



The Old Courthouse,
Jaycroft Road,
Burnham on Sea,
TA8 1LE

4th February 2025

To: All Members of the Assets & Amenities Committee

YOU ARE HEREBY SUMMONED TO ATTEND an extraordinary meeting of the **ASSETS & AMENITIES COMMITTEE** to be held on **10th February 2025** in the Council Chamber, Old Courthouse, Jaycroft Road, TA8 1LE at **6.00 pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Building doors will be open at 6:45pm

A handwritten signature in black ink, appearing to be "K Noble", enclosed in a thin black rectangular border.

Katherine Noble
Town Clerk

Please contact the Town Council reception (01278 788088) if you need further information on this agenda.

Members of the Assets & Amenities Committee

Councillor R. Baker
Councillor M. Facey
Councillor G. Gudka
Councillor L. Millard
Councillor C. Searing

Councillor P. Clayton (Chair)
Councillor J. Flurry
Councillor B. Metcalfe
Councillor M. Murphy
Councillor P. Wynn

Public participation

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chair. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

Extraordinary Assets & Amenities Committee Meeting Agenda 10th February 2025

- 65.A.24 Apologies for absence**
- 66.A.24 To receive any declarations of interest on items included on this agenda**
- 67.A.24 To receive and approve the minutes of the Assets & Amenities meeting held on 17th December 2024**
- 68.A.24 To consider the recommendation from the Devolution Working Group regarding floral display options**
- 69.A.24 Date of next meeting**
The next meeting of the Committee is scheduled for 25th March 2025 at 7 pm.
- 70.A.24 To resolve to exclude members of the press and public as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted Public Bodies (Admission to Meetings) Act 1960**
- 71.A.24 To consider the tender proposals for the provision of technical services at The Princess Theatre.**



In attendance: E. Dutton (Deputy Town Clerk), J. Hook (Theatre Manager), N. Brookes (RFO) and two members of the public

Public Participation: There were no representations made

53. A24 Apologies for absence

Apologies were received from Councillors Wynn, Baker and Flurry.

54. A24 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

55. A.24 To receive and approve the minutes of the Assets & Amenities meeting held on 19th November 2024

The minutes of the previous meeting of the Assets & Amenities Committee meeting held on 19th November 2024, were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

56. A.24 Matters arising from previous minutes

There were no matters arising.

57. A24 To note the most recent committee income and expenditure report

No queries were raised and the report was noted.

58. A.24 To note the most recent footfall report

It was discussed that the number of visitors from last year had gone down, it was something to be aware of and events should be encouraged to bring more people into the town.

The report was noted.



other times the theatre had bookings and only 3 days in November the building wasn't used including weekends. The Theatre Manager expressed it was lovely to see it so well used and in a variety of ways.

59. A.24 Cemeteries

59.1 To receive cemeteries update report

The cemeteries report was noted.

60. A.24 Allotments

60.1 To receive allotments update report

The allotments report was noted.





61. A.24 To consider the draft committee budget for 2025-2026 for recommendation to the Finance and Governance Committee

The draft budget was reviewed and Councillors were given the opportunity to raise questions, which were answered. An amendment was made as agreed.

Resolved that the Committee submits the amended draft budget to the Finance & Governance Committee.

62. A.24 Date of next meeting

The next meeting of the Committee is scheduled for 14th January 2025 at 7 pm.

<p>Outside B & M on Pier Street</p>		<p>Maintain. Planted up by Growing Group in 2024</p>
<p>Sea front outside Bay View Cafe</p>		<p>Plant. Improvements to planters are seafront to be considered next year</p>
<p>Sea front along side of Bay View Café</p>		<p>Plant</p>
<p>Maple Drive, Burnham the grass around is cut by Somerset but have seen residents weeding etc.</p>		<p>Maintain, but no further planting</p>

On the roundabout at the top of Love Lane/ Oxford Street by Esso garage



Grass seed or turf, depending on budget available

Manor Road, at the junction with Victoria Street












Plant






Two tubs at the junction of Westfield Road and Berrow Road




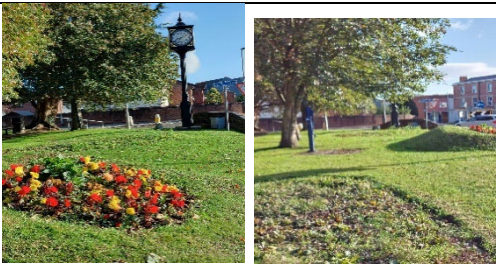






Plant

<p>Marine Cove, Burnham sea front</p>		<p>Plant</p>
<p>Outside Mays café, Abingdon Street</p>		<p>Maintain and add some annuals</p>
<p>Roundabout junction of Esplanade and Sea View Road</p>		<p>No works this year Look at options for coloured paving in future</p>
<p>Gardens at the top of Seaview Road</p>		<p>Currently has a sponsorship sign in area. Awaiting response from Somerset Council to see if they will be planting. Plant if not being undertaken by Somerset Council</p>

<p>Police Station, Highbridge Road</p>		<p>Plant</p>
<p>Raised planters in Burnham High Street</p>		<p>These have been planted by the Masons in the past and this is being followed up.</p> <p>Plant if Masons do not</p>
<p>Manor Gardens</p>		<p>Plant</p>
<p>Highbridge</p>		
<p>By roundabout Junction of Marine Drive and Burnham Road</p>		<p>Plant</p>
<p>Highbridge war memorial</p>		<p>Plant</p>

<p>Highbridge war memorial has tower displays mounted on removable posts which are only put up in the summer.</p>		<p>If budget allows and posts are safe, add tier planters</p>
<p>Fosters Court, Church Street</p>		<p>Plant</p>
<p>Outside Wade House on Church Street, Highbridge</p>		<p>Plant</p>
<p>Southwell Gardens off Church Street, Highbridge</p>		<p>Possibly maintained by the Trust, this is being investigated</p>
<p>Alpha House, Market Street, Highbridge</p>		<p>Our Highbridge maybe consider planting and this is being followed up</p>

<p>Next to roundabout junction of Church Street and Market Street outside Vault of Gold</p>		<p>Plant</p>
<p>The roundabout at junction of Church Street and Market Street, Highbridge</p>		<p>Leave as is</p>
<p>Junction of Old Burnham Road and Burnham Road opposite Churchfield School</p>		<p>Maintain, no further planting</p>
<p>Highbridge clock A38 roundabout three beds only one currently planted</p>		<p>All 3 beds to be planted</p>
<p>Two tubs on the green outside Highbridge community hall</p>		<p>Plant</p>

<p>Market Street outside Highbridge Town Hall also two more currently looked after by town council on green.</p>		<p>All beds to be planted</p>
<p>Market Street outside Highbridge Town Hall mount for flower tower on green of which there are four</p>		<p>No tower to be installed</p>
<p>Tub opposite Coopers Arms junction of Market Street and Southwell Crescent</p>		<p>Plant</p>

Sustainable planting will be considered for each area, as well as colourful annuals.

The Working Group also propose that 34 hanging baskets are erected in Burnham High Street and outside the Princess Theatre, as per previous years.

In addition to the above, the 7 beds along the Seafront that were planted and have been maintained by the Growing Group, will be maintained to same standard.

3. Financial implications

All planting will be within the budget set by Council. The Council is looking at sponsorship options of the hanging baskets and other tubs, which will be advertised in due course.

4. Recommendation

That the recommendation from the Devolution Working Group for the floral displays for 2025 including hanging baskets is approved and plants are ordered within the allocated budget.