



Burnham-on-Sea & Highbridge Town Council

Mayor: Cllr. Bill Hancock
Town Clerk: Tatiana Cant

The Old Courthouse
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Town Projects Committee

Minutes of the meeting held on Monday 20th August 2018 at 6.30pm in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea

Present: Cllrs: Michael Clarke (Chair), Peter Clayton, Martin Cox, Janet Keen, Kate Lawson, Nick Tolley and Victoria Weavell.

In attendance: Tatiana Cant: Town Clerk, Lorna Brewer: Admin Officer, 1 member of the public, 2 representatives from the press

43/18/TPC Apologies and Declarations of Interest:

Apologies were received and accepted from Cllr. Lawson (unwell)

Cllrs Cox and Weavell were not present at the meeting.

There were no declarations of interest or dispensations granted.

Public Speaking

There were no speakers registered

44/18/TPC Action List

The Clerk updated members on items that were waiting for a response the meeting with GWR was scheduled for 14th September.

45/18/TPC Junior Civic Awards

Cllr Tolley reported to members that King Alfred School had offered the use of their hall free of charge for the presentation of the awards, a date had been set for Sunday 9th December. Artwork, logos and posters were being designed, a full pack would be available soon. Ideas were being sought for a celebrity to present the awards. The awards would be for 5 to 16 year olds.

Cllr Keen joined the meeting.

Cllr Tolley requested a working party be set up to take arrangements further.

The Chairman thanked Cllr Tolley for the work he had done towards this and looked forward to seeing the pack of publicity.

ACTION the Clerk would set a meeting date to make the necessary arrangements

46/18/TPC Latest Footfall Statistics

Members considered the following:

- The information was interesting, but not sure how useful?
- The information was what you would expect
 - Days of the week

Signed by Chairman Date

- Weather
- Holidays / Bank Holidays

Cllr Clayton joined the meeting.

- Are we using the statistics?
- Not convinced if this is good use of funds
- When the seafront is busy, do people walk to the shops
- Shopkeepers and till rolls also give statistics and trends

47/18/TPC Springboard Footfall Contract

Members considered the renewal of the contract:

- Ethical use of public funds?
- Could be reduced to one counter camera
- Only 5 members representing, so reluctant to make a decision
- Deferred to next Full Council

48/18/TPC Design and Location of Town Clock for Legacy

Members Noted the report and quotations and AGREED to defer the item to a future meeting when more research had been completed.

49/18/TPC Criteria for Nominations for Civic Awards

Members considered adding the following to the criteria:

- Members or Officers would not be eligible for an award
- The nominee has provided services of an exceptional nature for a significant period of time
- Provision of a service as a business would not be criteria
- Members who make a nomination should declare an interest and not sit on a deciding panel

ACTION The Clerk to update and take to Full Council as a **RECOMMENDATION**

50/18/TPC Management of the Flag Pole in Manor Gardens

Cllr Clayton reported that the flag pole was hidden amongst trees

ACTION The Clerk to ask Sedgemoor District Council to tidy the trees around the Flag Pole

51/18/TPC Highbridge War Memorial

Members considered the report and quotations and decided to have the War Memorial cleaned in time for this year's Remembrance services. The cheaper of the two quotations would be used.

ACTION The Clerk to check that the price included repainting of the lettering.

52/18/TPC Update on Highbridge Library

The Clerk reported that she had asked neighbouring parish Clerks to request if their members would be willing to contribute towards the cost of the library. To date there had been no responses.

53/18/TPC Correspondence and Items of Information from the Clerk

None

54/18/TPC Date of next meeting

The next meeting of the Committee would be held on Monday 24th September at 6.30pm

There being no further business the Chairman closed the meeting at 19.30hrs.

Signed by Chairman Date