



The Old Courthouse,
Jaycroft Road,
Burnham on Sea,
TA8 1LE

5th February 2025

To: All Members of the Town Council

YOU ARE HEREBY SUMMONED TO ATTEND an extraordinary meeting of the **TOWN COUNCIL** to be held on **11th February 2025** in the Council Chamber, Old Courthouse, Jaycroft Road, TA8 1LE at **7.00 pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Building doors will be open at 6:45pm

A handwritten signature in black ink, appearing to be "K Noble", enclosed in a thin black rectangular border.

Katherine Noble
Town Clerk

Please contact the Town Council reception (01278 788088) if you need further information on this agenda.

Members of the Burnham and Highbridge Town Council

Councillor R. Baker
Councillor P. Clayton
Councillor J. Flurry
Councillor A. Hendry
Councillor A. Matthews
Councillor L. Millard
Councillor K. Pearce
Councillor C. Searing
Councillor P. Wynn

Councillor S. Barber
Councillor M. Facey
Councillor G. Gudka
Councillor R. Keen
Councillor B. Metcalfe
Councillor M. Murphy
Councillor S. Perry (Chair)
Councillor B. Vickers



Public participation

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chair. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

Town Council Committee Meeting Agenda

11th February 2025

429.0.T24 Apologies for absence

430.0.T24 To receive any declarations of interest on items included on this agenda

431.0.T24 To consider the recommendation from the Devolution Working Group regarding the opening hours of the public conveniences

432.0.T24 Date of next meeting

The next meeting of the Town Council is scheduled for 4th March 2025 at 7 pm.



Report for councillors: Public Conveniences Opening Hours

Issued to: Town Council - 11th February 2025

1. Purpose of Report

For the Council to consider the recommendation from the Devolution Working Group regarding the opening hours of the public conveniences.

2. Background

Somerset Council currently operate the following opening hours for the public conveniences.

Location	Current opening hours
South Esplanade	7.30am – 6pm Summer (April-Sept) 7.30am – 5pm Winter (Oct-March)
Apex Park	7.30am – 6pm Summer (April-Sept) 7.30am – 5pm Winter (Oct-March)
Oxford Street	7.30am – 4pm
Crosses Penn	7.30am – 4pm

A clause in the lease had stated that the premises could only be used between 8am-8pm, however, the Town Council has requested the clause be removed.

The Devolution Working Group have reviewed the current opening hours and after considering residents' comments, the Working Group are proposing that all the public conveniences opening hours are as follows;

Summer (April-Sept) – 7.30am – 8pm

Winter (Oct-March) – 7.30am – 5pm

Radar Key holders would have access to the disabled toilets 24 hours per day.

There would also be an option to extend the opening hours when requests are made by event organisers, but these would be considered by the Assets & Amenities Committee on a case-by-case basis.

The opening hours need to be agreed, as this is fundamental to the cleaning contract.

3. Recommendation

The recommendation is for the Council to approve the Devolution Working Groups recommendation for the opening hours of the public conveniences.