

Memorial Application Form

For office use only
Receipt number.....
Fees paid £.....
Date.....
Permit number.....

ALL BOXES TO BE COMPLETED IN BLOCK CAPITALS- PART COMPLETED FORMS WILL BE RETURNED

(Please tick appropriate box below)

Cemetery name:		To erect a new memorial: <input type="checkbox"/>
Grave/plot of:		Type of memorial:
Grave/plot number:		Additional inscription: <input type="checkbox"/>
Grant number:		Date of application:
Date of interment:	Date of death:	Illustration:
Details of memorial:	Proposed inscription:	
Material:	Colour:	
Size (inches) to include base:		
H	W	D

ONLY memorials that are erected by Registered Stonemasons may be erected in our cemeteries.

Memorials: Only Tablets and memorials not exceeding 12" in height will be permitted in the Garden of Rest. No other Memorials are permitted.

Memorials - No memorials over 2 feet in height from the ground level shall be erected until six months from the date of the Interment. The lease for the permit is for the duration of the grave lease. All monuments must be installed to NAMM or BRAMM Standards	Permit fee
A Headstone or Cross not exceeding 4ft in height, base not exceeding 3ft {120cm x 90cm}	£195
Brent Road Cemetery Garden of Rest - New Section. The base plinth is already installed measuring 24" x 24". A Tablet must not exceed 18" x 18"	£160
Highbridge Cemetery- A Tablet for the Garden of Rest, Open Book or Heart-Stone tablets must be erected with the shortest measurement at the head and foot of the plot. The base plinth must not exceed 24" x 18"	
A vase, Angel, book etc., not exceeding 12" in height including Plaques	£80
A vase or other monuments over 12" and under 2ft	£100
Memorial for a child's grave not exceeding 2ft in height. Only 8" x8" flat stone to be laid on an NVF grave	£75
The fees above include the first inscription. For Additional Inscriptions there is an administration fee to have the details added to the records	£60

I/We, the undersigned, do hereby authorise:.....(name of stonemason)

(Please tick appropriate box below)

- to erect a new memorial on the above Grave/Plot
- to add additional inscription to existing memorial, as approved by Burnham-on-Sea and Highbridge Town Council.
- I acknowledge it is my responsibility to maintain the memorial to a standard deemed acceptable by the Council and failure to do so may result in the memorial being laid flat or removed. All arisings will be removed from site.
 - I/We agree Burnham-on-Sea and Highbridge Town Council cannot accept liability for damage caused to any memorial at any time and all memorials will be included in the memorial safety testing program.
 - I/We agree to fully comply with the Council's Cemeteries Rules and Regulations regarding memorials.
 - I/We agree that no artificial flowers, glass, ceramics, jars, ornaments, vases, pots, cherubs, candles, windchimes, lanterns or any other keepsake be placed on or added to a memorial or outside the Plinth area.

This MUST be signed by all the living Holder(s) of the Right of Burial.

Name (in block capitals)	Name (in block capitals)	Name (in block capitals)
Signed	Signed	Signed
Address	Address	Address
Date	Date	Date

Memorial Mason details:

Name of memorial mason:	
Address of mason:	
Phone number of mason:	
Email address:	

Note: No memorial may be erected in any cemetery unless a permit of approval has been granted by Burnham-on-Sea and Highbridge Town Council.

Please return the signed form to:

Burials Office
Burnham-on-Sea and Highbridge Town Council
The Old Courthouse
Jaycroft Road
Burnham on Sea
TA8 1LE

or

Email: burials@burnham-highbridge-tc.gov.uk

Please make payment to:

Cheques to be made payable to: Burnham-on-Sea and Highbridge Town Council

BACs transfer to: Burnham-on-Sea and Highbridge Town Council

Sort Code: 60-04-12 **Account Number:** 56092431

Please use the plot number as your reference.