next meeting of this committee was to be held on Wednesday 26<sup>th</sup> September 2016

The Chairman closed the meeting at 21:20