



The Old Courthouse,  
Jaycroft Road,  
Burnham on Sea,  
TA8 1LE

11<sup>th</sup> December 2024

To: All Members of the Assets & Amenities Committee

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **ASSETS & AMENITIES COMMITTEE** to be held on **17<sup>th</sup> December 2024** in the Council Chamber, Old Courthouse, Jaycroft Road, TA8 1LE at **7.00 pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Building doors will be open at 6:45pm

A handwritten signature in black ink, appearing to be "K Noble", enclosed in a thin black rectangular border.

Katherine Noble  
Town Clerk

***Please contact the Town Council reception (01278 788088) if you need further information on this agenda.***

#### **Members of the Assets & Amenities Committee**

Councillor R. Baker  
Councillor M. Facey  
Councillor G. Gudka  
Councillor L. Millard  
Councillor C. Searing

Councillor P. Clayton (Chair)  
Councillor J. Flurry  
Councillor B. Metcalfe  
Councillor M. Murphy  
Councillor P. Wynn

## **Public participation**

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chair. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

## **Assets & Amenities Committee Meeting Agenda 17<sup>th</sup> December 2024**

- 53.A.24 Apologies for absence**
- 54.A.24 To receive any declarations of interest on items included on this agenda**
- 55.A.24 To receive and approve the minutes of the Assets & Amenities meeting held on 19<sup>th</sup> November 2024**
- 56.A.24 Matters arising from previous minutes**
- 57.A.24 To note the most recent committee income and expenditure report**
- 58.A.24 To note the most recent footfall report**
- 59.A.24 To receive Town Rangers report**
- 60.A.24 Princess Theatre**
  - 60.1 To receive Theatre Managers update report
- 61.A.24 Cemeteries**
  - 61.1 To receive cemeteries update report
- 62.A.24 Allotments**
  - 62.1 To receive allotments update report
- 63.A.24 To consider the draft committee budget for 2025-2026 for recommendation to the Finance and Governance Committee**
- 64.A.24 Date of next meeting**

The next meeting of the Committee is scheduled for 14<sup>th</sup> January 2025 at 7 pm.

**Minutes of a meeting of the Assets & Amenities Committee held on  
19<sup>th</sup> November 2024 in the Council Chamber, The Old Courthouse,  
Jaycroft Road, Burnham-on-Sea at 7 pm**

**Present:** Councillors P. Clayton (Chair), M. Facey, J. Flurry, G. Gudka, L Millard, M. Murphy, C. Searing,

**In attendance:** E Dutton (Deputy Town Clerk), J Hook (Theatre Manager) and four members of the public

**Public Participation:** A member of the public spoke to request the Committee to consider updating the rules and regulations to allow silk flowers. They also raised concerns regarding dogs being in the cemeteries, dog waste in the green waste bins and groups of people sitting on the benches in Westfield Road Cemetery smoking illegal substances.

The comments were noted and the Deputy Town Clerk would look into the issues.

**41.A24 Apologies for absence**

Apologies were received from Councillors Wynn and Baker.

**42.A24 To receive any declarations of interest on items included on this agenda**

There were no declarations of interests.

**43.A.24 To receive and approve the minutes of the Assets & Amenities meeting held on 24<sup>th</sup> September 2024**

The minutes of the previous meeting of the Assets & Amenities Committee meeting held on 24<sup>th</sup> September 2024, were presented by the Chairman.

**Resolved** that the minutes be taken as read, confirmed and signed by the Chairman.

**44.A.24 Matters arising from previous minutes**

There were no matters arising.

**45.A.24 To note the most recent committee income and expenditure report**

No queries were raised and the report was noted.

**46.A.24 To note the most recent football report**

The report was noted.



**47.A.24 To receive Town Rangers report**

The report was noted.

**48.A.24 To consider response to correspondence received**

**48.1 To consider a request to install Mental Health Support benches**

**Resolved** that the Committee accepts the offer to install mental health support benches at Brent Road Cemetery, Millennium Green, Highbridge and if possible one on land near the train station, along with plaques for other benches on the seafront.

**48.2 To set up a task and finish group to respond to the Law Commission consultation paper on Burial and Cremation**

**Resolved** that Councillors Millard, Clayton and Searing are appointed onto a Task and Finish Group to draft a response.

**48.3 To consider a request from Southwell Gardens to continue the grass cutting service**

**Resolved** that the Council continues the grass cutting service at Southwell Gardens at a charge of £500.00 per annum.

**48.4 To consider request to fly the Pride flag for Transgender Day of Remembrance**

**Resolved** that the request to fly the Pride Flag on the 20<sup>th</sup> November 2024 for Transgender Day of Remembrance is approved.

**49.A.24 Princess Theatre**

**49.1 To advise the committee of a new cleaning contract at The Princess Theatre**

The cleaning contract update was noted.

**49.2 To receive Theatre Managers update report**

The Theatre Manager gave an overview of the report.

Participation groups are well attended and have groups nearly every day of the week.

Lots of events coming up, one being the Mayors Charity Event.

The report now shows a map of where the audiences have travelled from to watch the shows, people are coming in from out of town and using local businesses.



The Somerset County Gazette interviewed some of the volunteers for a feature published in December. The Theatre Manager expressed how lucky the Theatre was to have them and thanked them for their work.

Four half pages and one full page advert have been sold so far for the new brochure.

**49.3 To review and agree Princess Theatre Storage Hire Fees and Charges and make a recommendation to Finance & Governance Committee for 2025/26**

**Resolved** that the Committee recommends the proposed fees and charges for 2025/26 for unit 1 £1704.00 and unit 2 £2571.00 to the Finance and Governance Committee.

**50.A.24 Cemeteries**

**50.1 To receive cemeteries update report**

The cemeteries report was noted.

**51.A.24 Allotments**

**51.1 To receive allotments update report**

The allotments report was noted.

**52.A24 Date of next meeting**

The date of the next meeting of the Assets and Amenities Committee will be held on 17<sup>th</sup> December 2024 at 7pm.

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2024

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>200 The Old Court House</b>								
1005 Old Court House Letting	27	800	0	(800)			0.0%	
The Old Court House :- Income	<b>27</b>	<b>800</b>	<b>0</b>	<b>(800)</b>				<b>0</b>
4350 Business Rates	953	7,624	10,650	3,026		3,026	71.6%	
4355 Utilities	480	3,331	6,000	2,669		2,669	55.5%	
4375 Cleaning	323	2,732	5,000	2,268		2,268	54.6%	
4380 Security & Alarms	0	617	800	183		183	77.2%	
4385 Maintenance	0	146	3,000	2,854		2,854	4.9%	
4390 H&S/Fire/Inspections	0	868	600	(268)		(268)	144.6%	
The Old Court House :- Indirect Expenditure	<b>1,755</b>	<b>15,319</b>	<b>26,050</b>	<b>10,731</b>	<b>0</b>	<b>10,731</b>	<b>58.8%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,728)</b>	<b>(14,519)</b>	<b>(26,050)</b>	<b>(11,531)</b>				
<b>210 Other Assets</b>								
4360 Electricity Town Centre	27	187	220	33		33	84.9%	
4365 Highbridge Clock Elec	137	1,001	450	(551)		(551)	222.4%	
4415 Water Fountain	0	15	1,000	985		985	1.5%	
Other Assets :- Indirect Expenditure	<b>164</b>	<b>1,203</b>	<b>1,670</b>	<b>467</b>	<b>0</b>	<b>467</b>	<b>72.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(164)</b>	<b>(1,203)</b>	<b>(1,670)</b>	<b>(467)</b>				
<b>300 Allotment Highbridge</b>								
1300 Allotment Rents Received	0	1,400	1,215	(185)			115.2%	
Allotment Highbridge :- Income	<b>0</b>	<b>1,400</b>	<b>1,215</b>	<b>(185)</b>			<b>115.2%</b>	<b>0</b>
4370 Water Rates	244	319	200	(119)		(119)	159.7%	
4385 Maintenance	0	308	600	293		293	51.3%	
Allotment Highbridge :- Indirect Expenditure	<b>244</b>	<b>627</b>	<b>800</b>	<b>173</b>	<b>0</b>	<b>173</b>	<b>78.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(244)</b>	<b>773</b>	<b>415</b>	<b>(358)</b>				
<b>400 TIMPS</b>								
1400 Signal Box	0	357	60	(297)			595.0%	
1405 Event Donations Received	500	500	0	(500)			0.0%	
1410 Grass Cutting	0	417	500	83			83.3%	
TIMPS :- Income	<b>500</b>	<b>1,274</b>	<b>560</b>	<b>(714)</b>			<b>227.4%</b>	<b>0</b>
4385 Maintenance	0	293	5,000	4,707		4,707	5.9%	
4430 Benches	0	1,999	2,500	501		501	80.0%	
4440 Dog/Litter Bins	74	633	600	(33)		(33)	105.5%	
4445 Speed Indicator Devices	0	959	500	(459)		(459)	191.8%	336

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2024

Month No: 8

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4450 Floral Decorations	0	5,020	4,400	(620)		(620)	114.1%	
4455 Christmas Lights	3,000	3,000	26,000	23,000		23,000	11.5%	
4460 Tourism	0	1,896	2,500	604		604	75.8%	
4465 Events Expenditure	731	7,726	10,000	2,274		2,274	77.3%	
4470 Town Centre Cleaning	0	3,000	6,000	3,000		3,000	50.0%	
4475 Carnival Events Week	4,127	8,382	11,500	3,118		3,118	72.9%	
4485 Defibrillator	0	80	250	170		170	32.0%	
TIMPS :- Indirect Expenditure	<b>7,933</b>	<b>32,988</b>	<b>69,250</b>	<b>36,262</b>	<b>0</b>	<b>36,262</b>	<b>47.6%</b>	<b>336</b>
<b>Net Income over Expenditure</b>	<b>(7,433)</b>	<b>(31,714)</b>	<b>(68,690)</b>	<b>(36,976)</b>				
6000 plus Transfer from EMR	0	336	0	(336)				
<b>Movement to/(from) Gen Reserve</b>	<b>(7,433)</b>	<b>(31,379)</b>	<b>(68,690)</b>	<b>(37,311)</b>				
Grand Totals:- Income	527	3,474	1,775	(1,699)			195.7%	
Expenditure	10,096	50,137	97,770	47,633	0	47,633	51.3%	
<b>Net Income over Expenditure</b>	<b>(9,569)</b>	<b>(46,663)</b>	<b>(95,995)</b>	<b>(49,332)</b>				
plus Transfer from EMR	0	336	0	(336)				
<b>Movement to/(from) Gen Reserve</b>	<b>(9,569)</b>	<b>(46,327)</b>	<b>(95,995)</b>	<b>(49,668)</b>				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>500 Cemeteries</u>								
1500 Wayleaves	0	4,750	4,850	100			97.9%	
1515 EROB	390	13,115	7,000	(6,115)			187.4%	
1520 Interments	220	10,465	20,000	9,535			52.3%	
1525 Memorials	540	4,355	5,000	645			87.1%	
Cemeteries :- Income	1,150	32,685	36,850	4,165			88.7%	0
4350 Business Rates	940	7,523	12,200	4,677		4,677	61.7%	
4355 Utilities	464	6,323	3,500	(2,823)		(2,823)	180.7%	
4600 Equipment Purchase/Maintenance	26	2,339	7,000	4,661		4,661	33.4%	
4605 Provision For Paths	0	0	5,000	5,000		5,000	0.0%	
4610 Pump Maintenance	0	0	1,400	1,400		1,400	0.0%	
4615 General Maintenance	0	1,227	2,000	773		773	61.4%	
4620 Mech Grave Digger	0	1,157	6,500	5,343		5,343	17.8%	
4625 Tree & Hedge Maintenance	0	0	3,000	3,000		3,000	0.0%	
4630 Fuel For Mowers	98	829	1,000	171		171	82.9%	
4635 Waste Collection	146	1,248	2,500	1,252		1,252	49.9%	
4640 Provision for Walls	0	0	2,000	2,000		2,000	0.0%	
4645 Water Testing	0	0	1,250	1,250		1,250	0.0%	
4650 Rose Garden Memorial Expense	0	228	0	(228)		(228)	0.0%	
Cemeteries :- Indirect Expenditure	1,674	20,874	47,350	26,476	0	26,476	44.1%	0
Net Income over Expenditure	(524)	11,811	(10,500)	(22,311)				
<u>600 Princess</u>								
1600 Storage Hire	0	1,541	3,300	1,759			46.7%	
1605 Lettings	6,896	24,428	33,000	8,572			74.0%	
1615 Café Rent/Commission	629	4,395	6,800	2,405			64.6%	
1625 PT Merchandise	938	3,209	3,600	391			89.1%	
1630 Donations Received	59	665	0	(665)			0.0%	
1645 Show income	1,981	22,442	13,500	(8,942)			166.2%	1,136
1650 Memberships	(30)	150	300	150			50.0%	
1655 Participation PT	922	4,158	7,500	3,342			55.4%	
1660 Art Sales	0	1,088	200	(888)			543.8%	
1670 PV Cells	2,302	5,363	3,500	(1,863)			153.2%	
1680 Advertising income	54	138	200	62			68.8%	
Princess :- Income	13,750	67,575	71,900	4,325			94.0%	1,136
4000 Salaries & Wages	10,344	62,951	97,317	34,366		34,366	64.7%	
4005 Employers Nat Insurance	1,066	4,563	4,755	192		192	96.0%	
4010 Employers S\Annuation	1,531	9,468	14,275	4,807		4,807	66.3%	
4060 Training	0	683	1,500	817		817	45.5%	



	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4065 Travel, Expenses & Subsistence	0	60	150	90		90	40.2%	
4070 Office/IT Equip & Furniture	122	3,810	3,200	(610)		(610)	119.1%	768
4080 Telephone & Broadband	156	1,437	1,900	463		463	75.6%	
4100 Insurance	0	0	5,000	5,000		5,000	0.0%	
4350 Business Rates	798	6,388	9,000	2,612		2,612	71.0%	
4355 Utilities	2,498	17,640	26,500	8,860		8,860	66.6%	
4375 Cleaning	29	4,795	9,000	4,205		4,205	53.3%	
4380 Security & Alarms	0	1,651	2,000	349		349	82.6%	
4385 Maintenance	119	8,027	13,000	4,973		4,973	61.7%	3,569
4390 H&S/Fire/Inspections	0	2,269	1,500	(769)		(769)	151.3%	
4635 Waste Collection	0	1,593	3,000	1,407		1,407	53.1%	
4700 Technician Cost	0	8,455	17,500	9,045		9,045	48.3%	
4701 Show costs	(10,092)	30	13,500	13,470		13,470	0.2%	2,055
4705 Advertising & Marketing	80	1,948	7,000	5,052		5,052	27.8%	
4710 Licences (exp)	170	816	1,500	684		684	54.4%	
4715 Card Payment Fees	274	1,562	7,500	5,938		5,938	20.8%	
4725 Technical Theatre	0	4,084	3,500	(584)		(584)	116.7%	2,760
4730 Backstage Expenses	0	200	500	300		300	40.0%	
4735 Art Sales Expenditure	0	992	100	(892)		(892)	991.8%	
4740 PTAC Merchandise	0	1,561	3,000	1,439		1,439	52.0%	
4745 Participation Freelance	0	2,747	3,000	253		253	91.6%	
Princess :- Indirect Expenditure	7,093	147,730	249,197	101,467	0	101,467	59.3%	9,152
Net Income over Expenditure	6,657	(80,155)	(177,297)	(97,142)				
6000 plus Transfer from EMR	0	9,152	0	(9,152)				
6001 less Transfer to EMR	0	1,136	0	(1,136)				
Movement to/(from) Gen Reserve	6,657	(72,139)	(177,297)	(105,158)				
Grand Totals:- Income	14,900	100,260	108,750	8,490			92.2%	
Expenditure	8,768	168,604	296,547	127,943	0	127,943	56.9%	
Net Income over Expenditure	6,133	(68,345)	(187,797)	(119,452)				
plus Transfer from EMR	0	9,152	0	(9,152)				
less Transfer to EMR	0	1,136	0	(1,136)				
Movement to/(from) Gen Reserve	6,133	(60,328)	(187,797)	(127,469)				

# Geo-Sense Footfall Headline Report

Burnham on Sea

November 2024

72,095

Total visits this period

Footfall is

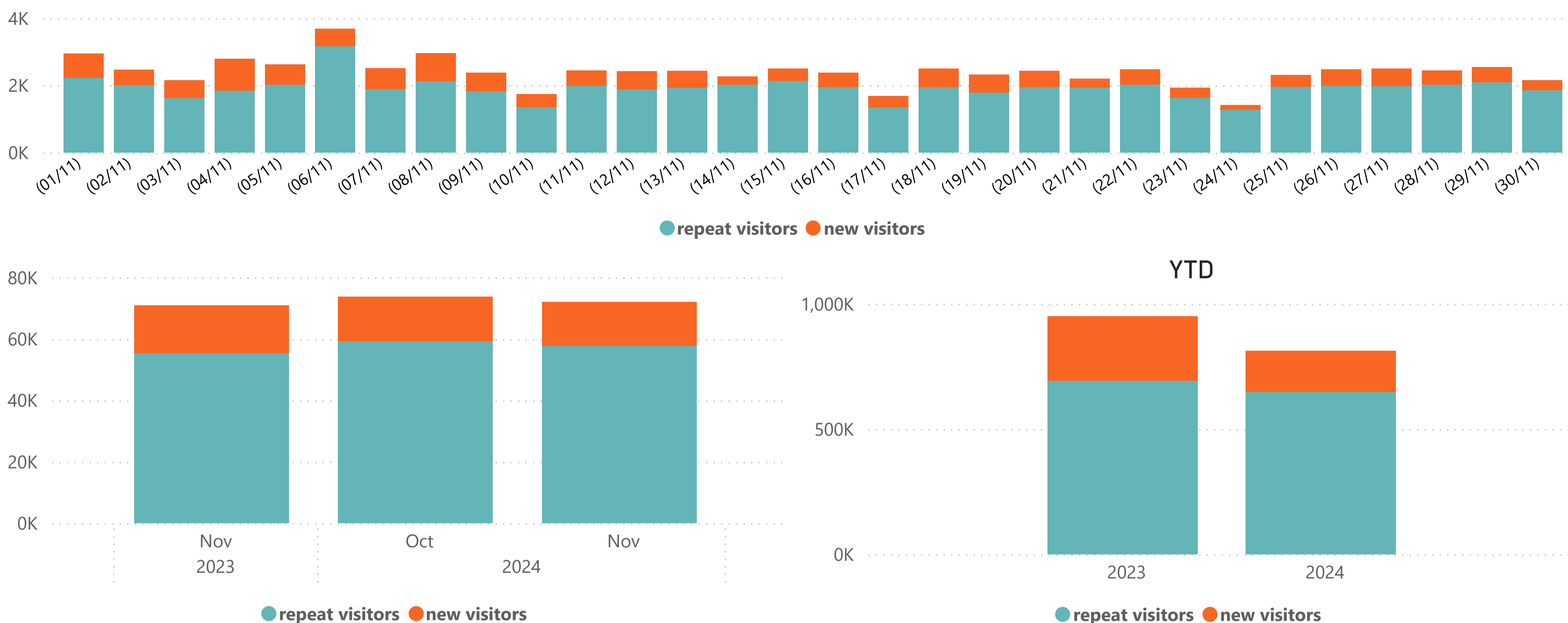
**-2%**

down based on last month

2,403

Average visitors per day

## Overall footfall statistics



## Headlines

- The change in footfall compared to the previous month is a **-2 % decrease**
- The total number of visitors was **72,095** of which **57,802 (80%)** have visited previously and **14,293 (20 %)** were new
- This months average visitors per day is **down** by **-1%** based on the year to date average visitors per day
- Total footfall for the year to date has **decreased** by **-14% (-137,512)** based on the same period last year
- The busiest zone during **November** was **High Street / Regent Street Jct** with **50,243** visitors **70%** of the total venue visitors

## Busiest Days

- The busiest day this month was **Wednesday 6th** with **3,685**, **5 %** of the total visitors of which **520 (14%)** were new visitors
- During this day the busiest time of day was between **11:00 AM** and **12:00 PM**
- Average dwell for the day was **279** minutes.

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**Report for councillors: Town Rangers Update Report**

**Issued to: Assets and Amenities Committee Meeting - 17<sup>th</sup> December 2024**

**1. Purpose of Report**

To give an update on the work the Town Rangers have completed throughout Burnham and Highbridge.

**2. Litter**

The rangers have been litter picking in many areas within Burnham and Highbridge, the areas around B&M car park and Moorlands Estate have been particularly bad with litter and they will continue to monitor these areas closely.

**3. Hanging baskets**

Hanging baskets were taken down, contents disposed of and baskets returned.

**4. Flyposting**

The rangers have removed a large amount of flyposting within the towns.



**5. Cemeteries**

Assisted with moving of equipment 1-2 times a week for the cemeteries, collected fuel and collected new equipment.



**6. Allotments**

Replacement signs have been installed at the allotments.



Repairs were carried out to the driveway into the allotments.



## Theatre Manager's Update Report

### Assets and Amenities Committee – 17<sup>th</sup> December 2024

This report shows the activity at The Princess Theatre and Arts Centre

#### Sales Comparisons 22/23 – 23/24

2023	Ticket sales	Revenue £	2024	Ticket sales	Revenue £
January '23	722	9995.50	January '24	850	14,128.90
February	609	10,927.20	February	554	11,510.85
March	911	6740.60	March	1213	14,291.35
April	307	2554.70	April	1325	18,005.85
May	663	4821.40	May	972	9693.10
June	394	4705.20	June	675	8860.80
July	486	3961.60	July	545	9138.40
August	698	7979.90	August	378	6470.10
September	799	12,353.00	September	651	10,369.80
October	1098	16,641.90	October	1376	22,311.60
November	846	13,176.50	November	718	11,721.50
<b>Total</b>	<b>7533</b>	<b>£93,857.50</b>	<b>Total</b>	<b>8257</b>	<b>£136,502.25</b>

#### Ticket Sales Comparison

	Tickets purchased	Revenue
7 <sup>th</sup> November 2023 – 8 <sup>th</sup> December 2023	772	£11,869.50
7 <sup>th</sup> November 2024 – 8 <sup>th</sup> December 2024	642	£10,415.50

Participation Groups	Number of attendees
Community Choir*	32
Kurling	78
Open Art Studio	21
Seated Exercise	77
Contemporary Creative Textiles (These sessions are once per month)	11

\*2 weeks of choir cancelled due to illness

#### Show 7<sup>th</sup> November – 8<sup>th</sup> December

Event	Type of hire	Number of Attendees
The Little Mermaid	Hire	390
The Wedding Singer	Hire	605
The Nutcracker	Hire	330
Delta River Blues	Princess	61

<b>Events Coming Up</b>	<b>Tickets sold to date (9<sup>th</sup> December)</b>
<b>December 2024</b>	
Santa's Christmas Cracker	179
Songs for the Season	64
<b>January 2025</b>	
Aladdin (Burnham & District Panto Society)	264
<b>February 2025</b>	
Matilda the Musical Jr (Spectrum Musical Theatre)	173
The Fleetwood Mac Songbook	76
<b>March 2025</b>	
Sleeping Beauty Adult Panto	20
The New Jersey Boys	99
Far from the Madding Crowd	36
Hundred Watt Club	39
<b>April 2025</b>	
Get Your Groove On	5
<b>May 2025</b>	
The Rod Stewart Songbook	54
<b>More 2025 shows already on sale</b>	

### **Performances by Local Groups**

During the month of November we saw three local Community groups performing at The Princess Theatre, occupying the facilities for a total of 18 days between them. During their visits we worked alongside a total of 170 cast and crew members and welcomed 1,325 patrons to see their shows.

This is in addition to the visitors for participation groups and other shows and events.

In addition to the 18 days the community groups visited we had 35 other times where events were taking place in the venue during the month of November. There were only 3 days during November that the building wasn't being hired or used.

It is a privilege to see so many enthusiastic and talented local people on the stage at the Princess, starting at the age of just 2 and a half up to some quite senior performers. As well as the new visitors to see their shows, there are many proud Parents, Grandparents, Aunties, Uncles, Brothers, Sisters, Guardians and Carers enjoying the entertainment provided.

### **News**

As we close on 2024, we are looking forward to the new year 2025 where we will be working with our existing promoters and new agents and promoters to bring an fresh and exciting programme of a diverse genre of entertainment to offer something for everyone.






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**Report for councillors: Cemeteries Update Report**

**Issued to: Assets and Amenities Committee Meeting - 17<sup>th</sup> December 2024**

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### 1. Purpose of Report

To give an update on the 3 cemeteries at Highbridge, Brent Road and Westfield Road.

### 2. Burials

December

	Number of Burials	Number of Ashes
<b>Burnham</b>		<b>1</b>
<b>Brent Road</b>	<b>1</b>	
<b>Highbridge</b>		<b>1</b>

### 3. Signage

There were incorrect signs regarding dogs in cemeteries, these have now been removed, and new ones ordered which state no dogs except guide dogs.





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**Report for councillors: Allotment Update Report**

**Issued to: Assets and Amenities Committee Meeting - 17<sup>th</sup> December 2024**

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### 1. Purpose of Report

To give an update on the management of the allotments at Walrow, Highbridge.

Number of plots	Number of vacant plots	Number on waiting list
36	0	8

### 2. Signage

Some of the allotment signs had become worn and unreadable, these have been replaced.

### 3. Inspections

Inspections were carried out during the first week of December, at this inspection no issues were reported.

**ASSETS & AMENITIES COMMITTEE**

Cost Code N/C		2023/24		2024/25			2025/26	NOTES
		Budget	Actual	Budget	To end Sept	Est Y End	Budget	
	<b>INCOME</b>							
<b>200</b>	<b>THE OLD COURTHOUSE</b>							
1005	OLD COURTHOUSE LETTING	250	59	0	773	1,000	200	
<b>500</b>	<b>CEMETERIES</b>							
1500	WAYLEAVES	4,850	4,851	4,850	0	4,850	4,850	
1505	COMMONWEALTH WAR MEMORIALS	50	31					N/A
1515	EROB	7,000	8,745	7,000	10,220	14,000	8,000	
1520	INTERMENTS	15,000	22,310	20,000	7,285	10,000	10,000	
1525	MEMORIALS	8,000	5,200	5,000	3,435	5,000	5,000	
<b>600</b>	<b>PRINCESS</b>							
1085	GRANTS RECEIVED		3,000	0	0	0	0	
1600	STORAGE HIRE	3,200	3,302	3,300	1,541	3,300	3,300	
1605	LETTINGS	25,000	33,037	33,000	16,577	33,000	33,000	
1615	CAFE RENT/COMMISSION	6,600	6,840	6,800	2,759	5,600	6,800	
1620	TECHNICIAN	8,000	2,685					N/A
1625	PT MERCHANDISE	3,000	3,299	3,600	1,988	4,000	4,100	
1630	DONATIONS		908		457	550	-	
1640	BOX OFFICE - CARD SALES	1,800	5,114					N/A
1645	SHOW INCOME	7,500	13,074	13,500	14,415	28,830	22,000	
1646	FILM INCOME		198					N/A
1650	MEMBERSHIPS	2,000	750	300	180	180		N/A-discontinue for 25/26
1655	PARTICIPATION PT	7,500	8,811	7,500	2,560	7,000	7,000	
1660	ART SALES	400	979	200	946	1,100	1,000	
1665	STAGE SOUND/LIGHTING	50	160					N/A
1670	PV CELLS	3,500	1,809	3,500	3,061	4,500	4,000	
1680	ADVERTISING		13	200	83	200	100	
<b>700</b>	<b>ESTATES</b>							NEW COST CENTRE (300, 400 amalgamated)
1300	ALLOTMENT RENTS RECEIVED	1,115	1,218	1,215	1,400	1,400	1,260	
1400	SIGNAL BOX	40	240	60	336	350	200	
1405	EVENT DONATIONS		1,700			500	0	
1410	GRASS CUTTING		417	500	0	415	415	
		2023/2024		2024/2025			2025/26	NOTES
		Budget	Actual	Budget	To end Sept	Est Y End	Budget	
	<b>EXPENDITURE</b>							
<b>200</b>	<b>THE OLD COURTHOUSE</b>							
4070	OFFICE/IT EQUIP & FURNITURE		-17					N/A
4350	BUSINESS RATES	10,050	8,776	10,650	5,718	11,435	12,000	
4355	UTILITIES	9,000	5,990	6,000	2,446	5,200	6,240	
4375	CLEANING	800	3,463	5,000	1,985	4,340	3,000	
4380	SECURITY & ALARMS	1,000	-101	800	617	800	5,000	Provision towards alarm replacement
4385	MAINTENANCE	3,000	2,843	3,000	110	3,000	5,000	
4390	H&S/FIRE/INSPECTIONS	300	1,188	600	757	1,725	3,000	security alarm call out fee increase
4395	NEW EQUIPMENT/FURNITURE	1,000	563					N/A

<b>500</b>	<b>CEMETERIES</b>								
4350	BUSINESS RATES	12,750	9,103	12,200	5,643	11,285	11,750		
4355	UTILITIES	7,000	4,875	3,500	5,301	7,400	6,000		accruals done incorrectly for 24/25
4605	PROVISION FOR PATHS	5,000	0	5,000	0	5,000	5,000		earmark balance at year end
4610	PUMP MAINTENANCE	1,400	1,047	1,400	0	1,400	1,400		
4615	GENERAL MAINTENANCE- CEMETERIES	2,000	1,467	2,000	919	2,000	1,500		
4620	MECH GRAVE DIGGER	6,500	4,783	6,500	1,157	5,500	6,500		
4635	WASTE COLLECTION	3,000	2,277	2,500	950	2,400	2,800		
4640	PROVISION FOR WALLS	2,000	0	2,000	0	2,000	2,000		earmark balance at year end
4645	WATER TESTING	1,250	1,005	1,250	0	1,250	1,500		
4650	ROSE GARDEN MEMORIALS EXPENDITURE				228	230	-		
<b>600</b>	<b>PRINCESS</b>								
4000	SALARIES & WAGES	81,998	70,578	97,317	45,095	95,289	110,350		including £5,000 for Duty Officers
4005	EMPLOYERS NAT INSURANCE	8,349	5,727	4,755	2,784	7,784	13,200		
4010	EMPLOYERS SIANNUATION	18,286	11,386	14,275	6,790	14,487	16,145		
4040	FOH/DUTY MANAGEMENT	14,650	0						N/A
4060	TRAINING	1,500	1,299	1,500	563	2,000	2,000		
4065	TRAVEL & SUBSISTENCE	500	24	150	60	120	150		
4070	OFFICE/IT EQUIPMENT & FURNITURE	5,000	2,891	3,200	2,797	3,200	4,000		
4075	MISCELLANEOUS EXPENDITURE	500	272						N/A
4080	TELEPHONE & BROADBAND	2,000	1,345	1,900	1,126	2,250	2,340		
4100	INSURANCE	6,500	4,527	5,000	0	4,755	5,500		
4350	BUSINESS RATES	9,000	7,880	9,000	4,792	9,600	9,990		
4355	UTILITIES	26,000	31,104	26,500	12,286	28,000	30,000		
4375	CLEANING etc	8,500	9,447	9,000	3,961	9,000	3,000		
4380	SECURITY & ALARMS	1,500	1,205	2,000	1,615	2,000	2,000		
4385	MAINTENANCE	10,000	9,451	13,000	4,208	13,000	18,000		£5,000 included for accrued cost of boiler replacement.
4390	H&S/FIRE/INSPECTIONS	1,000	1,657	1,500	1,996	2,500	2,500		
4635	WASTE COLLECTION	3,000	2,802	3,000	1,420	3,000	3,500		
4700	TECHNICIAN COST	17,000	16,040	17,500	8,455	17,500	18,000		
4701	SHOW COSTS	0	10,867	13,500	7,416	13,500	13,500		includes BO charges Ticketsolve
4702	FILM COSTS	0	414						N/A
4705	ADVERTISING & MARKETING	6,000	4,592	7,000	1,791	7,000	7,000		
4710	LICENCES	800	3,989	1,500	647	700	750		
4715	CARD PAYMENT FEES	3,000	9,699	7,500	1,110	3,000	3,000		
4725	TECHNICAL THEATRE	4,000	1,303	3,500	1,260	2,520	3,500		
4730	BACKSTAGE EXPENSES	500	301	500	0	500	500		
4735	ART SALES EXPENDITURE	100	1,376	100	863	1,000	800		
4740	PTAC MERCHANDISE	1,320	2,253	3,000	1,397	3,500	3,500		
4745	PARTICIPATION FREELANCE	3,000	2,960	3,000	2,567	3,000	3,000		
4750	FOOTFALL MONITORS	100	9						N/A
4765	MATCH FUNDING	5,000							N/A
4770	CAFÉ EQUIPMENT & MAINTENANCE						3,000		New Nominal
<b>700</b>	<b>ESTATES</b>								NEW COST CENTRE (210, 300, 400, 410 amalgamated)
4370	WATER RATES - ALLOTMENTS	500	355	200	75	375	450		
4385	MAINTENANCE - ALLOTMENTS	500	979	600	308	600	0		included below
4385	MAINTENANCE	2,000	694	5,000	288	5,000	3,800		Currently just Town Centre to include Allotments
4360	ELECTRICITY TOWN CENTRE	300	91	220	133	320	0		disconnect for 2025/26
4365	HIGHBRIDGE CLOCK ELEC	700	1,516	450	726	1,555	1,600		

4415	WATER FOUNTAIN	500	3,160	1,000	15	1,000	800	lots of repairs in 23/24
4430	BENCHES	1,500	0	2,500	1,999	2,500	2,500	
4435	BUS SHELTER CLEANING	1,000	0					N/A
4440	DOG/LITTER BINS	1,500	446	600	558	650	5,000	no joint funding for 25/26
4445	SPEED INDICATOR DEVICES	500	92	500	623	625	1,200	
4450	FLORAL DECORATIONS	3,000	4,355	4,400	5,020	5,020	50,000	Additional devolution service
4460	TOURISM	2,000	1,896	2,500	1,896	2,000	2,000	
4480	BURNHAM EVOLUTION		1,463					N/A
4485	DEFIBRILLATORS			250	80	200	250	
4500	TOOLS AND EQUIPMENT	3,000	1,870	2,000	201	2,000	20,000	Currently just Rangers to include Cemeteries & Other Estates
4600	EQUIPMENT PURCHASE/MAINTENANCE - CEM	7,000	6,689	7,000	2,208	7,000	0	included above
4505	VEHICLE RUNNING COSTS	1,600	1,346	1,800	746	1,800	5,000	new vehicles needed
4510	VEHICLE REPLACEMENT	3,000	0	3,000	0	3,000	50,000	new vehicles needed
4515	VEHICLE INSURANCE	600	949	640	0	640	6,000	new vehicles needed
4625	TREE & HEDGE MAINTENANCE	3,000	3,018	3,000	0	3,000	3,000	currently just Cemeteries but will need to include all areas. Earmark balance at year-end
4630	FUEL FOR EQUIPMENT	2,000	958	1,000	731	1,000	2,000	currently just Cemeteries but will need to include all areas
<b>800</b>	<b>PUBLIC CONVENIENCES</b>							NEW COST CENTRE
4355	UTILITIES						25,000	
4375	CLEANING/CONSUMABLES						90,000	
4385	MAINTENANCE						50,000	
<b>900</b>	<b>PLAY AREAS</b>							NEW COST CENTRE
4385	MAINTENANCE						10,000	
4390	INSPECTIONS						2,000	