



Minutes Finance and Resources Committee

Date	24/04/2023
Time	19:00 -
Location	Council Chamber, Old Courthouse, Jaycroft Rd, Burnham-on-Sea, TA8 1LE
Chair	Cllr Ganesh Gudka
Attendees	Cllr Peter Clayton, Cllr Alasdair Elrick, Cllr Mike Facey, Cllr Ganesh Gudka, Cllr Roger Keen, Cllr Alan Matthews, Cllr Sharon Perry, Cllr Catherine Searing, Katherine Noble Town Clerk and Cllr Barbara Vickers
Absentees	Cllr Ross Baker, Cllr Benjamin Metcalfe and Cllr Mike Murphy

00.0 Public participation

There were 8 members of the public present. There were no registered speakers.

21.0.F23 To receive apologies for non-attendance

Apologies were received from Councillors Baker and Murphy.

22.0.F23 To receive any declarations of interest on items included on this Agenda

Councillor Gudka declared a non-pecuniary interest in the grant application from Eco-Centre buy virtue of being a member.

23.0.F23 Presentation by Citizens Advice Sedgemoor CEO

Amy Jones, Chief Executive, was welcomed to the meeting. Ms Jones gave an informative presentation including statistics and changes in service requirements since 2019. There had been a 46% increase in clients.

Ms Jones responded to questions raised by Councillors.

(Ms Jones left the meeting at this juncture).

24.0.F23 To receive and approve the minutes of the Finance & Resources Committee meeting held on Monday 13th March 2023 (

The minutes of the previous meeting of the Finance and Resources Committee held on 13th March were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

25.0.F23 Matters arising from previous minutes

There were no matters arising.

26.0.F23 To receive for information minutes of sub-committees

The minutes of sub-committee meetings had been previously circulated and were noted.

27.0.F23 Chairman's report

The Chairman reported that the development of a system of checks and internal controls were continuing and the recent internal check went smoothly, with no major issues raised.

28.0.F23 To receive list of payments to 24.4.23

The following list of payments were noted;

DATE OF INVOICE	SUPPLIER	INVOICE NO.	DESCRIPTION	NET	VAT	GROSS
01/02/2023	A&S Scooby Sue's	None	Cleaning Princess Theatre	£ 179.50	£ -	£ 179.50
01/03/2023	Avalon	01390	Performance Fee Deposit	£ 650.00	£130.00	£ 780.00
01/04/2023	Bravo Events Ltd	562	General Technician	£ 80.00	£ 16.00	£ 96.00
17/04/2023	Bravo Events Ltd	566	General Technician	£ 1,125.00	£ 225.00	£ 1,350.00
30/03/2023	Character Graphics	35502	Posters	£ 47.00	£ 9.40	£ 56.40



17/04/2023	CJK Vehicle Repairs	38433	MOT	£ 54.85	£ -	£ 54.85
18/04/2023	Devon Association of Local Councils	4851	Advertising	£ 30.00	£ 6.00	£ 36.00
21/03/2023	Evac Chair	PRO03770 4	Wall mounted Evac Chair	£ 722.00	£ 144.40	£ 866.40
06/04/2023	Expenses Payment - Fuel	N/A	Reimburse ment of expenses incurred	£ 8.90	£ -	£ 8.90
15/03/2023	Filmbankm edia	06291159	Film Rental	£ 87.00	£ 17.40	£ 104.40
01/03/2023	Filmbankm edia	06291161	Film Rental	£ 87.00	£ 17.40	£ 104.40
01/03/2023	Filmbankm edia	06290281	Film Rental	£ 87.00	£ 17.40	£ 104.40
14/02/2023	Footfall Logistics	F1133	Tracker Annual Support	£ 102.00	£ 20.40	£ 122.40
05/04/2023	G William of Edington	14491	Lawn Mower Repairs	£ 130.00	£ 26.00	£ 156.00
05/04/2023	Hellands Kitchen	PT008	Theatre Meals	£ 50.00	£ -	£ 50.00
20/04/2023	Hellands Kitchen	BHTC01a	King's Coronation Deposit	£ 300.00	£ -	£ 300.00
20/04/2023	Hellands Kitchen	PTO030	Theatre Meals	£ 20.00	£ -	£ 20.00
24/04/2023	Hellands Kitchen	BHTC02	Theatre Meals	£ 60.00	£ -	£ 60.00
21/03/2023	High Speed Training	INV_18984 17	Manual Handling Training	£ 427.50	£ 85.50	£ 513.00
03/04/2023	House of Flags	SI2369928 27	Flags	£ 1,055.00	£ 211.00	£ 1,266.00
31/03/2023	James Hallam Corporate	522753820	Aviva Group Personal Accident Insurance	£ 442.80	£ -	£ 442.80
31/03/2023	James Hallam Corporate	522752785	Commercial Combined Insurance	£ 15,821.88	£ -	£ 15,821.88



31/03/2023	James Hallam Corporate	522754146	Commercial Motor Insurance	£ 573.80	£ -	£ 573.80
13/04/2023	John Tolley Carpentry	None	Access Panel in Door	£ 500.00	£ 100.00	£ 600.00
29/03/2023	King Alfred Concert Band	001021	Music Civic Awards Ceremony	£ 150.00	£ -	£ 150.00
31/03/2023	LGRC	1538	Locum RFO	£ 3,490.92	£ 698.18	£ 4,189.10
31/03/2023	Lyreco	6723487442	Office supplies and janitorial	£ 122.87	£ 17.77	£ 140.64
08/04/2023	Microshade	17554	IT Hosting and Support	£ 791.98	£ 158.39	£ 950.37
16/04/2023	MJ Church Plant	447195	Wheelie Bin (Highbridge Cemetery)	£ 20.74	£ 4.15	£ 24.89
16/04/2023	MJ Church Plant	447193	Wheelie Bin (Westfield Road Cemetery)	£ 35.02	£ 7.00	£ 42.02
16/04/2023	MJ Church Plant	447194	Wheelie Bin (Brent Road Cemetery)	£ 20.74	£ 4.15	£ 24.89
07/04/2023	Mynett Electrical Ltd	127390	Water Feature Electricals	£ 140.00	£ 28.00	£ 168.00
12/04/2023	NALC	6373494579	Event Ticket	£ 43.37	£ 8.67	£ 52.04
23/03/2023	OTIS	23016217/U1	Lift Maintenance	£ 116.28	£ 23.26	£ 139.54
16/04/2023	P Parfitt	31.01-03.04	Grave Digging	£ 1,443.00	£ -	£ 1,443.00
04/04/2023	Passion for Somerset CIC	23/MO17	Somerset Flags	£ 27.00	£ 5.40	£ 32.40
28/03/2023	Premier Trophies	SI-22231	Badge Engraving	£ 42.50	£ 8.50	£ 51.00
29/03/2023	Proper Job	Z0009T02-392010	Decorating Materials	£ 23.09	£ 4.63	£ 27.72



04/04/2023	Proper Job	Z0009T02-394001	Sweets, Paint and Batteries	£ 30.78	£ 6.16	£ 36.94
04/04/2023	Proper Job	Z0009T03-1423804	Batteries	£ 6.13	£ 1.23	£ 7.36
04/04/2023	Proper Job	Z0009T03-1423805	Paint	£ 7.49	£ 1.50	£ 8.99
03/04/2023	Proximity Futures Ltd.	2845	Football Counters 12 Month Support	£ 1,896.00	£ 379.20	£ 2,275.20
27/03/2023	SALC	INV-2095	Councillor Training	£ 50.00	£ -	£ 50.00
27/03/2023	SALC	INV-2114	Councillor Training	£ 15.00	£ -	£ 15.00
31/03/2023	SALC	INV-2161	Councillor Training	£ 40.00	£ -	£ 40.00
01/04/2023	Sansum Solutions Group Ltd	INV-9357	Cleaning	£ 260.16	£ 52.03	£ 312.19
01/04/2023	Skyburst	D3327	Fireworks	£ 2,125.00	£ 425.00	£ 2,550.00
24/03/2023	Somerset CC Pension Fund	MAR Contribution	Pension Contribution	£ -	£ -	£ 5,783.40
30/03/2023	Somerset CC Pension Fund	61246788	Pension Service	£ 112.83	£ -	£ 112.83
28/02/2023	Spansec Security Ltd	227384	Alarm System Maintenance Contract	£ 473.42	£ 94.68	£ 568.10
07/03/2023	Spot On	31637508	Cleaning Supplies	£ 166.38	£ 33.28	£ 199.66
10/04/2023	SW Legionella Risk Assessment	BHTC042023	Legionella Risk Assessments	£ 1,295.00	£ -	£ 1,295.00
18/04/2023	Take Art	INV-2003	Origami Club	£ 250.00	£ -	£ 250.00
12/04/2023	Tidal Tales Collective	014	Performance of The Oak and the Ash	£ 200.00	£ -	£ 200.00

29.0.F23 To consider quotations and award electricity contract

The quotations for the electricity contract for two cemeteries was considered. A lengthy discussion took place regarding the different options.

Resolved that the quotation from SSE for a green energy supply of electricity for 12 months, at an annual cost of £2,199.93, was approved.

30.0.F23 Council Insurance renewal update

The Clerk had consulted the Chair of the Committee regarding the quotations, as the information was not received until a few days before the renewal date, due to the brokers negotiations with the insurers to try and secure a better deal. The Council use an independent broker for obtaining quotations from an extensive list of providers.

The insurance quotation had been significantly higher due a the number of factors including an increase in cyber claims, the previous provider withdrawing from the local government sector and the sectors insurance being under priced in past few years. The premium for the Princess Theatre & Arts Centre was £4,527.04 and £11,294.84 for all other areas.

The Committee noted acceptance of the insurance policy.

31.0.F23 To consider releasing grant funding to The Nornen Project CIC

The Clerk confirmed that several funding grants had been awarded to the Nornen project including from the National Lottery and details of these had been received and reviewed.

Resolved that the grant for £2,500 which was previously agreed, is released.

32.0.F23 To consider applications received for grant funding and agree any funds to be awarded:

Members were given the opportunity to raise questions and organisations representatives who were present at the meeting were asked to respond.

32.1.F23 BOSFest - £2,500

Resolved the request for £2,500 towards the music and arts festival in September is approved.

32.2.F23 Cultural Arts Development Society - £3,000

Resolved that a grant of £2,500 is awarded towards the events in June and July, but must not be used for the Coronation event.

32.3.F23 Sedgemoor Playday - £2,500

(1 member of the public left the meeting at this juncture)

Resolved that the request for £2,500 for the playday event in August is approved, providing confirmation is received that Somerset Council is continuing to support the event. The Clerk is delegated to release the funds once the condition is met.

32.4.F23 Eco-Centre CBS - £2,500

Resolved that the grant application is rejected. It was noted that the Climate and Ecology group could review the work of the Eco Centre and bring a proposal to fund this work from the relevant budget.

32.5.F23 Mark Youth Theatre - £2,500

Resolved that the grant application is rejected.

32.6.F23 Somewhere House Somerset - £2,500

Resolved that the request for £2,500 towards a new counselling service project is approved.



33.0.F23 The next meeting of this committee will be held on Monday 5th June 2023

The next meeting of the Finance and Resources Committee will be held on 5th June 2023.