

Minutes of the Town Projects Committee meeting held on Monday 16th November 2015 at 7pm in the Old Courthouse, Jaycroft Road, Burnham-on-Sea.

Present: Cllr Young (Chairman), Cllr Mrs Ripley, Cllr Tolley,

Mrs D Emery – Town Clerk, Mrs L Williams – Deputy Town Clerk, Beverly Milner Simonds – Town Centre Manager (TCM)

Public speaking Time

Members NOTED the comments from

- Mr Linham – On the agenda BEST were asking for more money from this Town Council when they had already been granted £16,250. Why weren't they asked to match fund the amount?
- Mr Turco – regarding his e-mail to the Clerk including: there were clear parameters on how the Tesco money could be spent; for example it was not part of the agreement with SDC that 3rd party grants should be given from this money

The Clerk advised councillors that this was an item 3.2 on the agenda and gave some background information for new members

- Mrs Popham – spoke as Chair of Burnham-on-Sea Heritage Group. She asked if the Town Council would apply to SDC on their behalf for the planning permission for installation of a Platform Sign (Burnham on Sea) along Marine Drive as it was classed as advertising. This would save the club £195. The Club will be paying wholly for the sign and its installation.

The Chairman said this would be further discussed at item 4 on the agenda

51/15/TPC Apologies and Declarations of Interest

Cllr Parkes (family), Cllr Cox (away), Cllr Burridge-Clayton
Cllr Ms Lawson was not present

There were no declarations of interest

Cllr Tolley PROPOSED and **all agreed** that as there were only 3 members present at this committee meeting spending from the Tesco 106 project should be a recommendation to council rather than decided by delegated authority.

52/15/TPC Tesco 106 Project

3.1 The TCM gave a verbal update to members

- The majority of the 30,000 Frostival leaflets had gone out
- The job centre will be re-painted to cover up where the old signage was
- The Jehovah Witnesses have been found a more sheltered spot by Morrisons
- Licence applications are in for the new street furniture including the cycle racks
- Harley Davidson cavalcade to come to Burnham on Sunday 1st May (B/H)
- The fence has been repaired at the old Tuckers Site in Victoria St.

3.2 The Clerk talked members through her report on the use of TCM's budget and what it could fund and funding to third parties through the Tesco Project. After discussion the committee agreed the following RECOMMENDATIONS.

Cllr Young PROPOSED and Cllr Tolley SECONDED and agreed that the 10K for additional spend on shutters comes from the Town Council's Regeneration Funding that had been earmarked by the TC for the Tesco Project, and which could be spent by the TC without reference to SDC. £5K agreed at a previous meeting of the TPC for Trading Local, to also come from Town Council Regeneration Funding

3.3 Two members from BEST gave a presentation requesting financial support on funding staging & lighting during the Christmas Spectacular including late night shopping event

- Street Food Sellers & Market stalls & Funfair
- Live outside broadcasting on Pulse FM
- Live stage – showcasing throughout the day local acts
- Propose to have an x-factor winner who has had no. 1 hit
- Require £4k from the Town Council for the Staged event to go ahead

Members considered the request and had many questions including:

- Where was the stage to be sited – on junction by Railway
- What was the size of the stage – 4 metres wide
- Where was it to be stored – on for renting not purchasing
- What were the provisions for crowd control – barriers to be 2m away from stage. Have estimated 900 people can stand in high street + provision for another 100/150 over speed humps
- What about provision for disabled people
- How long was the main performance – 30 to 40 minutes

Members were very concerned with the logistics in such a confined space.

The Chairman said he was disappointed that BEST had not presented them with any supporting paper work either prior to the meeting or during their presentation. The committee felt that without more information including:

- Thorough breakdown of cost
- Event Management report and event risk assessment to go with the road closure
- A clear indication of how they proposed to crowd manage

This committee was unable to consider this application for funding. The committee could apply to the December Town Council meeting, and the Chairman suggested should they apply to that meeting they presented the Town Clerk with the paperwork in time for it to be sent to all members with their agendas.

A member of BEST said that the promoters were holding the booking of the act until Wednesday 18th November, so unless they had confirmed funding by then they would be unable to sign contracts.

3.4 The Clerk reminded councillors that the Chamber of Trade had submitted their comments on the road closures for the Christmas Spectacular. Members made no observations on the proposed road closures.

53/15/TPC Members considered the request from Burnham-on-Sea Heritage Group to site an Original Signal Post along Marine Drive in its original position. The group required help with legal fees and then for the Town Council to take over the maintenance of this.

They had asked Tim Mander of SDC about the land he had reported it was land maintained by SDC but not owned by anyone, therefore there should not be the legal implications that had arisen with the buffers installation.

The Clerk as RFO suggested that as members were contemplating supporting this project to consider a ceiling for legal fees

Cllr Tolley PROPOSED and Cllr Young SECONDED and agreed

Recommendation to support the project up to £1000 in legal expenses and to accept the gift of the Signal once it had been installed.

ACTION Members asked the Clerk to work with Mrs Popham on the applications to SDC for The Platform Sign & Signal so that the Heritage group could make the savings

54/15/TPC Cllr Young PROPOSED to request that SDC make the site currently used by the BMX club available for an amphitheatre for outdoor drama and music events
Cllr Tolley supported this.

ACTION The Clerk was asked to write to SDC to see if this would be possible for consideration as the Town Council has no jurisdiction over this land

55/15/TPC Technical Street - rubbish

The TCM gave a verbal update including suggested waste management given to the licensee of the S&D which members NOTED

Cllr Tolley mentioned that the recycling bins have now been removed from all the car parks in the area, at a time when Town Centre properties have gone over to fortnightly collections and have provision for recycling any household rubbish over a two week period. This may prove a problem for the future as regards fly tipping.

ACTION Members asked the Clerk to contact Waste Management to request information regarding the changing of rubbish collections in the town centre and the loss of the recycling containers in its car parks.

56/15/TPC Dog Fouling in the High Street

ACTION Members asked the Clerk to contact the Dog Warden and see what preventative measures could be put in place

57/15/TPC Budget of this committee for 2016/17

Members considered the draft budget and summary of changes presented by the Clerk and all agreed to **RECOMMEND** the budget for 2016/17, as presented. This will go to the meeting of the Policy & Finance Committee to form the overall budget.

58/15/TPC Date of next meeting

Members NOTED the date of the next meeting of the Committee would be Monday 18th January 2016

The following matters being confidential business, it was proposed by Cllr Young and seconded by Cllr Cox that members of the Press and Public should be asked to leave in accordance with the Public Bodies (Admission to Meetings) Act 1960.

49/15/TPC Branding Burnham Competition

Members would like to thank those who entered the competition. Branding will be revisited at a future meeting.

There being no further business the Chairman closed the meeting at 21:15hrs