



The Old Courthouse,
Jaycroft Road,
Burnham on Sea,
TA8 1LE

21st May 2024

To: All Members of the Assets & Amenities Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **ASSETS & AMENITIES COMMITTEE** to be held on **28th May 2024** in the Council Chamber, Old Courthouse, Jaycroft Road, TA8 1LE at **7.00 pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Building doors will be open at 6:45pm

A handwritten signature in black ink, appearing to be "K Noble", enclosed in a thin black rectangular border.

Katherine Noble
Town Clerk

Please contact the Town Council reception (01278 788088) if you need further information on this agenda.

Members of the Assets & Amenities Committee

Councillor R. Baker
Councillor M. Facey
Councillor G. Gudka
Councillor L. Millard
Councillor C. Searing

Councillor P. Clayton (Chair)
Councillor J. Flurry
Councillor B. Metcalfe
Councillor M. Murphy
Councillor P. Wynn

Public participation

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chair. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

Assets & Amenities Committee Meeting Agenda 28th May 2024

- 01.A24 Apologies for absence**
- 02.A24 To receive any declarations of interest on items included on this agenda**
- 03.A24 To note the most recent committee income and expenditure report**
- 04.A24 To request two Councillors be nominated for DBS checks for events**
- 05.A24 To note the most recent footfall report**
- 06.A24 To receive Town Rangers report**
- 07.A24 To note Speed Indicator Devices (SIDS) data**
- 08.A24 To consider response to correspondence received**
 - 08.1 Letter from resident regarding installation of a skate park
- 09.A24 Princess Theatre**
 - 09.1 To receive update on the implementation of the Theatre review recommendations
 - 09.2 To receive Theatre Managers update report
- 10.A24 Cemeteries**
 - 10.1 To receive cemeteries update report
- 11.A24 Allotments**
 - 11.1 To receive allotments update report
- 12.A24 Date of next meeting**

The next meeting of the Committee is scheduled for 23rd July 2024 at 7 pm.

20/05/2024

Burnham & Highbridge Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 The Old Court House								
4080 Telephone & Broadband	178	178	0	(178)		(178)	0.0%	
4350 Business Rates	953	953	10,650	9,697		9,697	9.0%	
4355 Utilities	719	719	6,000	5,281		5,281	12.0%	
4375 Cleaning	314	314	5,000	4,686		4,686	6.3%	
4380 Security & Alarms	0	0	800	800		800	0.0%	
4385 Maintenance	(97)	(97)	3,000	3,097		3,097	(3.2%)	
4390 H&S/Fire/Inspections	0	0	600	600		600	0.0%	
4395 Equipment/Furniture	(172)	(172)	0	172		172	0.0%	
The Old Court House :- Indirect Expenditure	1,894	1,894	26,050	24,156	0	24,156	7.3%	0
Net Expenditure	(1,894)	(1,894)	(26,050)	(24,156)				
210 Other Assets								
4360 Electricity Town Centre	27	27	220	193		193	12.1%	
4365 Highbridge Clock Elec	0	0	450	450		450	0.0%	
4415 Water Fountain	0	0	1,000	1,000		1,000	0.0%	
Other Assets :- Indirect Expenditure	27	27	1,670	1,643	0	1,643	1.6%	0
Net Expenditure	(27)	(27)	(1,670)	(1,643)				
300 Allotment Highbridge								
1300 Allotment Rents Received	1,190	1,190	1,215	25			97.9%	
Allotment Highbridge :- Income	1,190	1,190	1,215	25			97.9%	0
4370 Water Rates	75	75	200	125		125	37.6%	
4385 Maintenance	70	70	600	530		530	11.7%	
Allotment Highbridge :- Indirect Expenditure	145	145	800	655	0	655	18.2%	0
Net Income over Expenditure	1,045	1,045	415	(630)				
400 TIMPS								
1400 Signal Box	0	0	60	60			0.0%	
1410 Grass Cutting	0	0	500	500			0.0%	
TIMPS :- Income	0	0	560	560			0.0%	0
4365 Highbridge Clock Elec	17	17	0	(17)		(17)	0.0%	
4385 Maintenance	47	47	5,000	4,953		4,953	0.9%	
4430 Benches	0	0	2,500	2,500		2,500	0.0%	
4440 Dog/Litter Bins	109	109	600	491		491	18.1%	
4445 Speed Indicator Devices	0	0	500	500		500	0.0%	
4450 Floral Decorations	0	0	4,400	4,400		4,400	0.0%	

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Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4455 Christmas Lights	0	0	26,000	26,000		26,000	0.0%	
4460 Tourism	1,896	1,896	2,500	604		604	75.8%	
4465 Events Expenditure	549	549	10,000	9,451		9,451	5.5%	
4470 Town Centre Cleaning	0	0	6,000	6,000		6,000	0.0%	
4475 Carnival Events Week	0	0	11,500	11,500		11,500	0.0%	
4485 Defibrillator	0	0	250	250		250	0.0%	
TIMPS :- Indirect Expenditure	2,618	2,618	69,250	66,632	0	66,632	3.8%	0
Net Income over Expenditure	(2,618)	(2,618)	(68,690)	(66,072)				
Grand Totals:- Income	1,190	1,190	1,775	585			67.0%	
Expenditure	4,684	4,684	97,770	93,086	0	93,086	4.8%	
Net Income over Expenditure	(3,494)	(3,494)	(95,995)	(92,501)				
Movement to/(from) Gen Reserve	(3,494)	(3,494)						

20/05/2024

Burnham & Highbridge Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>500 Cemeteries</u>								
1500 Wayleaves	0	0	4,850	4,850			0.0%	
1515 EROB	1,720	1,720	7,000	5,280			24.6%	
1520 Interments	440	440	20,000	19,560			2.2%	
1525 Memorials	50	50	5,000	4,950			1.0%	
Cemeteries :- Income	<u>2,210</u>	<u>2,210</u>	<u>36,850</u>	<u>34,640</u>			6.0%	0
4350 Business Rates	499	499	12,200	11,701		11,701	4.1%	
4355 Utilities	1,478	1,478	3,500	2,022		2,022	42.2%	
4600 Equipment Purchase/Maintenance	0	0	7,000	7,000		7,000	0.0%	
4605 Provision For Paths	0	0	5,000	5,000		5,000	0.0%	
4610 Pump Maintenance	0	0	1,400	1,400		1,400	0.0%	
4615 General Maintenance	75	75	2,000	1,925		1,925	3.8%	
4620 Mech Grave Digger	0	0	6,500	6,500		6,500	0.0%	
4625 Tree & Hedge Maintenance	0	0	3,000	3,000		3,000	0.0%	
4630 Fuel For Mowers	0	0	1,000	1,000		1,000	0.0%	
4635 Waste Collection	282	282	2,500	2,218		2,218	11.3%	
4640 Provision for Walls	0	0	2,000	2,000		2,000	0.0%	
4645 Water Testing	0	0	1,250	1,250		1,250	0.0%	
Cemeteries :- Indirect Expenditure	<u>2,334</u>	<u>2,334</u>	<u>47,350</u>	<u>45,016</u>	0	45,016	4.9%	0
Net Income over Expenditure	<u>(124)</u>	<u>(124)</u>	<u>(10,500)</u>	<u>(10,376)</u>				
<u>600 Princess</u>								
1600 Storage Hire	0	0	3,300	3,300			0.0%	
1605 Lettings	1,154	1,154	33,000	31,846			3.5%	
1615 Café Rent/Commission	570	570	6,800	6,230			8.4%	
1625 PT Merchandise	255	255	3,600	3,345			7.1%	
1630 Donations Received	114	114	0	(114)			0.0%	
1640 Box Office - Card Sales	1,522	1,522	0	(1,522)			0.0%	
1645 Show income	759	759	13,500	12,741			5.6%	
1650 Memberships	0	0	300	300			0.0%	
1655 Participation PT	472	472	7,500	7,028			6.3%	
1660 Art Sales	0	0	200	200			0.0%	
1670 PV Cells	0	0	3,500	3,500			0.0%	
1680 Advertising income	0	0	200	200			0.0%	
Princess :- Income	<u>4,846</u>	<u>4,846</u>	<u>71,900</u>	<u>67,054</u>			6.7%	0
4000 Salaries & Wages	7,559	7,559	97,317	89,758		89,758	7.8%	
4005 Employers Nat Insurance	695	695	4,755	4,060		4,060	14.6%	
4010 Employers S\Annuation	1,130	1,130	14,275	13,145		13,145	7.9%	
4060 Training	0	0	1,500	1,500		1,500	0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4065 Travel, Expenses & Subsistence	14	14	150	137		137	9.0%	
4070 Office/IT Equip & Furniture	2,079	2,079	3,200	1,121		1,121	65.0%	
4080 Telephone & Broadband	312	312	1,900	1,588		1,588	16.4%	
4100 Insurance	0	0	5,000	5,000		5,000	0.0%	
4350 Business Rates	802	802	9,000	8,198		8,198	8.9%	
4355 Utilities	2,687	2,687	26,500	23,813		23,813	10.1%	
4375 Cleaning	976	976	9,000	8,024		8,024	10.8%	
4380 Security & Alarms	490	490	2,000	1,510		1,510	24.5%	
4385 Maintenance	998	998	13,000	12,002		12,002	7.7%	
4390 H&S/Fire/Inspections	52	52	1,500	1,448		1,448	3.5%	
4635 Waste Collection	306	306	3,000	2,694		2,694	10.2%	
4700 Technician Cost	1,140	1,140	17,500	16,360		16,360	6.5%	
4701 Show costs	650	650	13,500	12,850		12,850	4.8%	
4705 Advertising & Marketing	345	345	7,000	6,655		6,655	4.9%	
4710 Licences (exp)	0	0	1,500	1,500		1,500	0.0%	
4715 Card Payment Fees	1,425	1,425	7,500	6,075		6,075	19.0%	
4725 Technical Theatre	418	418	3,500	3,082		3,082	11.9%	
4730 Backstage Expenses	0	0	500	500		500	0.0%	
4735 Art Sales Expenditure	0	0	100	100		100	0.0%	
4740 PTAC Merchandise	303	303	3,000	2,697		2,697	10.1%	
4745 Participation Freelance	0	0	3,000	3,000		3,000	0.0%	
Princess :- Indirect Expenditure	<u>22,382</u>	<u>22,382</u>	<u>249,197</u>	<u>226,815</u>	<u>0</u>	<u>226,815</u>	<u>9.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(17,536)</u>	<u>(17,536)</u>	<u>(177,297)</u>	<u>(159,761)</u>				
Grand Totals:- Income	7,056	7,056	108,750	101,694			6.5%	
Expenditure	24,716	24,716	296,547	271,831	0	271,831	8.3%	
Net Income over Expenditure	<u>(17,660)</u>	<u>(17,660)</u>	<u>(187,797)</u>	<u>(170,137)</u>				
Movement to/(from) Gen Reserve	<u>(17,660)</u>	<u>(17,660)</u>						

GEO-Sense Footfall Headline Report

Burnham On Sea

March 2024

77,282

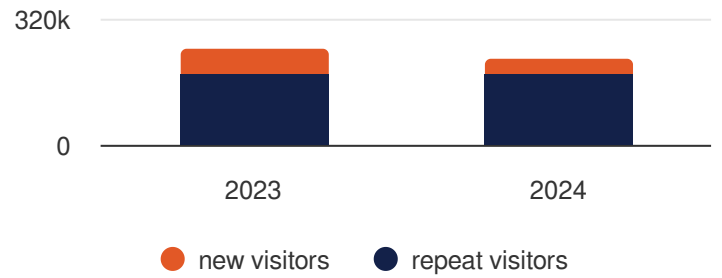
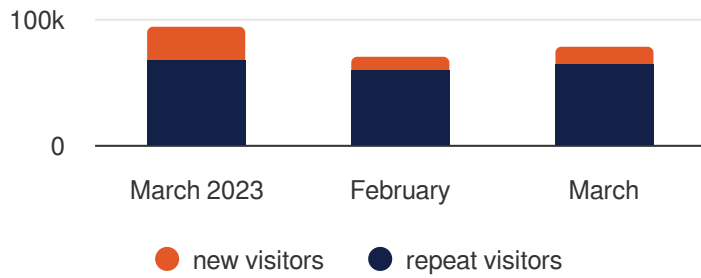
Total visits this period

Footfall is
11%
up based
on last
month

2,493

Average visitors per day

Overall footfall statistics



Headlines

- The change in footfall compared to the previous month is a **11%** increase
- The total number of visitors was **77,282** of which **62,946** (81%) have visited previously and **14,336** (19%) were new
- The average number of visitors per day has increase by **8%** based on the year to date average
- Footfall for the year to date has decreased by **-12%** (-26,822) based on the same period last year
- The busiest zone during March was the **High Street / Regent Street Jct** with **55,215** visitors, **71%** of the total venue visitors

Busiest Days

- The busiest day this month was **Saturday 30th** with **2,756**, **4%** of the total of which **678** (25%) were new visitors
- During this day the busiest time was between **12:00 and 13:00**
- Average Dwell for the day was **215** minutes

Intelli-Sense Analytics

powered by GEO-Sense

<https://proximityfutures.com>

GEO-Sense Footfall Headline Report

Burnham On Sea

April 2024

72,982

Total visits this period

Footfall is

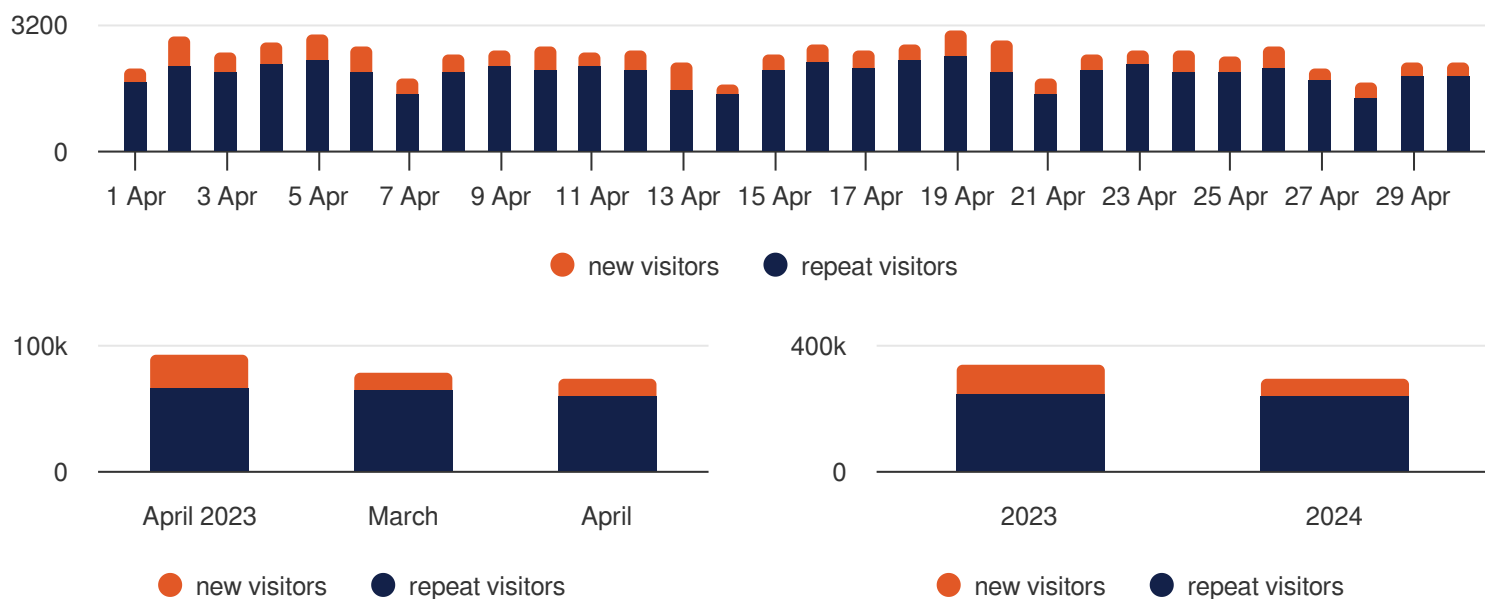
-6%

down
based on
last month

2,433

Average visitors per day

Overall footfall statistics



Headlines

- The change in footfall compared to the previous month is a **-6%** decrease
- The total number of visitors was **72,982** of which **58,542** (80%) have visited previously and **14,440** (20%) were new
- The average number of visitors per day has increase by **2%** based on the year to date average
- Footfall for the year to date has decreased by **-16%** (-45,296) based on the same period last year
- The busiest zone during April was the **High Street / Regent Street Jct** with **50,793** visitors, **70%** of the total venue visitors

Busiest Days

- The busiest day this month was **Friday 19th** with **3,040**, **4%** of the total of which **664** (22%) were new visitors
- During this day the busiest time was between **11:00 and 12:00**
- Average Dwell for the day was **233** minutes

Intelli-Sense Analytics

powered by GEO-Sense

<https://proximityfutures.com>

Report for councillors: Town Rangers Update Report

Issued to: Assets and Amenities Committee - 28th May 2024

Purpose of Report

To give an update on the work the Town Rangers have completed throughout Burnham and Highbridge.

Litter

The Town Rangers are continuing to be proactive in tidying the towns.

Cemetery Support

Due to sickness of cemetery staff, the Rangers have assisted with the interment of ashes in Highbridge Cemetery.

Hanging Baskets

The hanging baskets are due to be delivered week commencing 3rd June, once they have arrived they will attach to the hanging basket posts throughout the High Street and on the Princess Theatre.

D-Day 80

On the 6th June at 9am the Rangers will raise the D-Day 80 flags in Burnham and Highbridge. They will also be in attendance during the evening to set up the barriers and light the beacon.

ECO Festival

Banners have been erected in approved areas within Burnham and Highbridge and sign posts for the event prepared.

Speed Indicator Device (SIDS)

Over the last few weeks the Rangers have been installing the SIDS on the lampposts approved by Somerset, for two weeks at a time. This has been time consuming due to the battery charge only lasting for a few days, this results in the Rangers having to re visit each SID every couple of days to remove the battery to recharge.

Unfortunately, one of the SIDS that was placed on the South Esplanade opposite the Holiday Village entrance has been vandalised, this has been reported to the police and now awaiting to see if the SID can be repaired

Allotments

Inspections are being completed on a monthly basis.

The Town Council has received an email from an allotment holder stating the excellent attitude and customer service displayed by the Rangers.

Speed Indicator Devices (SIDS) data

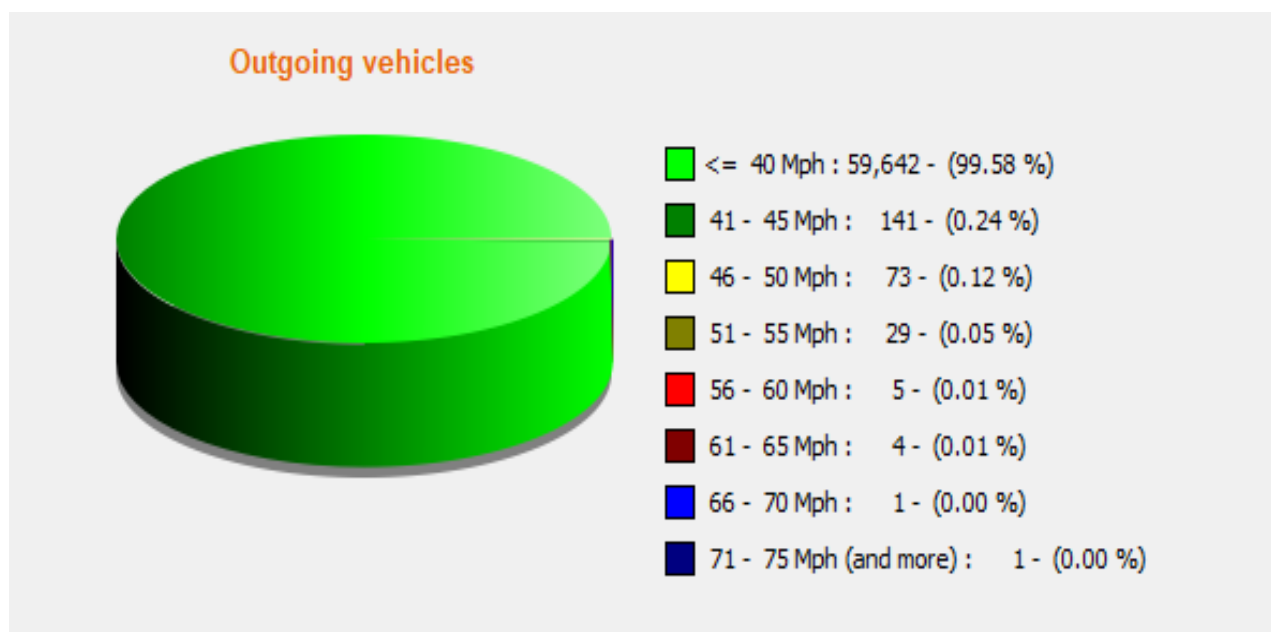
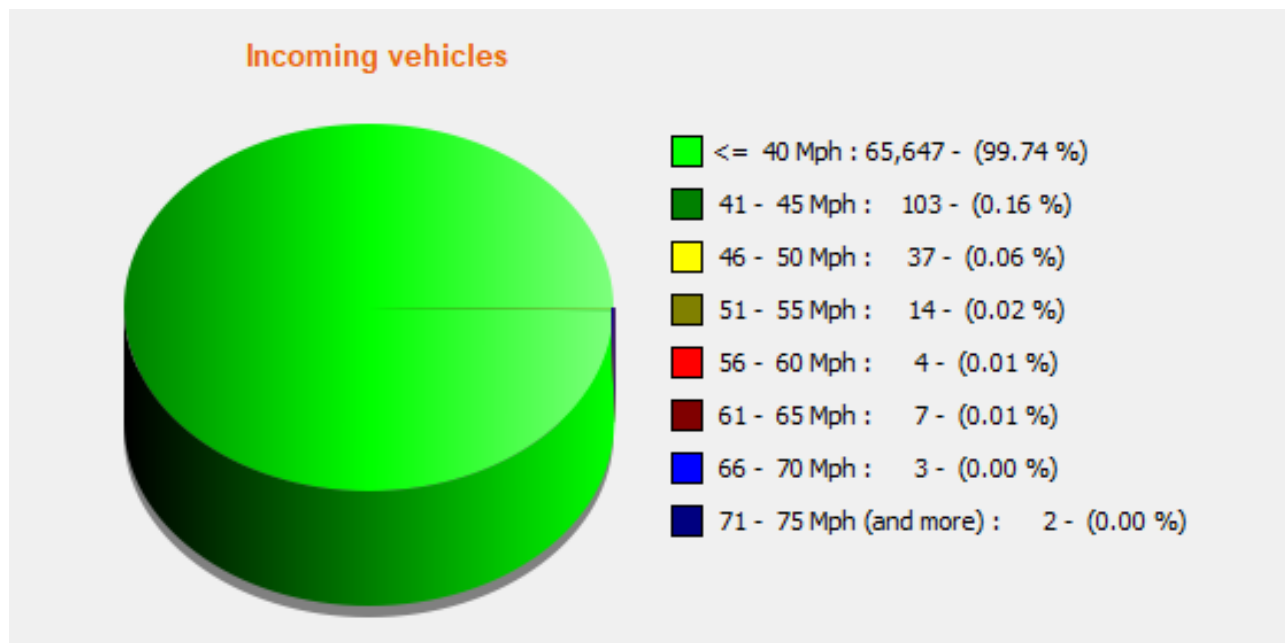
07.A24

Berrow Road 2nd April 2024 - 16th April 2024

Average speed:

— Incoming direction (22.57 Mph)

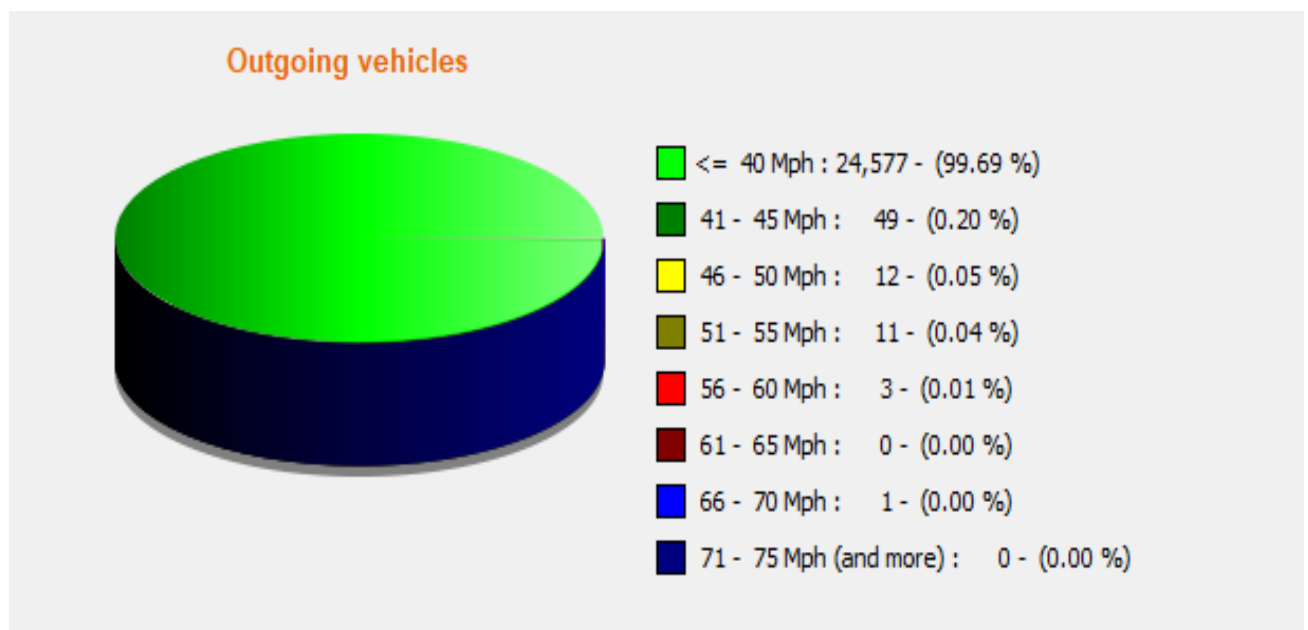
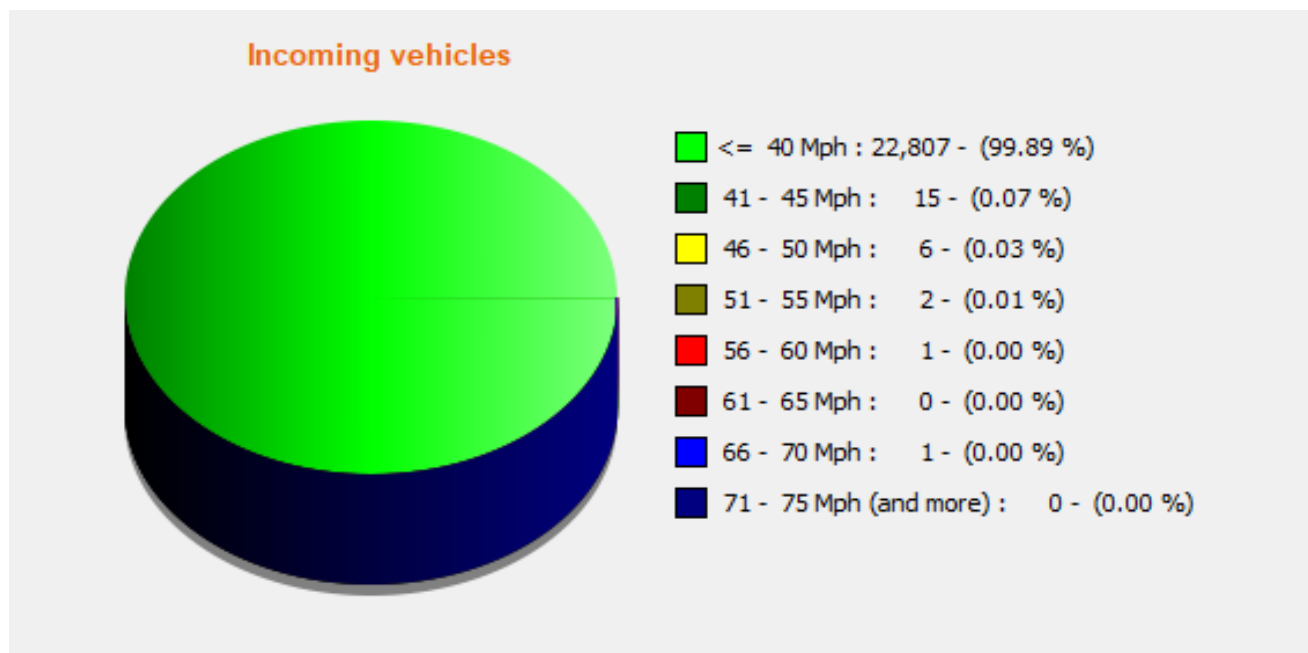
— Outgoing direction (23.43 Mph)



Stoddens Road 2nd April 2024 - 16th April 2024

Average speed:

— Incoming direction (22.65 Mph) — Outgoing direction (23.40 Mph)



- Further data available if required.

Subject: Skatepark enquiry

Hello, I'm writing to you today to enquire about a possible new skatepark build in our area (Highbridge / Burnham).

I'm 22, I skateboard and have always had ambitions on pushing the idea of creating a new place where people can go and learn a new sport whether it would be skating/rollerblading/scooting/BMX. We have always had Apex Park when growing up, it's been the only place to be able to learn in this area without having to leave town. And with that, it's not been the best experience. There have always been problems and these are as follows;

Rough tarmac - this is fatal material to fall on. I and everyone who goes there has seen at some point someone/ourselves fall and injure on the floor and it's never been a good sight. An example of this is last year at the end of summer I saw a little kid dropping in on the big black ramp for his first time ever and he fell too far forward and his face had brushed against the floor causing minor but fatal bleeding and scrapings on the face. He was only about 10 years of age. This is including people of all ages young and older. Its unpleasant to ride on and causes stones to be in the way where it wears and tears over time. which leads me onto the next point:

Skatepark near trees - this becomes a problem because roots tend to grow underground and it causes cracks in the ground which has happened. It's been like that for a long time and causes stones to be over the park and people falling off not seeing where the cracks are and having to dodge them where possible. This is where the right location for a new skatepark would be very important.

Metal ramps - don't get us wrong, metal ramps have been okay, but certain weather conditions can cause the ramps to condensate without anyone knowing. We have seen many young ones come to the park not being aware of this bit of science that they wouldn't have learned yet, and they go on the ramps and end up having a fatal fall. Which reminds me that the current flood lights aren't always good. That's because by the time the flood lights have turned on it becomes dark and especially in between October through to March the ramps condensate the most. Which leads to the right material detailed in the attached document.

The ramps coping - it's just not right, I'm not the only one that thinks this, we all do. Its big and bold and unsafe to try any new tricks on. Rather disappointing when wanting to learn new things.

I have attached a document explaining how we can go about getting a new skatepark and more benefits etc. It also includes who can help us design/build & fund (skatepark contractors), and the best locations around our area for this idea and why those locations. We would really appreciate it being read through and you reading all of this and really considering our request. There's a whole community who want the same thing, I'm not just writing this on my own behalf. It's a whole community. If this happens it can really help with the youth staying fit and healthy and also bring new social area where people can feel safe and share common interests with new people. The community will grow for the better. It will be a long process but will be well worth it once you see the difference and positive impact it'll have on the town and surrounding areas.

many thanks,

The skatepark community.

New Skatepark Plan

Benefits

- a) provide a new social place for anyone of all ages to have fun learning something new in a much better experienced atmosphere.
- b) a much safer environment. (preferably away from dark spaces ie. covered by trees, to avoid attracting anti-social behaviour). people want to feel safe when trying to get into something they haven't done before and i think we can all say that the current skatepark in our area doesn't give off that intention.
- c) using concrete means less maintenance issues in the future. as long its away from trees there won't become cracks where roots grow underneath.

Locations and why -

- a) Apex - because there's already a skatepark there and it would be the easier option.
- b) Berrow Park - because a much nicer area than the current skatepark because it's a friendly neighbourhood area with very little anti-social/crime reports.
- c) BASC ground - this is probably the best option. it already homes quite a sporting area including rugby. and because its again a much nicer area than the current skatepark because it's a very friendly neighbourhood area with very little anti-social/crime reports. it also comes with a reasonably sized car park right next to it attracting more people out of the area to come and visit.

Materials & why -

spray concrete - this means very little chance of future repairs needed unlike metal/wood. much easier to learn on also. we want to give new learners the best experience to pursue their hobby (whether that'd be scooting/bmx/rollerblading/skateboarding) and who knows even possible careers. I mean don't get me wrong, concrete is the pricy option but with the right support and funding towards it we could make this work for the better. if we all work together we can make this dream for many people in this area and surrounding areas come true.

Skatepark contractors and past successes -

- a) Maverick skateparks (#1 option) -I have been in contact with them already and are helping me through the steps to make this an ideal plan. they are outstanding. They've had success all

over the UK with designs, helping with funding, and working close with the councils and skate committees/groups to create the perfect plan and pursue it.

b) canvas skateparks - in our opinion 2nd best when it comes to designs and approach. creating skateparks for all over the UK including Bath skatepark and Bristol's - campus pool.

c) gravity skateparks - they have had great success also with skateparks across the UK.

Funding options -

a) charity funding

b) fundraising - events/sponsors (skate shops/skate companies)

Update on the implementation of the Theatre review recommendations – May 2024

09.1.A24

Staffing and Organisational Structure

Recommendation	Update
Appoint a new manager with clear leadership skills.	Completed.
Provide support to the existing team. Foster staff development and engagement	The Theatre Manager is working with the team to enhance the services provided at the Theatre and encourage staff development.

Subsidy and Local Support

Recommendation	Update
Review community hire charges and renegotiate contracts to alleviate the financial burden	Completed.
Review commercial hire contracts and renegotiate to reclaim lost expenditure	Completed. The RFO is monitoring and chasing any debtors.

Realising Potential Lost Income

Recommendation	Update
Enhance revenue generation and operational efficiency, with attention to: Box office fees for hires, early/late get-in fees, marketing contra fees, beyond technical cost contras, customer booking fees; restoration fees, ticket delivery charges	Efficiency improvements ongoing. There has already been an improvement in tickets sales.

Audience Profiles and Programming

Recommendation	Update
Develop marketing and programming strategies to attract a wider audience and increase revenue	Marketing improvements ongoing.

Café and Bar

Recommendation	Update
Review the cafe/bar contract when the current contract is due to end	Temporary contact in place. Permanent contract will be updated during tender process.

Additional Cost Savings/Revenue Areas

Recommendation	Update
Higher-risk product with lucrative deals	

Other Revenue Sources

Recommendation	Update
Explore funding opportunities from Somerset Council and Arts Council England.	The Theatre Manager secured a £3,000 grant from the HPC Community fund to offer events for the seniors of the town to help combat isolation, loneliness and promote wellbeing. Applications for further grants will be considered on an on-going basis.
Seek sponsorships/donations/fund-raising activities	Space for advertising in the brochures is being offered, as well as social media enhanced posts.

Financial Analysis and Management

Recommendation	Update
Implement tighter budget control and efficient management accounting practices.	Completed.
More detailed and reliable management data, to include regular reporting and transparency on programming, staffing, finance and building maintenance	On-going.
KPIs to monitor and manage performance effectively eg, revenue generation, expense control, audience engagement, etc	Not started.

Role Of PMC – These are now areas for the Assets and Amenities Committee to progress

Recommendation	Who is responsible?
To champion and communicate the value of the theatre to the full council and to the wider community	On-going.
Ensure the Terms of Reference for the PMC align with the theatre's objectives and provide a solid foundation for governance	Completed.
PMC to act as a governing body, involving itself in strategic decision-making and setting the direction for the theatre's future	On-going.
PMC to revive the Friends of the Princess	Not started.
PMC members to familiarise themselves with Clore Guide <u>A Practical Guide to Governance Cultural Governance Alliance</u>	Asset & Amenities Committee Members are requested to familiarise themselves with the Clore Guide.

This report shows the activity at The Princess Theatre and Arts Centre from 23rd March 2024 to 20th May 2024

Participation Groups	Number of attendees
Community Choir	106
Kurling	90
Open Art Studio	69

Shows 23rd March 2024 to 20th May 2024		
Event	Type of hire	Number of Attendees
Into the Woods	Hire	196
Comedy Network	Princess	43
Classic Rock American Highway	Split	101
Sister Act	Hire	667
Art Attack	Hire	543
Richard Lennox	Hire	48
Post Office Scandal	Split	195
Burnham Book Festival	Hire	516

Regular hirers of The Princess Theatre and Arts Centre
Rock Choir
Burnham Excellent Entertainers
React
Burnham & District Panto

Events Coming Up	Tickets sold to date
May 2024	
High Jinx Magic Show	65
June 2024	
Seniors event: D Day Anniversary Event	77
Simon Goodall & The Bourne Again Shaddows	150
Club 80's	52
Creedence Clearwater Review	67
July 2024	
Matilda	220
Everly Brothers & Friends	162
Dance With Georgia	On sale
Dr Patti Boulaye	On sale
Mini First Aid (3 sessions for different age groups)	On sale
Seniors Event: Exercise & Relaxation	
August 2024	

Johnny Cash Revisited	On sale
Seniors Event: Steve West entertains Cabaret Style	
September 2024	
James Partridge – Assembly Bangers	On sale
Top Secret Magic of Science	On sale
Looking for Me Friend – Music of Victoria Wood	On sale
Seniors Event: Flower arranging workshop	
Beatles Complete	
October 2024	
Craig Morris Psychic Medium	On Sale
Desperados – Eagles Tribute	On Sale
Women in Rock	On Sale
Seniors Event: Pottery Painting	
The Noise Next Door	On Sale
Take a Chance on Us – Abba Tribute	On Sale
More shows are booked for the remainder of 2024 and we are already booking into 2025	

Ticket Sales Comparison		
	Tickets purchased	Revenue
23rd March 2023 to 20 th May 2023	922	£7,300.60
23 rd March 2024 to 20 th May 2024	2629	£31,918.65

News
<p>Monday Closing On 4th April 2024 the Princess Management Committee considered and agreed that the Princess Theatre Box Office could be closed on Monday's. To update - this has not yet been possible due to the demands of the business.</p>
<p><u>Mini First Aid</u> In collaboration with 'MFA North Somerset' we will be offering First aid Classes to children during the school summer holidays, the session will be offered to three age groups, age 3-6, age 7-11 and age 12-16.</p>
<p><u>Cafe</u> Hellend's Kitchen will be leaving on 26th May and we wish Paul and Carol Hellend all the very best for their future venture. We are pleased that the new Cabaret Café Bar will be opening it's doors on 4th June 2024 offering a range of breakfasts, lunches, snacks and drinks and will provide the bar service for our many shows and events, we extend our good luck and best wishes for their future success.</p>
<p><u>Seniors Events</u> Our Seniors events, made possible by the HPC Community Fund grant awarded, will start with the D Day Anniversary event on 6th June, where the Community Choir will be performing songs from the era. Other events planned will be Exercise and Relaxation, Entertainment with songs by Steve West and an opportunity to dance along too, Flower</p>

Arranging Workshop and Pottery Painting, we hope to have a range of events that will appeal to a wide range of those over 65, all sessions are subsidised and will include refreshments. Details will be on our website.



Post Office Scandal

We were thrilled to have Nick Wallis and Guests on our stage to give an insight into the Post Office Scandal. We have received compliments from the Promoter of the event saying how much they enjoyed their experience whilst performing at our venue.

King Alfred's School

King Alfred's School brought Sister Act to the Theatre for 4 shows, it was an amazing show and we received lovely feedback from many members of the audience. It was an honour to welcome them to The Princess Theatre and to see the amazing talent from those in our community.

Report for councillors: Cemeteries Update Report

Issued to: Assets and Amenities Committee - 28th May 2024

Purpose of Report

To give an update on the 3 cemeteries at Highbridge, Brent Road and Westfield Road.

Staffing

Currently there are 2 full time and 1 part time members of staff within the cemeteries.

As of the 10th May 2024, a seasonal worker commenced work within the cemeteries, he will be working each week on Thursday and Friday to help during the grass growing season.

Burials

April

	Number of Burials	Number of Ashes
Burnham		1
Brent Road		
Highbridge		1

May

	Number of Burials	Number of Ashes
Burnham		
Brent Road	2	
Highbridge		1

Report for councillors: Allotments Update Report

Issued to: Assets and Amenities Committee - 28th May 2024

Purpose of Report

To give an update on the management of the allotments at Walrow, Highbridge.

Number of plots	Number of vacant plots	Number on waiting list
36	2	11

There are 36 plots at Walrow, Highbridge that are managed by the Town Council.

New agreements and invoices were issued to all allotment holders in March, we have received all payments and have 3 agreements outstanding.

In the last 2 weeks we have re let 3 of the plots and currently have one plot about to be vacated.

The Rangers are awaiting delivery of a skip to tidy up the empty plots and remove debris that had been left behind, once this is completed we will offer the plots to the next person on the waiting list.

Inspections

The Rangers carry out inspections on a monthly basis, the next inspection is due in June.

The purpose of the inspection is to:

- identify unworked plots
- check the general upkeep of areas
- identify any health and safety issues

Once an inspection has taken place, the rangers report their findings back to the office. Any plot found to be in breach of the conditions will be notified and given time to improve the plot. After 2 weeks the plot will be inspected again, If this is still not resolved and if considered necessary, the rangers will return the plot to a reasonable state and the Council may recover the costs from the plot holder, or the Council shall at its discretion, end the tenancy giving a maximum of 40 days' notice.