

**Minutes of a meeting of the Assets & Amenities Committee held on
25th March 2025 in the Council Chamber, The Old Courthouse,
Jaycroft Road, Burnham-on-Sea at 7 pm**

Present: Councillors P. Clayton (Chairman), M. Facey, J. Flurry, C. Searing, B. Metcalfe

In attendance: E. Dutton (Deputy Town Clerk), J. Hook (Theatre Manager) and four members of the public

Public Participation:

A member of the public spoke to request the Committee consider holding a Continental Market on the Esplanade in August which consists of around 20-25 traders with international products of 50% food, 30% fresh food like cheeses and 20% crafts.

Another member of the public spoke requesting support for setting up a local community radio station that fulfils bringing everyone together for small businesses and local interests.

77.A24 Apologies for absence

Apologies were received from Councillors Wynn, Millard, Gudka and Murphy.

78.A24 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

79.A24 To receive and approve the minutes of the Assets & Amenities meeting held on 17th December 2024

The minutes of the previous meeting of the Assets & Amenities Committee meeting held on 17th December 2024, were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

80.A24 Matters arising from previous minutes

There were no matters arising.

81.A24 To note the most recent committee income and expenditure report

No queries were raised and the report was noted.



82.A.24 To note the most recent footfall report

The report was noted.

83.A.24 To receive Town Rangers report

The report was noted.

84.A25 To consider response to correspondence received

84.1 To consider a resident's request to create a media hub for a community radio station

Members liked the idea in principle, but to consider it further, the Committee would like to see a business plan and for the resident to talk to other local groups and the Princess Theatre Manager.

84.2 To consider participating in Somerset Day 2025

Resolved that the Committee agreed to participate in Somerset Day by flying the Somerset Day Flag over the weekend the 10th and 11th May 2025.

84.3 To consider request to hold a Continental Market on the Esplanade 29th – 31st August 2025

A discussion took place and Councillors agreed they would initially support a September date for a market, to extend the towns season and support the local trade. The Committee asked the market operator to consider returning with revised dates.

(2 members of the public left at this juncture)

85.A24 To consider renewal of annual contract for Town Centre Footfall Counters for 25/26

Resolved that it was agreed to not renew the contract and investigate alternatives.

86.A.24 To consider waste services quotations and award contract for The Old Courthouse and The Princess Theatre

Resolved that the quotation from Company C for food waste bins is approved at a cost of £380.00 plus VAT to be split between The Old Courthouse Cleaning and The Princess waste collection budgets.

87.A24 Princess Theatre

87.1 To receive Theatre Managers update report

The Theatre Manager gave an overview of the report.

Participation groups have been increasing, the Kurling Group has become popular and are considering extending with another day.

Contemporary Creative Textiles will be holding an exhibition of their work.

Many of the shows are selling out and revenue has increased.

Highbridge Festival was a very well organised event with many people attending. Participants dancing on the stage were aged 3 -78, which was lovely to see.

87.2 Tenders received for technical services provision

Resolved that the Committee agree to award the contract for 1 year to company A, subject to the provision of health and safety documents and public liability confirmation.

88.A24 Cemeteries

88.1 To receive cemeteries update report

The cemeteries report was noted.

89.A24 Allotments

89.1 To receive allotments update report

The allotments report was noted.

90.A24 Date of next meeting

The next meeting of the Committee is scheduled for 6th May 2025 at 7 pm.