



The Old Courthouse,
Jaycroft Road,
Burnham on Sea,
TA8 1LE

28th September 2023

To: All Members of the Planning Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **PLANNING COMMITTEE** to be held on **3rd October 2023** in the Council Chamber, Old Courthouse, Jaycroft road, TA8 1LE at **7.00 pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Building doors will be open at 6:45pm

A handwritten signature in black ink, appearing to be "K Noble", written on a light blue background.

Katherine Noble
Town Clerk

Please contact the Town Council reception (01278 788088) if you need further information on this agenda.

Members of the Planning Committee

Councillor R.Baker
Councillor P.Clayton
Councillor A.Elrick (chair)
Councillor J.Flurry

Councillor B.Metcalf
Councillor A.Morgan
Councillor B.Vickers
Councillor P.Wynn

Public participation

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chair. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

Planning Committee Meeting Agenda

3rd October 2023

86.0.P23 To receive apologies for absence

87.0.P23 To receive any declarations of interest on items included on this agenda

88.0.P23 To receive and approve the minutes of the Planning meeting held on 6th September 2023

89.0.P23 To consider the following planning applications, copies of which are available from: https://sdc.somerset.gov.uk/planning_online

89.1.P23 Planning application number: 11/23/00088/CAN

Proposal: Variation of conditions 1 and 6 of planning permission 11/20/00077 (hybrid (full and outline) application. Full application for the change of use of office units 5, 6 and 7 to flexible use comprising Use classes E, B1, B2 and B8, with parking and bin store area. Outline application for the erection of a building for Class E and sui generis use including retail showroom space for automotive related use, to allow for more flexible use of the units

Location: Twenty Two Services Limited, Bennett Road, Highbridge

[Please click here to view this planning application on Somerset Planning North: Planning Online website](#)

90.0.P23 To consider road closure application for Burnham-on-Sea Christmas lights switch-on event on 25th November 2023

91.0.P23 To consider road closure application for Highbridge Christmas light switch-on event on 18th November 2023



**Burnham-on-Sea
& Highbridge**
TOWN COUNCIL

92.0.P23 To consider Somerset Council's consultation on planning policy principles and recommend a response to Council

93.0.P23 To consider Premises Licence Application for DusiCake, 14 Oxford Street, Burnham-on-Sea

94.0.P23 To consider correspondence from a resident regarding traffic concerns near the Apex Park roundabout

95.0.P23 The following application is for noting only

11/23/00098/JB - 38 Rectory Road, Burnham-on-Sea

Fell 2 no. Monterey Cypress (T1 & T2) (TPO Ref T1 & T2)

96.0.P23 Date of next meeting

The next meeting of the Committee is scheduled for 18th October 2023 at 7 pm



Temporary road closure - Action

SDC540959204

Case created on: 2023-08-21 16:32:14

Before you begin

Application details

Name of road(s) to be closed	Victoria Street (from junction with Vicarage Street to junction with College Street), High Street (from the Junction of College Street to junction with Victoria Street). Regent Street (entire Length). Princess Street (from Junction with Victoria Street to junction with Princess Arts Centre Car Park).Chapel Street (entire Length).George Street (will be inaccessible due to closure of Regent St. and High St.).
The above road(s) are the route between	Town Centre North to Town Centre South
Reason for road closure (name of event)	Burnham-on-Sea Christmas Light Switch on Event
Date of road closure	25 November 2023
Start time of road closure	06:00
End time of road closure	21:00
Are multiple dates needed for the same road closure?	Yes

SubTemporaryRoadClosure
Record 1

Date of road closure	02 December 2023
Start time of road closure	06:00
End time of road closure	21:00

Record 2

Date of road closure	25 November 2023
Start time of road closure	06:00
End time of road closure	21:00

Has the event been held before?	Yes
Have the arrangements been changed from previous applications?	Yes
Please give details	In 2021 and 2022 the Chamber of Trade worked together with Burnham Retail Group to create a far larger and further-reaching event. This year however Burnham Retail Group have chosen not to be involved in the event and as such the scale of the event has been reduced to be similar in size and scale of the events held in 2019 and in preceding years.- See EMP for details
Alternative route for traffic during the road closure	The Esplanade & Oxford Street- See EMP for details
Please give details of how your organisation intends to carry out traffic management arrangements	Traffic management will be provided by Highbridge & Burnham-on-Sea Carnival Ltd. Contractors holding a relevant qualification will be on site through the event.- See EMP for details

Applicant name	REDACTED
Applicant address, including postcode	REDACTED
Applicant telephone number and/or email address	REDACTED
Please list any other organisations you have consulted regarding this event	Burnham-on-Sea and Highbridge Town Council, Burnham Retail Group, Highbridge & Burnham-on-Sea Carnival Committee
Please give details of any other businesses, including bus services and residents which may be affected	All businesses located in the Northern part of the commercial town centre and all residences in this area. - See EMP for details
Please give details of the marshalling and first aid arrangements for the event	See EMP for Details
Diversion Right 1050 x 750 mm	3
Diversion Left 1050 x 750 mm	2
Diversion Ends	1
Diverted Traffic Right	3
Diverted Traffic Left	2
Road Closed 1050 x 750 mm	7
Road Ahead Closed 1050 x 750 mm	4
Would you like to upload any documents with this application?	Yes
Upload	Proof_of_Liabilities_Covers_letter.pdf, CLSOE23_EMP_v1.pdf, CLSOE23_Junctions_v1.pdf

Declaration

Declaration	I/we agree
Would you like us to send an e-mail confirming details of your case, including a unique case reference number?	Yes
Email address	REDACTED

Form Submission

Apply for a Temporary Traffic Regulation Order to facilitate an Event

Applicant details

Your details	
First name	REDACTED
Last name	REDACTED
Company name	Our Highbridge CIC
Telephone number	REDACTED
Advertising telephone number	REDACTED
Email address	REDACTED
Address details	
Address	
CURRENTADDRESS1	
	REDACTED
Street	REDACTED
Town	REDACTED
Postcode	REDACTED

Event details

Event details	
Event name	Highbridge Christmas Light Switch On
Number of people attending the event	Up to 400
Purpose and nature of event:	To provide entertainment for members of the public attending Highbridge Light Switch on including a small parade with lanterns made by school children with their parents plus a light show on the green
Start date	18/11/2023
End date	18/11/2023
Road closure times	1430 - 1830

Roads to be closed including start and end points	Market St Highbridge from Bank Street to Market Terrace allowing access to both.
Can pedestrian access through the site be maintained?	Yes
Can access for cyclists and equestrians be maintained through the site?	Yes
Can emergency services gain access through the site?	Yes
Can public / school busses gain access through the site	No
Previous events	
Has this event been held previously?	Yes
Previous event date	19/11/2022
Are there any changes to the previous event?	Yes
Please give details of any changes	Event to include Stilt walkers to lead the parade and an LED light show on the green after the switch on
Consultation	
Have you consulted any other organisation regarding this event?	Yes
Which organisations have you consulted with?	SEED Sedgemoor CIO, Fuse Performance, Highbridge Chamber of Trade, Create You, Highbridge Community Hall Trust, St John's Church Highbridge
Please give details of any businesses, including bus services and residents which may be affected	Residents of Market St and Allied Pharmacy, Trev's Local, Tesco One Stop, Various food takeaway shops though most will be closed until the road is reopened. Residents of Alpha House - access to their building through Southwell Crescent and Bank St.
Supporting documents	
Event management plan	ESMP christmas lights 2023.docx
Traffic management plan	Traffic Management Plan.docx
Risk assessment	Event RA Highbridge Christmas Lights 2023 (1).docx
Public liability insurance	Confirmation of insurance (1).pdf

Form id	
	87d2f52c



Application for a premises licence - Stage 1

SDC545149774

Case created on: 2023-09-06 23:58:55

Introduction and guidance

Personal details

Are you an agent acting on behalf of the applicant?

Applicant details

Title

First name

Family Name

E-mail

Main telephone number

I am applying as

Applicant Business

Is your business registered in the UK with Companies House?

Is your business registered outside the UK?

Business name

VAT Number

Legal Status

Your position in the Business

Home country

Business Address

Building number or name

Street

District

City or Town

County or administrative area

Postcode

Country

Supporting documents

Upload documents here

Premises details

Premises location

Are you able to provide a postal address, OS map reference or description of the premises?

Building number or name

Street

City or Town	Burnham on Sea
County or administrative area	Somerset
Postcode	TA8 1LG
Country	United Kingdom

Application details

In what capacity are you applying for the premises licence? An individual or individuals

Confirm the following: I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

Applicant details

Name

First Name	Dusica
Family Name	Roberts

Address

Country	United Kingdom
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Contact details

Date of birth	
Nationality	British

Operating schedule

When do you want the premises licence to start? 10 September 2023

Provide a general description of the premises Cake and Coffee shop serving drinks, cake and afternoon tea. One main seating area and a smaller 'snug' area which seats three. Small premises. Approximately 15 seated covers.

Will you be providing plays? No

Will you be providing films? No

Will you be providing indoor sporting events? No

Will you be providing wrestling or boxing entertainments? No

Will you be providing live music? No

Will you be providing recorded music? No

Will you be providing performances of dance? No

Will you be providing anything similar to live music, recorded music or performances of dance? No

Will you be providing late night refreshment? No

Will you be selling or supplying alcohol? Yes

Supply of alcohol

Monday	10:30 - 18:00
Tuesday	10:30 - 18:00
Wednesday	10:30 - 18:00
Thursday	10:30 - 18:00
Friday	10:30 - 18:00
Saturday	10:30 - 18:00

Do you intend to sale/supply alcohol for consumption on or off the premises or both? On the premises

Designated Premises Supervisor

Full name	Dusica Roberts
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Date of birth

Address

Building number or name

Street

City or Town

County or administrative area

Postcode

Country United Kingdom

Adult entertainment

Hours premises are open to the public

Monday	10:30 - 18:00
Tuesday	10:30 - 18:00
Wednesday	10:30 - 18:00
Thursday	10:30 - 18:00
Friday	10:30 - 18:00
Saturday	10:30 - 18:00

Licensing Objectives

a) General "all four licensing objectives (b,c,d,e)

I will ensure that there are competent staff on duty to fulfil the conditions of the licence, as well as for preventing crime and disorder. All staff will undertake training in their responsibilities in relation to the sale of alcohol, particularly with regard to drunkenness and underage persons.

b) The prevention of crime and disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the Police. We have CCTV installed.

c) Public safety

Appropriate fire safety procedures are in place ie extinguishers, smoke detectors, fire exit signage and are regularly maintained. Emergency exits to be kept free from obstruction at all times.

d) The prevention of public nuisance

Proposed alcohol will be served alongside afternoon teas. All customers will be asked to leave quietly and be respectful of neighbours.

e) The protection of children from harm

All staff will ask anyone appearing to be under the age of 25 for an official form of photographic ID. Staff will be trained in the prevention of underage sales.

Fees

Non-domestic rateable value of premises (£) 3300

Is the premises primarily used for the consumption of alcohol on the premises? No

Fee based on non-domestic rateable value of premises (£) 100

Additional fees based on the expected number of attendees (£) 0

Total fee (£) 100

Declaration

Declaration

Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership: I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration.

I have read and understood the above declaration.

Full name

Dusica Roberts

Capacity

Owner, Dusicake

Date

06 September 2023

Payment

chk_paymentConfirmation

I have confirmed that I have read and understood the above information and wish to proceed to payment.

To whom it may concern

I am writing to you because I have been advised this is get best route. My mother lives on Marine drive and utilises the Apex park every day as do many people. It's a brilliant community asset and it one that brings so many people in to Burnham on Sea.

The reason for my email is that Marine drive has become in credibly dangerous round to cross in particularly if you need to near the Apex park itself. The cars are driving fast and if you have a buggy or are not quick at walking it's a very difficult road to cross safely. It feels the more it is used the more risk of an accident taking.

There are a lot of older people who have buggies and who walk utilising the Apex and also young children. Could I ask that this is something that is explored please re a road crossing near the Apex?