



The Old Courthouse,
Jaycroft Road,
Burnham on Sea,
TA8 1LE

18th March 2024

To: All Members of the Town Improvements Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **TOWN IMPROVEMENTS COMMITTEE (TIMPS)** to be held on **25th March 2024** in the Council Chamber, Old Courthouse, Jaycroft Road, TA8 1LE at **7.00 pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Building doors will be open at 6:45pm

A handwritten signature in black ink, appearing to be "K Noble", enclosed in a thin black rectangular border.

Katherine Noble
Town Clerk

Please contact the Town Council reception (01278 788088) if you need further information on this agenda.

Members of the Town Improvements (TIMPS) Committee

Councillor P. Clayton
Councillor M. Facey
Councillor G. Gudka
Councillor B. Vickers

Councillor C. Searing
Councillor J. Warren (Chair)
Councillor P. Wynn
Councillor M. Murphy



**Burnham-on-Sea
& Highbridge**
TOWN COUNCIL

Public participation

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chairman. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

Town Improvements Committee Meeting Agenda

25th March 2024

- 110.0.I24 Apologies for absence**
- 111.0.I24 To receive any declarations of interest on items included on this agenda**
- 112.0.I24 To receive and approve the minutes of the TIMPS meeting held on 22nd January 2024**
- 113.0.I24 Matters arising from previous minutes**
- 114.0.I24 To receive the Chairs report**
- 115.0.I24 To receive report from the Town Rangers**
- 116.0.I24 To note the most recent committee income and expenditure report**
- 117.0.I24 To note the most recent footfall and vacancies report**
- 118.0.I24 To receive update regarding D-Day 80/Armed Forces Day 2024 and agree any further events/purchases**
- 119.0.I24 To consider replacing dog bin at St Johns Road alley instead of relocation**
- 120.0.I24 To confirm renewal of annual contract for Town Centre Footfall Counters for 24/25**



Minutes of a meeting of the Towns Improvements Committee held on 22nd January 2024 in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea at 7 pm

Present: Councillors J. Warren (Chair), P. Clayton, M. Facey, G. Gudka, C. Searing, B. Vickers

In attendance: E. Dutton (Deputy Town Clerk) and 4 members of the public

Public Participation:

A member of the public spoke regarding agenda item 105.0.124 they asked the Committee to consider that if the continental market operator was reputable to give it a go for one year.

96.0.124 Apologies for absence

Apologies were received from Councillor Wynn.

97.0.124 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

98.0.124 To receive and approve the minutes of the TIMPS meeting held on 13th November and the Extraordinary meeting held on 13th December 2023

The minutes of the previous meeting of the Towns Improvements Committee meeting held on 13th November 2023 and the Extraordinary meeting held on 13th December 2023, were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

99.0.124 Matters arising from previous minutes

The Nornen Street Art are liaising directly with Berrow for the display of their artwork.

DBS checks have not yet been undertaken, due to needing to use an umbrella company and not meeting their specified conditions of a minimum of 5 applicants.



100.0.124 To receive the Chairs report

The Chairman reported that the litter in the town has gotten significantly worse and suggested the Town Council should fully embrace the Great British Spring Clean between the 15th and 31st March 2024.

101.0.124 To receive update report from the Town Rangers

The Town Rangers report was noted.

Councillor Gudka asked the Deputy Clerk if the next report could show what the Rangers had planned for the next 3 months.

102.0.124 To receive a verbal update on the Christmas lights

The Deputy Clerk stated that several issues had arisen with the displays and a meeting with the contractor has been arranged as per the contract. This will be reported back to the next meeting.

103.0.124 To note the most recent committee income and expenditure report

No queries were raised and the report was noted.

104.0.124 To note the most recent footfall report

The footfall report was noted.

105.0.124 To consider request to hold a continental market

An email from the Retail Group stating they were against holding the market had been circulated prior to the meeting for the Members consideration.

Resolved that the Committee requested the Deputy Clerk to invite the organising company to attend a meeting for further discussion, with the possibility of holding the market after the school holidays in September. A full detailed business plan will be required to include details of what is sold on the stalls, responsibility of the clean-up and how they intend to pick local traders.

106.0.124 To consider request from St Joseph's School for a dog bin to be placed at the lane leading into the School

Resolved that the Committee agree to pay Somerset Council for the purchase and installation of a new post and dog poo bin at a cost of £200 and emptying of the bin 2 times per week at a cost of £278 per annum.

The Committee requested the Deputy Clerk contacts St Joseph's School and gain further information to find the best location to place the dog bin.



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107.0.I24 To consider reprinting of railway leaflets and Town Crier postcards

Further information from the Tourist Information was requested on whether they are required and for consideration at the next meeting.

108.0.I24 To consider report regarding Temporary Traffic Regulation Order application for 2024 events

Resolved that the Committee submit a joint TTRO with The Burnham Chamber of Trade and Our Highbridge for the Fireworks and other events within the towns, at a cost £575, to be taken from the events budget 400/4465.

109.0.I24 Date of next meeting

To note the date of the next meeting, which is scheduled **25th March 2024 at 7pm.**

Signed by Chair..... Date.....

Report for councillors: Update on the work of the Town Rangers

Issued to: Town Improvements Committee – 25th March 2024

Purpose of Report

To share the positive work the Town Rangers have been doing in Burnham and Highbridge.

Background

The Town Rangers have continued to be proactive in tidying the towns.

Litter

The Rangers have been litter picking in many areas within Burnham and Highbridge, the areas around B&M car park, Moorlands Estate and the alley between Ashley Avenue and Sutherland Avenue have been particularly bad with litter and they will continue to monitor these areas closely.

General

The Rangers continue to complete weekly fire alarm testing, emergency lighting and legionella checks. The grass cutting and strimming has commenced and inspections of benches and bus shelters are underway.

SIDS

We have received the authorisation needed from Somerset Council to install the SIDS onto lampposts within Burnham and Highbridge.

On Tuesday 2nd April the Rangers will be commencing the instalment of the SIDS. This will be carried out in 2-week intervals, starting at Stoddens Road and Berrow Road.

15/03/2024

Burnham & Highbridge Town Council 2023/24

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11:42

Detailed Income & Expenditure by Budget Heading 29/02/24

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>400</u> <u>TIMPS</u>								
1400 Signal Box	0	240	40	(200)			600.0%	
1405 Event Donations Received	0	1,700	0	(1,700)			0.0%	
1410 Grass Cutting	0	417	0	(417)			0.0%	
TIMPS :- Income	<u>0</u>	<u>2,357</u>	<u>40</u>	<u>(2,317)</u>			<u>5891.7%</u>	<u>0</u>
4385 Maintenance	7	669	2,000	1,331		1,331	33.5%	
4430 Benches	0	0	1,500	1,500		1,500	0.0%	
4435 Bus Shelter Cleaning	0	0	1,000	1,000		1,000	0.0%	
4440 Dog/Litter Bins	70	376	1,500	1,124		1,124	25.1%	
4445 Speed Indicator Devices	0	92	500	408		408	18.3%	
4450 Floral Decorations	0	4,355	3,000	(1,355)		(1,355)	145.2%	
4455 Christmas Lights	16,650	23,796	26,000	2,204		2,204	91.5%	
4460 Tourism	0	1,896	2,000	104		104	94.8%	
4465 Events Expenditure	0	6,201	10,000	3,799		3,799	62.0%	
4470 Town Centre Cleaning	0	6,000	7,000	1,000		1,000	85.7%	
4475 Carnival Events Week	0	9,577	14,000	4,423		4,423	68.4%	
4480 Burnham Evolution	0	1,463	0	(1,463)		(1,463)	0.0%	
TIMPS :- Indirect Expenditure	<u>16,727</u>	<u>54,425</u>	<u>68,500</u>	<u>14,075</u>	<u>0</u>	<u>14,075</u>	<u>79.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(16,727)</u>	<u>(52,068)</u>	<u>(68,460)</u>	<u>(16,392)</u>				
Grand Totals:- Income	<u>0</u>	<u>2,357</u>	<u>40</u>	<u>(2,317)</u>			<u>5891.7%</u>	
Expenditure	<u>16,727</u>	<u>54,425</u>	<u>68,500</u>	<u>14,075</u>	<u>0</u>	<u>14,075</u>	<u>79.5%</u>	
Net Income over Expenditure	<u>(16,727)</u>	<u>(52,068)</u>	<u>(68,460)</u>	<u>(16,392)</u>				
Movement to/(from) Gen Reserve	<u>(16,727)</u>	<u>(52,068)</u>						

GEO-Sense Footfall Headline Report

Burnham On Sea

January 2024

61,871

Total visits this period

Footfall is

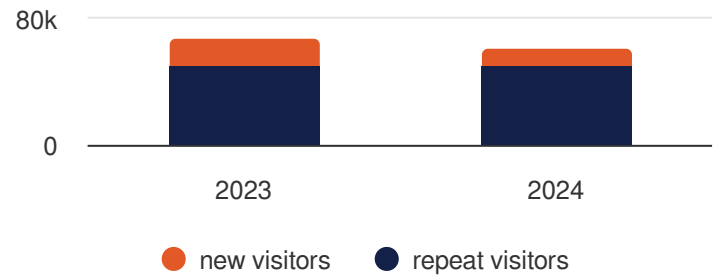
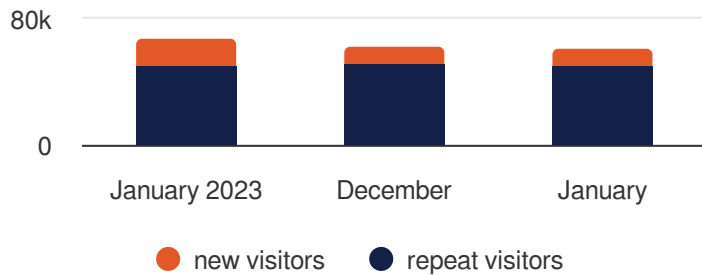
-3%

down
based on
last month

1,996

Average visitors per day

Overall footfall statistics



Headlines

- The change in footfall compared to the previous month is a **-3%** decrease
- The total number of visitors was **61,871** of which **50,884** (82%) have visited previously and **10,987** (18%) were new
- Footfall for the year to date has decreased by **-11%** (-6,689) based on the same period last year
- The busiest zone during January was the **High Street / Regent Street Jct** with **42,618** visitors, **69%** of the total venue visitors

Busiest Days

- The busiest day this month was **Saturday 13th** with **2,567**, **4%** of the total of which **1,008** (39%) were new visitors
- During this day the busiest time was between **12:00 and 13:00**
- Average Dwell for the day was **246** minutes

Intelli-Sense Analytics

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GEO-Sense Footfall Headline Report

Burnham On Sea

February 2024

61,944

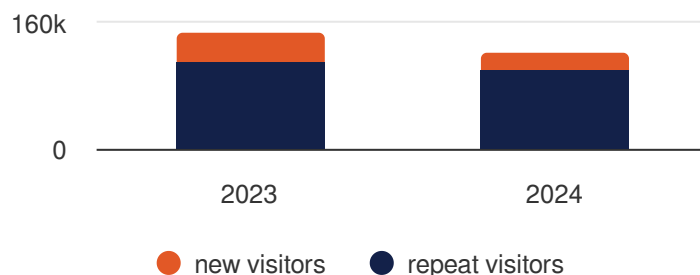
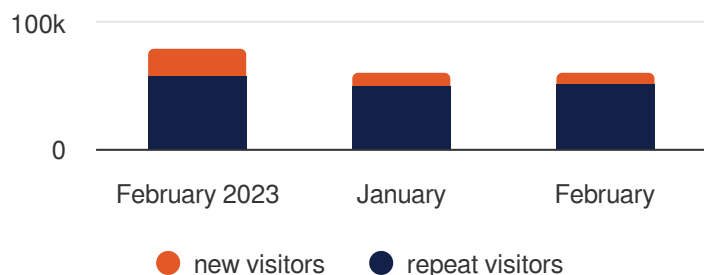
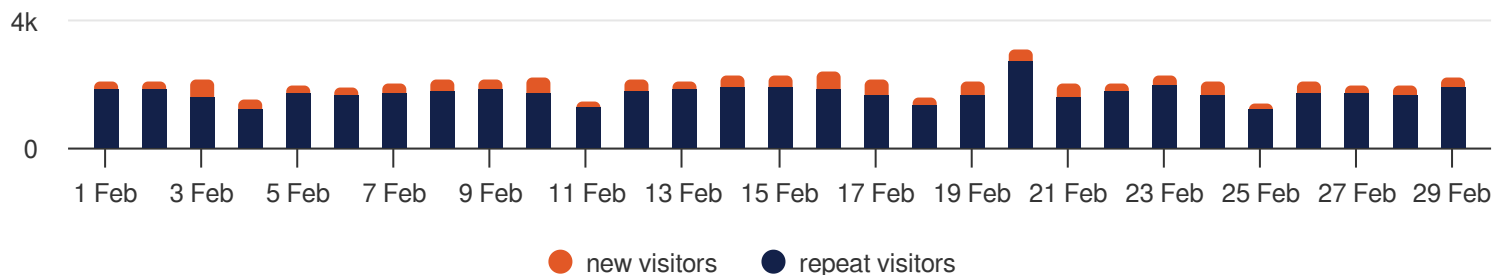
Total visits this period

Footfall is
0%
up based
on last
month

2,136

Average visitors per day

Overall footfall statistics



Headlines

- The change in footfall compared to the previous month is a **0%** increase
- The total number of visitors was **61,944** of which **51,784** (84%) have visited previously and **10,160** (16%) were new
- The average number of visitors per day has increase by **7%** based on the year to date average
- Footfall for the year to date has decreased by **-20%** (-25,318) based on the same period last year
- The busiest zone during February was the **High Street / Regent Street Jct** with **43,282** visitors, **70%** of the total venue visitors

Busiest Days

- The busiest day this month was **Tuesday 20th** with **3,183**, **5%** of the total of which **397** (12%) were new visitors
- During this day the busiest time was between **20:00 and 21:00**
- Average Dwell for the day was **268** minutes

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