

Minutes of a meeting of the Assets & Amenities Committee held on 17th February 2026 in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea at 7 pm

Present: Councillors P. Clayton (Chair), L Millard, M. Murphy, S. Perry, C. Searing, B. Vickers, P. Wynn

In attendance: K. Noble (Town Clerk), J. Hook (Theatre Manager) and four members of the public

Public Participation:

A resident raised concerns regarding a Somerset Councillor changing to a different political party. The Somerset Councillors present agreed to raise this with Somerset Council.

The founders of Rescued, Recycled, Reused spoke to support the request for the Community Clothing to use the Apex Office.

160.A25 Apologies for absence

There were no apologies received.

161.A25 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

162.A.25 To receive and approve the minutes of the Assets & Amenities meeting held on 16th December 2025 and the extraordinary meeting held on 12th January 2026

The minutes of the meeting of the Assets & Amenities Committee meeting held on 16th December 2025 were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

The minutes of the meeting of the extraordinary meeting held on 12th January 2026 were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

163.A25 To note the most recent committee income and expenditure report

A query was raised regarding the benches budget. It was confirmed the monies are for maintenance and replacement of Town Council owned benches.

164.A.25 To consider response to correspondence received



164.1 To consider a request for a dog bin to be installed along Steart Drive

This area is close to the seafront where several litterbins are available.

Resolved that the resident is asked to undertake a survey to provide evidence of the problem. A request is made to Somerset Council to put stickers on the litter bins to advise that they can be used for disposing of dog waste as well.

165.A.25 Princess Theatre

165.1 To receive Theatre Managers update report

The Theatre Manager gave an overview of the circulated report and advised that the ticket cancellation protection is being well used.

Almost 100 customer feedback surveys have been received. The Theatre Manager was thanked for producing the feedback survey and was asked if the responses would be collated and reported to the Committee, which was confirmed.

The report was noted.

165.2 To consider extension to technical services contract

Resolved that the Committee agree to extend the technical services contract for a further 12 months.

166.A.25 Cemeteries

166.1 To receive cemeteries update report

A query was raised regarding flooding and it was confirmed there are pumps on site at the Brent Road Cemetery.

The cemeteries report was noted.

166.2 To consider quotes for the Brent Road Cemetery extension survey

It was confirmed the quotations were like for like services and all from reputable companies.

Resolved that the Committee agree to accept quotation 1 and makes a recommendation to Town Council to release £5,315 from the cemetery extension earmarked reserves.

167.A25 Public Conveniences

167.1 To receive public conveniences update report

The report was noted.



167.2 To consider a report on the lack of family friendly public toilets – Councillor Millard

Councillor Millard gave some background to the request for improvements and the difficulties families face when using the current facilities.

The public conveniences at Crosses Penn, Oxford Street and Apex Park would be extremely difficult to change due to limited space and cost.

Resolved that the Town Clerk explores the possibility of making improvements to the gents and ladies' toilets on the Esplanade for consideration at a future Committee meeting. All future developments of public conveniences to incorporate family facilities.

168.A25 To receive the estates team general update report

The Town Clerk advised that a chipper had been purchased and that a van full of chippings were delivered to Our Highbridge for the Community Garden.

Councillors were pleased to see that the speed signs were being used again and that the litter pick was extremely successful.

The report was noted.

169.A25 To consider request for Community Clothing to use Apex Park Office

Resolved the Committee agrees to the Community Clothing Bank using the Apex Park Office on Wednesdays, and ad-hoc as agreed with the Town Clerk, at no cost. Two months' notice would be given if the space is needed for other activities.

170.A25 Date of next meeting

The date of the next meeting of the Assets and Amenities Committee will be held on 21st April 2026 at 7pm.