

**Minutes of a meeting of the Town Council held on 19th January 2026
in the Council Chamber, The Old Courthouse, Jaycroft Road,
Burnham-on-Sea at 7 pm**

Present: Councillors Facey (Chair), P. Clayton, G. Gudka, A. Hendry, A. Matthews, L. Millard, P. Mills, M. Murphy, K. Pearce, S. Perry, C. Searing, N. Tolley, P. Wynn

In attendance: K. Noble (Town Clerk), N. Brooks (RFO) and two members of the public.

Public Participation:

A resident stated that the Christmas lights were still erected.

608.0.T25 Apologies for absence

Apologies were received from Councillors Metcalfe, Vickers, Flurry and Keen.

609.0.T25 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

610.0.T25 To receive and approve the minutes of the extraordinary Town Council meeting held on 8th January 2026

The minutes of the extraordinary meeting of the Town Council, held on 8th January 2026, were presented by the Mayor.

A query was raised regarding some information in the minutes, so it was agreed to defer approval until the next meeting.

611.0.T25 Matters arising from previous minutes

It was confirmed that the response to the Boundary Commission's consultation was submitted within the deadline.

612.0.T25 To receive the Mayor's report

The Mayor's report had been circulated with the agenda. The Mayor confirmed that when he meets with the Police and Crime Commissioner, he would also be raising the issue of unauthorised encampments and illegal parking.

613.0.T25 To receive any reports from Somerset Councillors

There were no questions regarding the circulated report.



614.0.T25 To receive minutes of previous committee meetings

Assets & Amenities Committee – 16th December 2025 & 12th January 2026

Finance & Governance Committee – 22nd December 2025 and 12th January 2026

No questions were raised regarding any of the minutes.

615.0.T25 To receive list of payments up to 10th January 2026

The RFO confirmed that the pensions payment to Somerset Council would be removed from this payment run.

The attached list of payments was received and noted. No queries were raised.

616.0.T25 To receive Town Council accounts for month of December 2025

The accounts for December were received. A query was raised regarding the estates maintenance budget overspend. The RFO confirmed this was the payment for the street lighting columns, which will be covered from the High Street Fund and S106 earmarked reserves, as agreed.

617.0.T25 To approve the bank reconciliation for December 2025

Resolved that the bank reconciliation was approved and signed by the Mayor.

618.0.T25 To receive reports from town councillor representatives appointed to outside bodies

Written reports from Town Council representatives on outside bodies were circulated with the agenda.

Councillor Perry highlighted the study tour to Taunton, which would be useful for a representative to attend.

The report titled Group Team, was incorrect and should be Green Team.

Councillor Millard asked if any councillors had questions to be raised with the LCN to let her know.

619.0.T25 To consider the recommendation from the Finance & Governance Committee for setting of the budget for 2026/27

A query was raised regarding the process for awarding the shop front grants, which was answered. Information is also available on the Council's website.



The Chairman of the Finance and Governance Committee gave an overview of the budget and the rationale behind the main proposed changes.

Resolved that the budget for 2026/27 of £1,437,785 (income £151,570, expenditure £1,589,355) is approved and the proposed earmarked reserves are carried forward.

620.0.T25 To consider the recommendation from the Finance & Governance Committee for setting of the Precept for 2026/27

Resolved that the Council approve the precept request for 2026/27 at £1,437,785, which would equate to an annual increase of £7.44 per Band D property.

621.0.T25 To consider response to correspondence received

621.1 To consider the draft response recommended by the Planning Committee to the government open consultation on electric vehicle charging: changes to permitted development rights

Some questions raised regarding the responses were answered by Planning Committee members.

Resolved that the recommended responses are submitted on behalf of the Town Council.

621.2 To consider nominating streets for the Local Electric Vehicle Infrastructure (LEVI) Programme

Resolved that a working group of Councillors Gudka, Murphy, Clayton, Hendry, Tolley and the Town Clerk is appointed to make nominations on behalf of the Town Council.

622.0.T25 To consider the request to release £7,440 from earmarked reserves for the legal fees for preparing the public conveniences lease documents

Resolved that the Council approves the release of £7,440 from earmarked reserves to cover the costs for the public convenience lease documents.

623.0.T25 To approve the remembrance wreath overspend

Resolved that the Council approves the overspend to the remembrance wreath budget and for the overspend to be taken from general reserves.



624.0.T25 To review and adopt the Biodiversity Policy

Councillors spoke in favour of the policy and reiterated that it should be considered as part of all council activities.

Resolved that the Biodiversity Policy is adopted.

625.0.T25 Date of next meeting

Resolved: The next meeting of the Town Council is scheduled for 2nd March 2026 at 7 pm.

DATE OF INVOICE	SUPPLIER	INVOICE NUMBER	DESCRIPTION	NET	VAT	GROSS
16/12/2005	Otis	25072913/U1	contractual lift maintenance	£142.44	£28.49	£170.93
23/12/2025	Flagmakers	1177501	2 x union jack flags	£260.17	£52.03	£312.20
29/12/2025	Waterhouse Maintenance	INV-6039	repairs to heating - Princess	£208.64	£41.73	£250.37
31/12/2025	Burnham Portable Toilet Hire	21724	toilet hire Apex Park toilet refurb	£1,115.00	£223.00	£1,338.00
05/01/2026	Aquablast	101193	Apex toilets - unblocking	£130.00	£26.00	£156.00
06/01/2026	Screwfix	2009754143	small tools - Estates	£64.73	£12.95	£77.68
07/01/2026	Julie Meikle	0017	Choir sept-Dec 2025			£500.00
07/01/2026	Spansec	271599	annual alarm & cctv maintenance - PT	£553.03	£110.61	£663.64
07/01/2026	Proper Job	Z0009T03-1654353	painting & repairs materials	£10.80	£2.18	£12.98
08/01/2026	Robson Electrics	93062	Removal of Christmas Trees	£920.00	£184.00	£1,104.00
08/01/2026	Amazon	GB6002LXU6QTXI	chlorine tablets for fountain	£19.16	£3.83	£22.99
08/01/2026	Honalee Media	08.01.26	Santas Christmas Party settlement			£966.80
09/01/2026	Spot on Supplies	31687986	cleaning supplies - PT	£161.98	£32.40	£194.38
10/01/2026	Bravo	1375	technician January 2026	£168.00	£33.60	£201.60
	Somerset Council	Jan-26	pension payment			£10,635.95
						<u>£16,607.52</u>