

Minutes of the Town Projects Committee meeting held on Monday 24th November 2014 at 6pm in the Old Courthouse, Jaycroft Road, Burnham-on-Sea.

Present: Cllr Clarke (Chairman), Cllr Hancock, Cllr Mrs Burge , Cllr Miss Parkin, Cllr Young
Mrs D Emery – Town Clerk, Mrs L Williams – Deputy Town Clerk
Bev Milner Simonds – Town Centre Manager (TCM)

57/14/TPC Apologies and Declarations of Interest
Cllr Jones OBE, Cllr Ms Lawson, Cllr Nicholls (work)
There were no declarations of interest

58/14/TPC Update on the Tesco 106 Project

The Clerk gave a verbal update on the finances. £6,000 of the £20K contingency had been spent on the extra work to the electricity box and an extra planter.
ACTION The Clerk to e-mail members the breakdown of the figures that had been prepared for the meeting
The Clerk gave a verbal update on the surface material to be used on the road and pavement in the events area.

The Town Centre Manager (TCM) gave an update on the Tesco 106 Project:

- Liaising with Paul Martin regarding the installation of 20 new columns during the first week January. (12 for hanging baskets & 8 for banners)
- Various organisations have been approached regarding floral planting
- Notice boards have been changed to double sided
- Public Notice Boards – talking to businesses to replace and update
- a new location for a cycle rack has been agreed
- Resurfacing of the road should be completed by end of January
- Highway approved contractors will install the coloured paving, but due to weather conditions e.g. frost won't be started until March
- Electricity box has been connected up by Western Power and will be available to all organisations using the events area. There are a multitude of different plug connections.
- Ascertained who has roller shutters and which businesses use them
- Looking at national events e.g. Commonwealth Day, St Georges Day
- Talking with Ian Jefferies to help populate events calendar, bookings for the Events area and banner applications. Arranging a meeting in January at the Old Courthouse, to invite Event Organisations and Charities that have shops in the town

Members considered the Shop Frontage Improvement Grants Policy as drafted by the TCM. All members AGREED that the Policy was adopted subject to the amendments being made.
ACTION Cllr Young and Cllr Miss Parkin agreed to sit on the Steering Group along with a representative from SDC Planning Department and the TCM to process business frontage improvement grant applications

Members considered the policy for use of Hanging Basket & Banner Columns in the High St and all AGREED that the policy was adopted subject to the amendments being made.
ACTION Members asked the TCM to supply more generic pictures of Burnham-on-Sea that could be used on the banners.

59/14/TPC Speed Indicator Device on Marine Drive

Members noted the median speed was 31mph, and that the percentile of vehicles travelling at 36mph in Marine Drive was 85%, as shown on the reports from Somerset County Council

60/14/TPC Fireworks Funding for this year

The Clerk reported that the overall cost to present the fireworks this year was £7825, and no scaffolding was required which last year cost £2,200

Against this the Town Council received sponsorship of £1,200 and the collection from the Rotary Club was another £834

The Budget was £7,500 which covered this year's costs and there is currently £910 in earmarked reserves

61/14/TPC Budget for 2015/16

Members considered the draft budget and summary of changes presented by the Clerk and all agreed to RECOMMEND the budget for 2015/16, as presented. This will go to the meeting of the Policy & Finance Committee to form the overall budget.

56/14/TPC Members NOTED the next meeting of this committee was to be held on Monday 15th December 2014 at **6pm** at The Old Courthouse, Jaycroft Rd.

The meeting closed at 7.15pm