



Burnham-on-Sea & Highbridge Town Council

Mayor: Cllr. Bill Hancock
Town Clerk: Tatiana Cant

The Old Courthouse
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Town Projects Committee

Minutes of the meeting held on Monday 24th September 2018 at 7pm in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea

Present: Cllrs: Michael Clarke (Chair), Peter Clayton, Phil Harvey, Janet Keen and Nick Tolley

In attendance: Tatiana Cant: Town Clerk, Lorna Brewer: Admin Officer, Cllr Andy Brewer, 2 members of the public, 2 representatives from the press

55/18/TPC Apologies and Declarations of Interest

Apologies were received and accepted from Cllr Cox (family), Cllr Lawson (health)

Cllr Weavell was not present at the meeting.

There were no declarations of interest or dispensations granted.

Public Speaking

There were no speakers registered.

56/18/TPC Action List

Members NOTED the Action list

57/18/TPC Junior Civic Awards

Cllr Tolley reported that this event would now be held in February next year. He provided a sample of the logo which would be used for promotional purposes. It was confirmed that the event was not related to a recent awards event at the school.

58/18/TPC Management of the Flag Pole in Manor Gardens

The area around the flag pole had been cleared. It was AGREED that the Town Council take over the management of the flag pole from Sedgemoor District Council.

59/18/TPC Relocation of Dog Bins at Paddock Drive

A local resident had requested that the dog bin near his house be moved further away. It was agreed that another site would be preferable.

ACTION Members AGREED the Town Clerk liaise with SDC to relocate the bin at a suitable location away from the houses.

60/18/TPC Reinstatement of Town Council Sign at Asda, Highbridge

A quote of £360 had been received to reinstate the Town Council sign. It was AGREED to **RECOMMEND** that the sign be reinstated.

Signed by Chairman Date

61/18/TPC Plastic Free Community Work

Members received a report on the Plastic Free work currently underway in the parish and noted that there would be a screening of the film 'A Plastic Ocean' on Saturday 13th October at the Princess Theatre. A Plastic Free Partnership group was already in place with representatives attending from both chambers of trade, event organisers and Litter Free Somerset. In order to make good progress on this project, more support was needed from members. It was AGREED to **RECOMMEND** that 2 members join Cllr Clayton on the Plastic Free Partnership.

62/18/TPC Enhancements to Highbridge Railway Station

Members received a report on a recent meeting held with the Regional Development Manager of First Great Western (FGW), the Highbridge Station Manager, Cllr Woodman, representatives from the Highbridge Chamber of Trade and Severnside Partnership and the Town Clerk. Potential enhancements identified included improved lighting and signage. A mural on the side of a building in Market Street could be commissioned depicting a railway scene. These works could be funded by FGW. A funding application would need to be submitted by the end of October.

It was AGREED to proceed with a funding application subject to the development of a project proposal and costings. It was AGREED to **RECOMMEND** to establish a working group to develop the project. Membership of this group would be Cllrs Harvey and Keen, Mike Murphy and the Town Clerk.

Suggestions of larger scale improvements were also made including locating a bus stop closer to the station and providing disabled access.

63/18/TPC Remembrance Sunday

Arrangements would be the same as in previous years. The parade would start from Pier Street at 10.30am to arrive at the hospital for 11am. The ceremony in Highbridge would start at 3pm. A performance of Meet Tommy Atkins was scheduled for 4.30pm at the Princess Theatre.

64/18/TPC Procurement of Christmas Trees for Burnham and Highbridge

It was AGREED to procure one Christmas tree for Highbridge and two for Burnham to be located at the water feature in Pier Street and outside the Victoria Hotel.

65/18/TPC Fireworks Display Arrangements

Members received a report on arrangements required for future Fireworks events as explained in a recent meeting the Town Clerk had attended with Sedgemoor District Council officers. Cllr Brewer also commented on some of the challenges of the previous year's event. Improvements to the arrangements had already been made including a different PA provider and plans to establish an Operations Centre for the evening. It was important to appoint designated members to contribute to planning and be available on the day to take responsibility for any major decisions with the Clerk. It was AGREED to **RECOMMEND** that Cllrs Clayton, Brewer and Clarke would accept this role.

66/18/TPC Arrangements for Town Council Christmas Light Competition

Cllrs Clayton and Weavell would judge the residential lights. Businesses would be judged by the chambers of trade for each town.

Signed by Chairman Date

67/18/TPC Date of the next meeting for this Committee

Members NOTED the next meeting of the Committee would be held on Wednesday 14th November, with the time to be confirmed.

There being no further business the Chairman closed the meeting at 19.05hrs.

Signed by Chairman Date