



The Old Courthouse,
Jaycroft Road,
Burnham on Sea,
TA8 1LE

11th March 2026

To: All Members of the Town Council

YOU ARE HEREBY SUMMONED TO ATTEND an extraordinary meeting of the **TOWN COUNCIL** to be held on **17th March 2026** in the Council Chamber, Old Courthouse, Jaycroft Road, TA8 1LE at **6.30 pm** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Building doors will be open at 6:15pm

A handwritten signature in black ink, appearing to be "K Noble", enclosed in a thin black rectangular border.

Katherine Noble
Town Clerk

Please contact the Town Council reception (01278 788088) if you need further information on this agenda.

Members of the Burnham and Highbridge Town Council

Councillor R. Baker
Councillor M. Facey (Mayor)
Councillor G. Gudka
Councillor R. Keen
Councillor B. Metcalfe
Councillor P. Mills
Councillor K. Pearce
Councillor C. Searing
Councillor B. Vickers

Councillor P. Clayton
Councillor J. Flurry
Councillor A. Hendry
Councillor A. Matthews
Councillor L. Millard
Councillor M. Murphy
Councillor S. Perry
Councillor N. Tolley
Councillor P. Wynn (Deputy Mayor)

Public participation

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chair. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

Town Council Meeting Agenda

17th March 2026

- 659.0.T25 Apologies for absence**
- 660.0.T25 To receive any declarations of interest on items included on this agenda**
- 661.0.T25 To consider a proposal from Somerset Council to make a financial contribution towards a bund on the Esplanade**
- 662.0.T25 To consider quotations for repairs to the Highbridge Cemetery Wall**



Report for councillors: Building of a bund on the Esplanade

Issued to: Town Council - 17th March 2026

1. Purpose of Report

For the Council to consider making a financial contribution towards the building of a bund on the Esplanade.

2. Background

Concerns have been raised regarding the number of unauthorised encampments in Burnham-on-Sea, which significantly increased last year. At least three incursions have already been reported this year.

Councillor Searing had arranged some meetings to discuss the issues, which included residents, business representatives, Town Councillors, Somerset Council Officers, Police and Sir Ashley Fox MP, and options to deter unauthorised encampments are being considered.

Somerset Council has put forward a proposal to stop vehicles accessing the grass area on the Esplanade by building a bund – see appendix 1. Somerset Council would provide the labour for this work but is asking the Town Council to make a financial contribution for materials. Without these monies the project will not go ahead.

3. Financial Implications

Somerset Council are asking the Town Council to cover the associated costs of approximately £15,000.

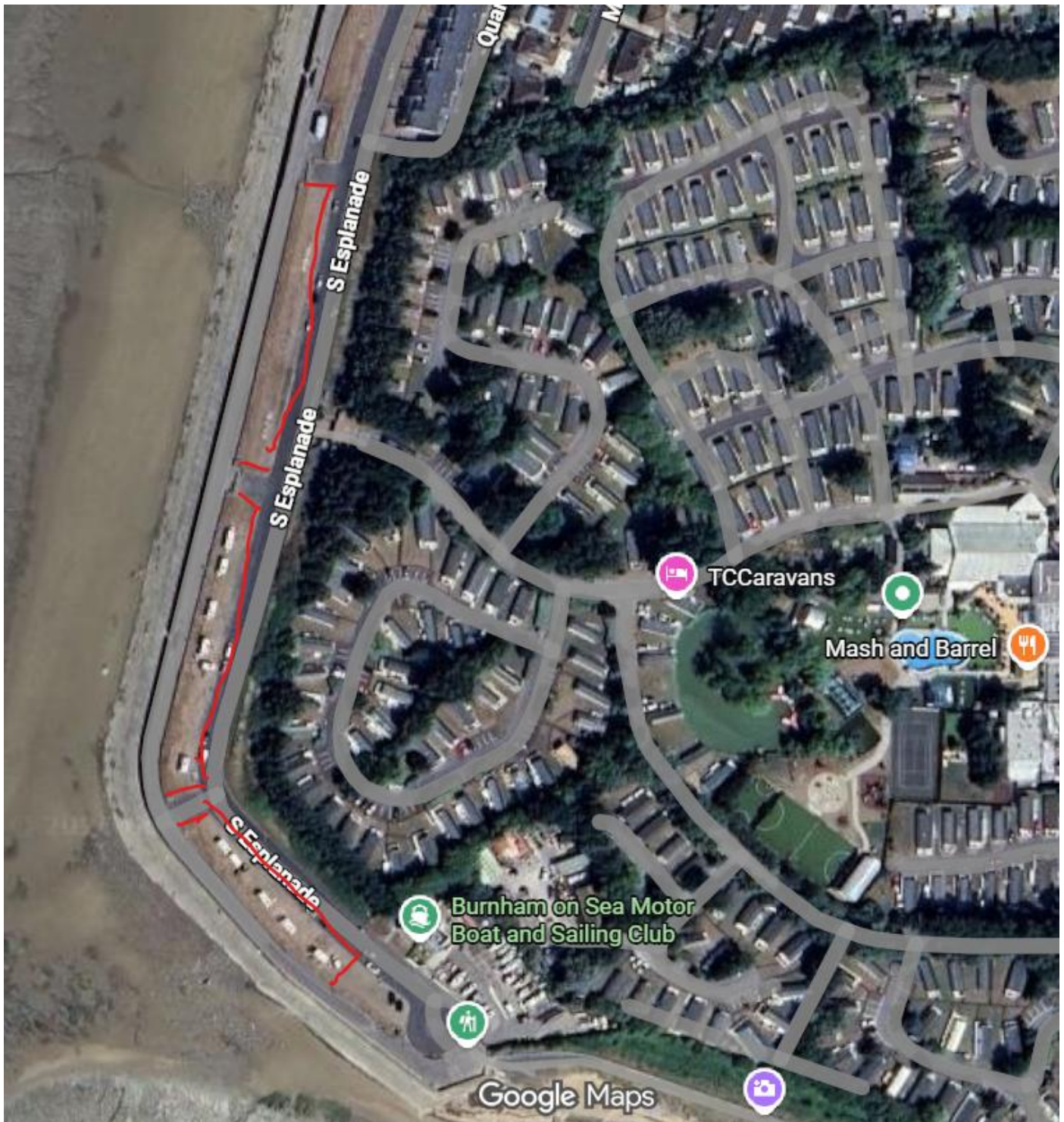
The bund that was built in Priory Gardens was £5,000 under budget, this underspend could be used along with £10,000 from the service transfer earmarked reserve (EMR 325) to fund the project.

4. Recommendation

That the Town Council considers the proposal and decides whether to support the proposal and make a financial contribution, which would be taken from the service transfer earmarked reserve.

Appendix 1

Red lines show where bund would be built.





Report for councillors: Repair to Highbridge Cemetery Wall

Issued to: Town Council - 17th March 2026

1. Purpose of Report

To present quotations received for repair works to the Highbridge Cemetery wall and to seek approval to appoint a contractor.

2. Background

A section of the boundary wall at Highbridge Cemetery has significantly deteriorated. The structure now shows signs of instability, and if left unaddressed there is a risk of partial collapse. Repairs are required to maintain safety, preserve the appearance of the site, and protect the long-term structural integrity of the wall.

While contractors were on site, they also identified a second section of wall that will require repair in the near future. Quotations have been obtained in accordance with the Council's procurement procedures.

3. Financial Implications

The proposed works include:

- Careful dismantling of the damaged section of the existing stone wall
- Reinstatement of the affected area using original stone where possible
- Rebuilding the wall to match the existing structure as closely as practicable in both appearance and construction
- All works undertaken with due care to the surrounding structure and site

Quotations Received

Contractor	Amount Ex VAT	Notes	Second Section of Wall
Quote 1 Can start work 23 rd March.	£7,940	Contractor has also offered an optional additional element: construction of four buttresses to support the wall and prevent further leaning. A similar intervention has previously been undertaken on another section of the wall. Cost: £4,970.	To rebuild wall £9,925 or To repair wall £5,950
Quote 2	£8,500	Cannot confirm when he can start, works will be a few weeks.	To rebuild wall £7,000
Quote 3	N/A	Contractor unable to quote as the job is too large	N/A

The works can be funded from the EMR Cemeteries Provision.

4. Recommendation

That the Council agree for the repairs to be undertaken and determine which quotation to accept for the repair, with the works to be funded from the EMR Cemeteries Provision.