

Minutes of a meeting of the Town Council held on 10th December 2024 in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea at 7 pm

Present: Councillors S. Perry (Chair), S. Barber, P. Clayton, M. Facey, J. Flurry, G. Gudka, A. Hendry, R. Keen, A. Matthews, B. Metcalfe, L. Millard, M. Murphy, K. Pearce, C. Searing, B. Vickers

In attendance: K. Noble (Town Clerk) and four members of the public.

Public Participation:

A resident spoke in regards to the Hinkley Point C consultation and raised several concerns regarding the damage to the environment, the devastation that will be caused to the Severn Estuary and the significant impact on the area. Residents should be made aware of the consultation and the issues. The Council should invite other organisations to a Council meeting to hear their views.

389.0.T24 Apologies for absence

Apologies were received from Councillor Wynn.

390.0.T24 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

391.0.T24 To receive and approve the minutes of the Town Council meeting held on 28th October 2024

The minutes of the previous meeting of the Town Council, held on 28th October 2024, were presented by the Mayor.

Resolved that the minutes be taken as read, confirmed and signed by the Mayor.

392.0.T24 Matters arising from previous minutes

There were no matters arising. A request was made that page numbers are added to minutes.

393.0.T24 To receive Mayor's report

Councillor Perry gave an overview of events attended since the last meeting including the Sea Cadets Biennial Royal Navy Parade, Somerset Prepared Community Resilience Day, Fireworks Display, Remembrance Parade and St John's Church Service, short service on Armistice Day, Burnham-on-Sea In Bloom, the Wedding Singer production, Burnham-on-Sea Christmas lights switch-on, Highbridge Youth Arts Club, King Alfred's Christmas lights switch-on event,



Weston Hospice Care “light up a life” service. A funding raising event was held in aid of the RNLI. The Deputy Mayor attended the Highbridge Christmas lights switch-on, the Secret World Annual Ball and the Moose Carol Service. A full copy of the report will be published on the Council’s website.

394.0.T24 To receive any reports from Somerset Councillors

(Councillor Flurry joined the meeting at this juncture)

Some queries were raised regarding to the boundary review and the reduction in Somerset Councillors. Options are still being considered.

395.0.T24 To receive minutes of previous committee meetings

Planning Committee - 30th October 2024 and 20th November 2024

No questions were raised.

Finance & Governance Committee - 11th November 2024

No questions were raised.

Assets & Amenities Committee - 19th November 2024

No questions were raised.

396.0.T24 To receive list of payments up to 29th November 2024

The attached list of payments was received and noted.

397.0.T24 To receive Town Council Accounts for month of November 2024

The accounts for November were received and no queries raised.

398.0.T24 To receive reports from town councillor representatives appointed to outside bodies

Following Councillor Perry’s attendance at the Somerset Community Preparedness Day event, it was suggested that the Council should consider its response to emergencies. **Resolved** that as part of the Strategic Plan review, the Council considers how it prepares for emergencies by producing an Emergency Plan and Flood Plan.

The Waffle Hub have now held the public meeting.

Some queries were raised regarding the Armed Forces Covenant, which were answered, and it was noted that many veterans are not known in Somerset.

399.0.T24 To receive Working Group update reports

- Devolution – Minutes of the last meeting were circulated with the agenda. No questions were raised.
- Banking Hub – Some questions were raised regarding adequacy of the deposit machine for businesses and availability of being able to



confirm ID for banking purposes. Councillor Perry confirmed these would be raised at the meeting with LINK.

- Princess Review – No questions were raised.

400.0.T24 To receive feedback from events held in November

Staff were recognised and thanked for their hard work.

A comment was made that the speakers for the firework display should be extended, this has already happened, but could be considered further.

The organisers of the Christmas lights switch-on events were also thanked.

401.0.T24 To agree to disband the Climate & Ecology Working Group and appoint 2 members onto the Green Team CIO (outside body). To consider amendments to the Strategic Plan and to note the Climate Adaptation Plan

Resolved that the Climate and Ecology Working Group be disbanded.

Resolved that Councillors Metcalfe and Clayton are appointed as the Council's representatives on the Green Team CIO Committee.

The suggested amendments to the Strategic Plan will be considered as part of the review.

The Climate Adaptation Plan was noted.

402.0.T24 To appoint a Task and Finish Group to undertake a full review of the Strategic Plan and make recommendations to Council

Resolved that a Task and Finish Group are appointed to undertake a review of the Strategic Plan and make recommendations to Council. Councillors Murphy, Vickers, Gudka, Millard, Clayton, Perry and Metcalfe are appointed onto the Group.

403.0.T24 To consider response to correspondence received

403.1 To consider a response to the government consultation on enabling remote attendance and proxy voting at local authority meetings

Resolved that councillors should individually respond to the consultation.

403.2 To consider the Hinkley Point C consultation on material change to Hinkley Point C's development consent order

The consultation will commence early in 2025 and a group should consider and prepare a response on behalf of the



Council. Councillors are also encouraged to respond individually.

Resolved that Councillors Metcalfe, Millard, Vickers, Murphy, Clayton and Pearce review the consultation documents and prepare a response on behalf of the Council.

403.3 To consider a response to the consultation on proposed arrangements for admissions for the Dunstan Catholic Educational Trust for 2026/27

It was agreed that individual councillors should respond if they wish to do so.

403.4 To consider a response to the Somerset Council consultation on the proposed local validation checklist

It was agreed that councillors should respond individually.

403.5 To consider the recommendation from the Assets & Amenities Committee in response to the law commission consultation papers on burial and cremation

Resolved that the recommended response is approved.

404.0.T24 To review the criteria for nominations for civic awards

A lengthy discussion took place and several queries and suggestions were discussed.

Resolved that the updated criteria for nominations was approved, subject to the following changes;

The individual award for help and support with the cost of living is removed and replaced with a Life Time Achievement Award. That the nominations for previous recipients of a Civic Award would be eligible for the life time achievement award.

405.0.T24 To consider upgrading office staff computer software to Microsoft 365

Resolved the proposal for Microsoft 365 to be installed on office staff computers was approved. The set up costs of £1,905 + VAT be taken from the IT earmarked reserve.

406.0.T24 Date of next meeting

Resolved: The next meeting of the Town Council is scheduled for 20th January 2025 at 7 pm.

DATE OF INVOICE	SUPPLIER	INVOICE NUMBER	DESCRIPTION	NET	VAT	GROSS
31/10/2024	Cool It Ltd	INV-39402	repair to freezer door	£123.00	£24.60	£147.60 pd 13/11/24
04/11/2024	Take a Chance on Us	TAC6-251024	Take a Chance show settlement			£3,062.22 pd 13/11/24
04/11/2024	Somerset Council		30088639 empty dog bin nr Cemetery	£74.36	£14.87	£89.23 pd 13/11/24
05/11/2024	Hillside Business Services	00161	interim internal audit			£396.00 pd 13/11/24
05/11/2024	Spot on Supplies		31668012 cleaning supplies -TC	£36.59	£7.32	£43.91 pd 13/11/24
06/11/2024	Made to Measure Productions Ltd Weston Hospice Care	September grants	1263 Halloween Spooktacular show settlement Grant authorised @ F&G 30.09.24			£1,370.35 pd 13/11/24 £500.00 pd 13/11/24
08/10/2024	Panter-Wray Productions	INV-000105	volunteers Xmas event			£200.00
17/10/2024	Screwfix		1550308521 screwdriver set & jigsaw	£215.82	£43.15	£258.97
21/10/2024	Bravo		948 Technician - Princess October 2024	£1,376.00	£275.20	£1,651.20
31/10/2024	Business Waste	P1533281	waste collection - Cemeteries	£21.56	£4.31	£25.87
31/10/2024	Business Waste	P1533293	waste collection - Cemeteries	£8.58	£1.72	£10.30
06/11/2024	Made to Measure Productions Ltd		1263 Halloween Spooktacular show settlement- VAT			£274.07 missed VAT off original invoice payment
06/11/2024	Ricoh		102569578 photocopier - PT Aug-Oct 24	£121.65	£24.33	£145.98
06/11/2024	Spansec Security		269868 intruder alarm service call	£75.00	£15.00	£90.00
07/11/2024	P D Warren Scaffolding	488A	platform fireworks display	£2,350.00	£470.00	£2,820.00
08/11/2024	CRS Building Supplies	0305/04297899	2 x sub-base stone - allotment repairs	£52.80	£10.56	£63.36
08/11/2024	Microshade		20042 IT services	£928.32	£185.66	£1,113.98
08/11/2024	HB & BOS Carnival Ltd	TC FW 2024	Fireworks - stewards			£1,377.26
12/11/2024	SLCC	MEM251118-1	membership fee ED			£298.00
12/11/2024	Spot on Supplies		31668352 hand soap x 6	£22.02	£4.40	£26.42
13/11/2024	HB & BOS Carnival Ltd	TC RP 2024	Remembrance Parade - stewards			£720.50
14/11/2024	Robson Electrics		92250 Christmas trees for 2024	£3,000.00	£600.00	£3,600.00
14/11/2024	LED Architects	4443-1	Feasibility Study Building Survey - TC Offices	£5,280.00	£1,056.00	£6,336.00
15/11/2024	TWC		130 window cleaning - Princess			£28.50
18/11/2024	SLCC	MEM251548-1	Membership - Town Clerk			£420.00
19/11/2024	ITEC		1047282 photocopier services	£89.25	£17.85	£107.10
19/11/2024	Proper Job	Z0009T03-1549990	bin bags & maintenance sundries	£17.57	£3.52	£21.09
20/11/2024	Bravo		984 Technician - Princess November 2024	£1,376.00	£275.20	£1,651.20
20/11/2024	Amazon	GB41NBIVABEY	key pad lock & accessories	£37.90	£7.57	£45.47
20/11/2024	Green Machine		37603 Cleaning - PT	£366.62	£73.32	£439.94
21/11/2024	PPL PRS	SIN2888744	PRS - shows	£15.74	£3.15	£18.99
21/11/2024	Bridgwater Mowers	096456	Stihl AL301 Charger	£62.50	£12.50	£75.00
21/11/2024	Bridgwater Mowers	096457	Stihl HLA66 Hedge Trimmer	£249.17	£49.83	£299.00
21/11/2024	Bridgwater Mowers	096458	Stihl AP500S Battery	£283.33	£56.67	£340.00
21/11/2024	J R Food Service Ltd		228500 icecreams & water - PT	£343.18	£68.63	£411.81
21/11/2024	J R Food Service Ltd		229121 icecreams - PT	£25.68	£5.13	£30.81
22/11/2024	Proper Job	Z0018T02-675255	Hat & Coat rack	£8.32	£1.67	£9.99
23/11/2024	Amazon	DOC-413570825-2024-513	regalia case			£39.99
26/11/2024	BKH Car & Van Repairs		5688 Rangers van - service	£208.33	£41.67	£250.00
27/11/2024	WODS	SI-1967	The Wedding Singer show settlement			£8,911.75
27/11/2024	Worknest	SINV075825	IOSH - KN	£210.00	£42.00	£252.00
27/11/2024	The Noise Next Door Ltd		1889 Noise Next Door show settlement			£672.08

