

Burnham-on-Sea & Highbridge Town Council

Town Projects Committee

Minutes of meeting held at 7pm on Monday 21st August 2017 in the Old Courthouse, Jaycroft Road, Burnham-on-Sea

Present: Cllrs: Clarke (Chair), Keen (Vice-Chair), Harvey, Lawson and Tolley. Cllr Brewer joined the meeting but had no voting rights

In attendance: Tatiana Cant: Town Clerk, Lorna Williams: Deputy Town Clerk, 3 members of the public, a representative from the press

98/17/TPC **Apologies and Declarations of Interest:**

Apologies were received and accepted from Cllrs Burridge-Clayton (unwell) and Cox (prior engagement). Cllr. Weavell was not present.

There were no declarations of interest or dispensations granted.

99/17/TPC **Briefing on Coastal Community Team - Postponed to a later date.**

Public Speaking

A member of the public remarked on the potential benefit to visitors and retailers of installing Wi-Fi in the town centre. The Chairman informed the meeting that meetings had already taken place with providers and that the research was ongoing. The Clerk would present a report later in the year. Members NOTED the comments

ACTION: Clerk to provide an update when full information was available.

100/17/TPC **Action List**

The Clerk gave a verbal update to members on several ongoing actions:

- **Ownership of Shelters** (84/17/TPC) – ownership is with Sedgemoor District Council

ACTION: The Clerk to write to Sedgemoor to express disappointment at the poor state of the shelters and request an improvement to these facilities.

- **Brown Tourist signs on motorway** (86/17/TPC) – the cost was prohibitive and it was therefore decided to take no further action

101/17/TPC **Concerns in Priory Gardens regarding anti-social behaviour**

Members discussed this item at some length and made the following suggestions:

- Residents should collate incidents and report all to the police
- Cllr Keen to ask Sedgemoor if the area can be added to the 'protected' list
- Request Sedgemoor to clean area more frequently
- Signage
- Contact PCSOs

ACTION: Clerk to contact the Police to request patrols to be stepped up in this area.

102/17/TPC **Footfall Statistics**

Members NOTED the report including the period 7th August to 13th August

103/17/TPC A Town Council Corporate Strategy

The Clerk suggested that the Town Council create a Corporate Strategy. All agreed with the Clerk's proposal to develop a strategic document to enable members to have clarity regarding priorities for the council and the town.

ACTION: The Clerk to consider a mechanism for preparing a draft plan.

104/17/TPC Signage in the town relating to feeding sea gulls

The Clerk informed members that she had received several recent complaints from residents regarding the number of people seen feeding sea gulls.

ACTION: Clerk to review the signage currently in the Town.

105/17/TPC Changing Places Project

Members received a report explaining that Changing Places is a facility that would provide fully accessible changing facilities for children and adults of all ages with a wide range of physical and mental health disabilities. No request for resources was being made to the Town Council.

Members were content to support in principle this initiative.

106/17/TPC Correspondence and items of information

- a. **Somerset Wildlife Trust** – CIM Fund application – members SUPPORTED this application
- b. **Somerset Armed Forces Covenant** – Members NOTED this item
- c. **Tree Charter** - To register the Town Council as a Charter Branch Member. AGREED to **RECOMMEND** that the Council register as a Charter Branch

107/17/TPC Date of next meeting

Members NOTED the next meeting date for this committee: Monday 25th September

The following being confidential Town Council business, it was proposed by Cllr Mrs Keen, seconded by Cllr Harvey and unanimously agreed that members of the Press and Public were asked to leave in accordance with the Public Bodies (Admission to Meetings) Act 1960

108/17/TPC Nominations for Civic Awards for 2017

Members considered the list of nominations for this year's Civic Awards.

There were 27 nominations for 22 candidates.

The Chairman closed the meeting at 20:15