

 OFFICE USE			PLOT ALLOCATED:	
EROB NO:		Invoice Number		
Interment Number		Fee		
Green form received		Paid		

Burnham-on-Sea and Highbridge Town Council

APPLICATION FOR FULL BURIAL/ASHES INTERMENT

This application is made subject to Burnham-on-Sea and Highbridge Town Council Cemetery Regulations. No interment can proceed until a completed application form, relevant documents received, and appropriate fees have been paid.

Personal Information of the Deceased					
Full name of deceased (in full)					
Marital status		Occupation			
Permanent address of deceased					
Date of Death		Age of Deceased		Date of Birth	
Place of Death				Lived in parish boundary <input type="checkbox"/>	
Interment Details					
Date of Interment		Time of Interment		Cemetery	
Type of Interment		Full burial <input type="checkbox"/>		Number of straps	
Depth of burial		SINGLE		DOUBLE	
Exact Coffin/Casket dimensions		LENGTH:		WIDTH:	
Officiating Minister – if applicable				RE-OPEN	
Memorial to be removed		Date to be removed:		Name of stonemason:	
Yes <input type="checkbox"/> No <input type="checkbox"/>					
Funeral Director Details					
Name of Funeral Director					
Address					
Telephone number					
Email Address					
Name of Contact for Funeral Director:				Date:	

Grave Space Details & Exclusive Right of Burial Deed holder/s information		
Grave Space Reference		
Exclusive Right of Burial Deed number		
Exclusive Right of Burial Deed holder/s		
1.		
2.		
3.		
4.		
Is the deceased the sole Exclusive Right of Burial holder for this grave?		
YES		If YES, please complete SECTION A below
NO		If NO, please complete SECTION B below

SECTION A: Declaration to be completed by the deceased's authorised representative

Relationship to the deceased		
<i>I declare that I have read, understood and agree to comply with the Cemetery Regulations</i>		
Forenames & Surname		
Address (including postcode)		
Telephone/mobile number		
Email address		
Signature of authorised representative:		Date:

SECTION B: Declaration to be completed by the Exclusive Right of Burial (EROB) deed holder/s.**1. As the EROB holder, I consent to this interment. I declare that I have read, understood and agree to comply with the Cemetery Regulations**

Forenames & Surname		
Address (including postcode)		
Telephone/mobile number		
Email address		
Signature:		Date:

2. As the EROB holder, I consent to this interment. I declare that I have read, understood and agree to comply with the Cemetery Regulations

Forenames & Surname		
Address (including postcode)		
Telephone/mobile number		
Email address		
Signature:		Date:

3. As the EROB holder, I consent to this interment. I declare that I have read, understood and agree to comply with the Cemetery Regulations

Forenames & Surname		
Address (including postcode)		
Telephone/mobile number		
Email address		
Signature of EROB holder:		Date:

Fees * Charges do not apply to the parents. The Town Council will claim these fees directly from the Ministry of Justice.

New adult double grave to 6'6"	£487	<input type="checkbox"/>
Re-open or new adult single grave to 4'6"	£423	<input type="checkbox"/>
Cremated remain of AN ADULT – IF DOUBLE CASKET STILL A SINGLE FEE	£235	<input type="checkbox"/>
A child burial up to 18 years old	£203*	<input type="checkbox"/>
Cremated remains of a child up to 18 years old	£96*	<input type="checkbox"/>
NVF, Stillborn or child under 1 year	No charge	<input type="checkbox"/>

General Data Protection Regulations

We aim to always comply with the General Data Protection Regulation. By signing this form you are giving consent for your data to be processed by Burnham-on-Sea and Highbridge Town Council for the purpose of Burials only.

If at any time you would like your data erased, please contact info@burnham-highbridge-tc.gov.uk. For further information, please view the Council's Privacy Policy - [Privacy Notice - Burnham-on-Sea & Highbridge Town Council](#)

Town Council Contact Details

Address:	Burials Office, The Old Courthouse, Jaycroft Road, Burnham-on-Sea, TA8 1LE
Telephone:	01278 788088
Email:	burials@burnham-highbridge-tc.gov.uk
Opening Hours:	Monday to Thursday - 9am to 3pm; Friday - 9am to 1pm

Payment

BACS	Account Name: Burnham-on-Sea and Highbridge Town Council Sort Code: 60-04-12 Account Number: 56092431
Cheques	Cheques to be made payable to Burnham-on-Sea and Highbridge Town Council

Parishioner Guidelines

Fees will be doubled if the person to be interred was not a resident of the parish of Burnham-on-Sea and Highbridge except for the persons who were resident in any of the above parishes until they moved out of the area into institutions because of circumstances over which they had no control.

Frequently Asked Questions with Purchasing a Burial Plot

Q. What entitlements do I have when I purchase a grave or cremated remains?

A. The purchase of a grave or cremated remains plot means you purchase the right to bury (inter) and attain the right to install a memorial stone on the plot for the duration of the lease. The right is known as the Exclusive Right of Burial.

Q. What is an Exclusive Right of Burial (EROB)?

A. An Exclusive Right of Burial is the right to use the plot for the period of time stated in the Regulations which are in place at the time of your purchase. The Regulations at your time of purchase supersede any previous Regulations in place.

Q. How long is an Exclusive Right of Burial valid for?

A. The purchase of a Exclusive Right of Burial is valid for the period of time as stated in the current Regulations at the time of your purchase; currently this is for 50 years.

Q. Do I own the land of my grave or cremated remains plot?

A. When you purchase the Exclusive Right of Burial you do not own the land. You are only purchasing the rights to use your burial plot, which is currently for 50 years from the time of your purchase. Your Deed of Grant clarifies your date of purchase and date of expiry.

Q. What is a Deed of Grant?

A. A Deed of Grant is the legal document which records the purchase of the Exclusive Right of Burial, lists the Holder(s), the burial plot details and the length of tenure with expiry date. The Deed is proof of your rights to the plot and should be kept safe for future proof needs. All of the grant Holders must agree to all future interments.

Q. How many people (Holders) can be listed on the Deed of Grant?

A. We recommend up to three people attain the Exclusive Right of Burial; all Holders must agree to give consent for future interments and memorial applications on the purchased plot. All holders need to be aged 18 years or over.

Q. When do I receive my Deed of Grant?

A. Your Deed of Grant is issued after the first interment when you purchase the plot at the time of the burial. If you have pre-purchased the burial plot, the Deed of Grant will be issued to you to present to the funeral director at time of booking the interment (burial). Please keep the Deed of Grant in a safe place as reissuing a mislaid or lost Deed of Grant will incur an administration fee.

Q. When can I purchase and install a memorial stone?

A. With cremated remains and you can install your memorial stone as soon as you receive your Deed of Grant. The grant needs to be presented to your registered stonemason as proof of your right to instruct your memorial requirements. For all graves we advise families to wait 6 months for the ground to settle before installing a new memorial stone. All memorial stones must only be installed by a registered memorial mason, and must be installed in accordance with current BRAMM and NAMM standards

Q. Can I purchase a kerbed (traditional) grave?

A. No, we do not allow these in our Brent Road cemetery, the only cemetery with burial plots available.

Q. What else can I place on my cremated remains or burial plot?

A. Floral memorabilia, such as vases (not glass) can be part of the memorial stone on a burial plot or cremated remains plot only. No freestanding memorabilia are permitted. This is to ensure the grassed area can be maintained. All unauthorised memorabilia (see the Regulations for clarification) will be removed and placed in a safe place for collection.