

**Minutes of a meeting of the Finance and Governance Committee
held on 12th January 2026 in the Council Chamber, The Old
Courthouse, Jaycroft Road, Burnham-on-Sea at 7 pm**

Present: Councillors G. Gudka (Chair), P. Clayton, K. Pearce, C. Searing

In attendance: K. Noble (Town Clerk), N. Brookes (RFO) and two members of the public.

Public Participation:

There were no representations made.

460.0.F25 To receive apologies for absence

Apologies were received from Councillors Mills, Keen, Matthews, Vickers and Murphy.

461.0.F25 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

462.0.F25 To receive and approve the minutes of the Finance and Governance Committee meeting held on 22nd December 2025

The minutes of the previous meeting of the Finance and Governance Committee, held on 22nd December 2025, were presented by the Chairman.

Resolved that the minutes of the meeting held on the 22nd December 2025 were approved as an accurate record and signed by the Chairman.

463.0.F25 Matters arising from previous minutes

There were no matters arising.

464.0.F25 To receive for information minutes of sub-committees

The minutes from the HR Sub-Committee meeting held on 8th January 2026 had been circulated.

465.0.F25 Chairman's report

Any items will be covered during the meeting.

466.0.F25 To receive the list of payments up to 5th January 2026

The list of payments attached to these minutes were noted and no queries were raised.



467.0.F25 To review the draft budget for 2026/27 and precept examples and agree a recommendation to Council

The draft budget had been updated following suggestions made at the last meeting. The budget was reviewed and any questions raised were answered.

Resolved that the Finance and Governance Committee recommends to Council to accept the budget of £1,437,785 for 2026/27. The recommendation for the Precept request is £1,437,785, with no reserves to be used.

468.0.F25 To receive verbal update from the Responsible Finance Officer

The quarterly solar panel meter reading was not submitted within the deadline and will therefore be submitted with the next quarter.

The Precept will be paid in two instalments this year.

The shop front grants have been publicised and the deadline for applications is 2nd February.

469.0.F25 To consider investment update quarterly report

Resolved that the Committee agreed to draw down £250,000 from the public sector deposit fund for next quarters expenditure.

470.0.F25 To consider the Financial Risk Management Policy

The policy was reviewed and any changes had been highlighted.

Resolved that the Committee approves and adopts the updated Financial Risk Management Policy.

471.0.F25 Date of next meeting

The next meeting of the Finance and Governance Committee will be held on 9th February 2026 at 7 pm.

DATE OF INVOICE	SUPPLIER	INVOICE NUMBER	DESCRIPTION	NET	VAT	GROSS	
18/12/2025	Pump Sales Direct		new pump Cemeteries	£471.63	£94.33	£565.96	paid 18/12/25
11/09/2025	Skyburst	B3503	Firework display 2025	£5,191.67	£1,038.33	£6,230.00	paid 19/12/25
10/12/2025	Malcolm the Magician	PT055/PT056	Magic Shows for senior event & volunteers event - PT			£300.00	paid 19/12/25
26/11/2025	WODS	SI-1994	Little Shop of Horrors settlement			£7,048.50	paid 19/12/25
11/12/2025	Green Machine	44123	cleaning PT - December 25	£393.11	£78.62	£471.73	paid 19/12/25
17/12/2025	Medisol	8000205642	defibrillator	£1,724.98	£345.00	£2,069.98	paid 23/12/25
04/11/2025	Teleshore	48902	cover for Shoring equipment - Cemeteries	£545.00	£109.00	£654.00	
28/11/2025	Bravo	1314	technician November 2025	£2,928.00	£585.60	£3,513.60	
01/12/2025	Microshade	251200409292	IT support	£862.20	£172.44	£1,034.64	
15/12/2025	ITEC	1161752	photocopier services	£83.67	£16.73	£100.40	
15/12/2025	Bravo	1336	technician December 2025	£1,203.60	£240.72	£1,444.32	
15/12/2025	Proper Job	Z0009T02-665917	paint for walls/floors Cemeteries	£38.31	£7.67	£45.98	
15/12/2025	Proper Job	Z0009T03-1649805	small tools & repairs materials for Princess	£11.26	£2.26	£13.52	
15/12/2025	Aroma Café	15.12.25	buffet volunteers Xmas event			£304.00	
15/12/2025	Aroma Café	15.12.25	buffet seniors Xmas event			£456.00	
16/12/2025	Proper Job	Z0009T02-665973	LED bulb	£4.98	£1.00	£5.98	
17/12/2025	Proper Job	Z0018T03-462707	paint & gloves for walls Cemeteries	£14.98	£3.00	£17.98	
16/12/2025	TTB Ltd	186	Everly Brothers show settlement			£1,555.79	
16/12/2025	M5 Textiles	00030523	staff uniform	£146.30	£29.26	£175.56	
17/12/2025	The Starlight Dance Group	900627	It's a Christmas Carole settlement			£1,699.91	
18/12/2025	HBC	30758	Apex Toilet refurbishment	£19,825.20	£3,965.04	£23,790.24	
23/12/2025	Proper Job	Z0009T02-667742	2 x paint brush set	£4.98	£1.00	£5.98	
31/12/2025	Somerset Council	32011668	Streetlighting replacement High St			£21,441.81	
31/12/2025	Biffa	308C071051	waste collection - PT	£193.70	£38.74	£232.44	
31/12/2025	The Four Amigos	31.12.25	Christmas sing-a-long Volunteers & Seniors Event			£200.00	
31/12/2025	Business Waste	P1907285	waste collection - Cemeteries	£25.07	£5.02	£30.09	
01/01/2026	Business Waste	P1909931	waste collection - Cemeteries	£38.50	£7.70	£46.20	
01/01/2026	Business Waste	P1911698	waste collection - Cem & TC	£103.14	£20.62	£123.76	

02/01/2026 Iris	INV-ISL-1217754	payroll services - Dec 25	£122.72	£24.54	£147.26
02/01/2026 SLCC	MEM256613-1	Membership Town Clerk			£442.00
05/01/2026 Danfo	INV-0481	cleaning Pcons	£3,307.33	£661.47	£3,968.80
Julie Hook		expenses re-imburement- Seniors Event			£98.47
					<u>£78,234.90</u>