

**Minutes of a meeting of the Assets & Amenities Committee held on  
21<sup>st</sup> April 2026 in the Council Chamber, The Old Courthouse,  
Jaycroft Road, Burnham-on-Sea at 7 pm**

**Present:** Councillors L Millard, P. Mills, M. Murphy, S. Perry, C. Searing, B. Vickers

**In attendance:** K. Noble (Town Clerk) and 2 members of the public

Councillor Perry Chaired the meeting in the absence of Councillor Clayton.

**Public Participation:** There were no items raised.

**171.A25 Apologies for absence**

Apologies were received from Councillors Clayton and Wynn.

**172.A25 To receive any declarations of interest on items included on this agenda**

There were no declarations of interests.

**173.A.25 To receive and approve the minutes of the Assets & Amenities meeting held on 17<sup>th</sup> February 2026**

The minutes of the previous meeting of the Assets & Amenities Committee meeting held on 17<sup>th</sup> February 2026, were presented by the Chair.

**Resolved** that the minutes be taken as read, confirmed and signed by the Chair.

**174.A25 To note the most recent committee income and expenditure report**

Several queries were raised regarding the accounts and Councillors found them difficult to understand. Councillors were advised that the end of year accounts would be presented to Council in due course.

**175.A.25 To consider response to correspondence received**

**175.1 To consider a request for a dog bin to be installed in Westfield Drive**

A lengthy discussion took place. Councillor Millard advised that the Green Team had requested that the dog bin near to the proposed community garden is moved, which will make it more accessible.



There are no dog fouling signs on the lampposts. Somerset Council will be asked to erect some signs on lampposts and the litterbins.

**Resolved** that the Council are not minded to install another bin the area at this time, but will work with Somerset Council to move the dog bin to a more accessible location.

#### **176.A.25 Princess Theatre**

##### **176.1 To receive Theatre Managers update report**

The Committee commented on some of the amazing shows scheduled and felt the report was very positive.

The participation groups advertising could be reviewed to encourage better attendance.

The Committee were pleased with how the customer feedback had been reported.

The Highbridge Festival had written to the Committee to pass on their thanks to the Theatre Team.

The Theatre Managers report was noted.

##### **176.2 To review regular hirers fees and charges**

The circulated report was discussed.

**Resolved** that the Committee agree to offer the 50% discount hire fees, for rehearsals only, for two established regular hirers and introduce the offer of a flat additional fee of £20.00 if they wish to use the stage.

#### **177.A.25 Cemeteries**

##### **177.1 To receive cemeteries update report**

If possible, in the next report the Committee would like to see interment comparison figures for the past 5 years.

The cemeteries report was noted.

##### **177.2 To consider the Grass Keep Agreement report for Brent Road Cemetery**

**Resolved** that the Committee approved the continuation of the grass keep agreement with J&W Welland for the 2026 season (1<sup>st</sup> April – 30<sup>th</sup> November), with the annual fee to be waived in exchange for hedge cutting.

#### **178.A.25 Allotments**

##### **178.1 To receive allotments update report**



The allotments report was noted.

**179.A25 Public Conveniences**

**179.1 To receive public conveniences update report**

The Town Clerk was asked to contact Danfo for an update on the recruitment for a cleaner in Cheddar.

When events are due to take place at Manor Gardens, it would be helpful if organisers were advised if any of the toilets are closed at Crosses Penn.

**180.A25 To receive the Estate Managers general update report**

The Committee requested to be provided at future meetings with data from the Speed Indicator Signs (SIDs) . A question was asked regarding how many SID locations are approved, it was believed to be 10 but an email would be sent to confirm this.

The 'You Are Here' signs are in poor condition. Councillors were advised that quotations are currently being obtained for replacing the signs.

The report was noted.

**181.A25 Update on the office refurbishment**

It was confirmed that the costed plans were significantly higher than the allocated budget. Amendments to the plans are being considered.

**182.A25 To appoint a Task and Finish Group to review dog waste facilities**

The group would look at how many bins are available and how to advertise this information. The costs involved will also be published.

**Resolved** Councillors Perry and Searing are appointed onto the Task and Finish Group.

**183.A25 Date of next meeting**

The date of the next meeting of the Assets and Amenities Committee will be held 16<sup>th</sup> June 2026 at 7pm.