



Minutes Princess Management Committee

Date	11/04/2023
Time	19:00 -
Location	Council Chamber, Old Courthouse, Jaycroft Rd, Burnham-on-Sea, TA8 1LE
Chair	Cllr. Sharon Perry
Attendees	Cllr Roger Keen, Cllr Mike Murphy, Cllr Sharon Perry, Cllr Catherine Searing, Katherine Noble Town Clerk and Cllr James Warren
Absentees	Cllr Ross Baker, Cllr Peter Clayton and Cllr Julie Flurry

00.0 Public Participation

There were 4 members of the public present.

There were no registered speakers, however the Chair agreed to allow a member of the public to speak.

Concerns were raised regarding the evacuation of the Princess in an event of fire and if there was a plan in place and should the audience be advised of this before each performance.

12.0.M23 To receive apologies for non-attendance

Apologies were received from Councillors Flurry and Baker.

13.0.M23 To receive any declarations of interest on items included on this Agenda

There were no declarations of interests.

14.0.M232 To receive and approve the minutes of the Princess Management Committee meeting held on 14th February 2023 (copy enclosed)

The minutes of the previous meeting of the Princess Management Committee, held on 14th February 2023, were presented by the Chair.

Resolved that the minutes be taken as read and signed by the Chair.

15.0.M232 Matters arising from previous minutes

There were no matters arising.

16.0.M232 Chair's report

The Chair had attended a presentation at Sedgemoor District Council on behalf of the volunteers at the Princess Theatre and received a donation of £200. The Chair took the opportunity to thank all the volunteers who give freely of their time, skills and experience to support the Princess Theatre.

The first week of the 75th Highbridge Festival of the Arts was held at the Theatre in March and approximately 1200 people participated in classes or attended the sessions.

The charity screening of Winter on Fire was held on 24th March with approximately 90 in attendance. After the screening the audience had the opportunity to ask the Director questions via a link to LA and there was also a live link to Kviv to speak to the organisers husband.

The volunteers day will be held on 4th June.

A free live screening of the Kings Coronation will be held at the Theatre on 6th May, but tickets must be obtained. A cream tea will be provided free of charge to residents of Burnham-on-Sea and Highbridge.

The Chair gave an update regarding the replacement BDO. Committee Members will be invited to participate in a HR Sub-Committee meeting, once the findings from the staffing review has been received.

17.0.M232 To note the most recent committee income & expenditure reports as at 28 February 2023

There were no queries raised.

The report was noted.

18.0.M23 Princess update report

The report was noted.

19.0.M23 To approve quotation for stage equipment repairs

The circulated report was discussed.

Resolved that the required repairs are undertaken at a cost of £2,155.00 + VAT, to be funded from the stage/lighting budget (4066). The Committee requested a plan for future works, so it can be considered during the budget process.

20.0.M23 Feedback from meeting with users group

A meeting was held with the representatives from different organisations that use the Theatre, which was very interesting and comments were taken onboard. It was agreed to continue to hold meetings.

21.0.M23 The next meeting of this committee will be held on Tuesday 6th June 2023

The next meeting will be held on 6th June 2023 at 7 pm.

22.0.M23 To resolve to exclude members of the press and public as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960

Resolved to exclude members of the press and public as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960.

23.0.M23 To consider renewal of freelance technician contract agreement

Resolved that the Committee approves the renewal of the freelance technicians contract agreement between 1st May 2023 and 31st March 2024, as per the circulated report. An updated agreement, to incorporate agreed changes, is to be prepared by the Town Clerk in consultation with the Committee Chair.