

**Minutes of a meeting of the Assets & Amenities Committee held on  
23<sup>rd</sup> July 2024 in the Council Chamber, The Old Courthouse,  
Jaycroft Road, Burnham-on-Sea at 7 pm**

**Present:** Councillors M. Facey, J. Flurry, G. Gudka, L Millard, M. Murphy, C. Searing

**In attendance:** E Dutton (Deputy Town Clerk), J Hook (Theatre Manager) and two members of the public

**Public Participation:** There were no representations made.

(Councillor Millard chaired the meeting in Councillor Clayton's absence)

**13.A24 Apologies for absence**

Apologies were received from Councillors Clayton, Wynn and Metcalfe.

**14.A24 To receive any declarations of interest on items included on this agenda**

There were no declarations of interests.

**15.A24 To receive and approve the minutes of the Assets & Amenities meeting held on 28<sup>th</sup> May 2024**

The minutes of the previous meeting of the Assets & Amenities Committee meeting held on 28<sup>th</sup> May 2024, were presented by the Chair.

**Resolved** that the minutes be taken as read, confirmed and signed by the Chair.

**16.A24 Matters arising from previous minutes**

The DBS check has been completed for Councillor Wynn. Councillor Flurry's is being progressed.

A letter was sent to Somerset Council and the BASC Ground regarding the Skate Park.

**17.A24 To note the most recent committee income and expenditure report**

No queries were raised and the report was noted.

**18.A24 To note the most recent footfall report**

It was discussed that the number of visitors from last year had gone down, it was something to be aware of and events should be encouraged to bring more people into the town.

The report was noted.



**19.A24 To receive Town Rangers report**

The Deputy Town Clerk was thanked for producing the informative reports.

An email had been received from a member of the public thanking the Town Rangers for their help with cleaning the B&M car park after the travellers left.

The Rangers were also thanked for helping to plant the seafront flowerbeds.

The report was noted.

**20.A24 To note speed indicator devices (SIDS) data**

The speed indicator device data was noted.

**21.A24 To consider speed indicator device repair report**

**Resolved** that the Committee recommends to the Finance and Governance Committee to release the additional funds of £123.42 for the SID repairs.

**22.A24 Princess Theatre**

**22.1 To receive Theatre Managers update report**

The Theatre Manager gave an overview of the report and said there have been high numbers attending shows which had been really well received.

Some shows had sold out and the James Partridge Assembly Bangers has sold 178 tickets and also hope to sell out.

The ticket sales comparison, shows numbers have gone up and a new section of sales comparisons for last year's vs this year also shows the sales have gone up.

Another section now added to the report is the use of the venue and shows, lots of new groups coming in, in addition to the regular hirers.

The smaller rooms are now rented out and have secured 14 sessions with one private hirer from July.

The Cabaret Café opened on the 4<sup>th</sup> June and has been well received and is popular.

The Theatre Manager added it is a big team effort at the Princess, but a big part of the theatres sales is down to the Marketing Officer promoting the theatre.

The Chair thanked the Theatre Manager and the team.



**22.2 To consider technical theatre equipment report and quotations**

**Resolved** that the Committee recommends to Council to release £2,376.61 from earmarked reserves to purchase two speakers and black cloth masking.

**22.3 To consider green room facilities report and quotations**

**Resolved** that the Committee recommends to Council to release £3,568.71 from earmarked reserves for refreshment facilities to be installed for visiting performers and staff at the Princess Theatre.

**23.A.24 Cemeteries**

**23.1 To receive cemeteries update report**

The cemeteries report was noted.

**24.A.24 Allotments**

**24.1 To receive allotments update report**

The allotment report was noted.

**25.A24 Date of next meeting**

The next meeting of the Assets and Amenities Committee will be held on 24<sup>th</sup> September 2024 at 7 pm.