



Burnham-on-Sea & Highbridge Town Council

Mayor: Cllr. Bill Hancock
Town Clerk: Tatiana Cant

The Old Courthouse
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Town Projects Committee

Minutes of the meeting held on Wednesday 14th November 2018 at 6.30pm in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea

Present: Cllrs: Michael Clarke (Chair), Peter Clayton and Janet Keen

In attendance: Tatiana Cant: Town Clerk, Lorna Brewer: Admin Officer, 2 members of the public, 1 representative from the press

68/18/TPC Apologies and Declarations of Interest:

Apologies were received and accepted from:

- Cllr Phil Harvey (family)
- Cllr Tolley (work)
- Cllr Lawson (unwell)

Cllrs Cox and Weavell were not present at the meeting

There were no declarations of interest or dispensations granted.

Public Speaking

There were no speakers registered

69/18/TPC Action List

Members NOTED the action list.

It was agreed that the Fireworks Display had been an extremely successful event, and for thanks to be extended to the businesses which provided sponsorship and to the marshals.

70/18/TPC Junior Civic Awards – Update

Item deferred to the next meeting of the Committee as Cllr Tolley was not present. Cllr Keen had written to BBC Inside Out, but to date Cllr Tolley had not had any response.

71/18/TPC Town Improvements and Joint Funding with Others – Budget

Members AGREED the budget should stay the same as last year. It was AGREED to fund one standalone Speed Indicator Device and to include appropriate costings in the budget.

This would be a **RECOMMENDATION** to the next Policy and Finance Committee.

Signed by Chairman Date

72/18/TPC Bunting for the High Street in Burnham-on-Sea

Members considered the following:

- To be strung across the street an annual licence would be required from County Council – height specs and requirements
- Locations and fixings to be identified
- Permission to be sought from businesses, landlords or freeholders
- Method statements and risk assessments to be prepared
- A local craft shop had agreed to make the bunting from used flags – this would minimise costs as well as recycling in keeping with the Council's newly adopted Green Charter

Members AGREED to considered the option of stringing bunting strung from the flower basket columns laterally down the street. This would not require a licence or permissions relating to height restrictions and the Town Council had installed the columns and owned them.

ACTION: locations for installing bunting to be investigated

73/18/TPC Business Donations to the Fireworks Display

Members NOTED the report. This year donations totaling £1,530 had been received. Thankyou letters had been sent to the following businesses:

- Home Farm Holiday Park
- Northam Farm Holiday Park
- Highbridge Caravan Centre
- Newcombe Caravan Park
- Bay View Café
- Positive Wealth Creation
- Round Tower Guest House
- Victoria Hotel

74/18/TPC Speed Indicator Device

Members considered the update from Somerset County Council. It was NOTED that Somerset County Council welcomed working with Town/Parish Councils and that Chapter 8 training would be required for working on devices on the roadside.. Cllr Clayton PROPOSED that the Town Council buy one in principle, seconded by Cllr Keen and members voted in favour.

The SID budget would be updated accordingly.

This would be a **RECOMMENDATION** at the next full council meeting.

75/18/TPC Draft Community Emergency Plan

Members thanked the Deputy Clerk for an excellent report and commented on the importance of practising an adopted plan and keeping details up-to-date. It was **AGREED to Recommend** that a working party be set up. PROPOSED by Cllr Keen, seconded by Cllr Clayton and members voted in favour. In the meantime the Deputy Clerk should complete the draft plan as soon as possible.

76/18/TPC Future High Street Fund

Members NOTED that High Street trends were changing and were pleased that Government funding may be available to support the renewal and reshaping of high streets and town centres. Relevant funding opportunities would be explored and an application would be considered when the fund was launched in Spring 2019.

77/18/TPC Somerset County-wide Parking Review

Members NOTED the information from Somerset County Council relating to a forthcoming review of parking arrangements. Burnham-on-Sea would be one of the first areas for consideration.

78/18/TPC Date of next meeting

Members NOTED the next meeting of the Committee would be held on Wednesday 5th December at 7pm.

There being no further business the Chairman closed the meeting at 18.55hrs.

Signed by Chairman Date