

**Minutes of a meeting of the Town Council held on 13th April 2026 in  
the Council Chamber, The Old Courthouse, Jaycroft Road,  
Burnham-on-Sea at 7 pm**

**Present:** Councillors Facey (Chair), R. Baker, P. Clayton, J. Flurry, G. Gudka, A. Hendry, R. Keen, A. Matthews, L. Millard, P. Mills, M. Murphy, S. Perry, C. Searing, N. Tolley, P. Wynn

**In attendance:** K. Noble (Town Clerk) and three members of the public

Before the start of the meeting, the Council observed a minute's silence in honour of John Crosby, who recently passed away and who had contributed so much to the community in his role with the Royal British Legion.

**Public Participation:**

There were no representations made.

**663.0.T25 Apologies for absence**

Apologies were received from Councillor Vickers and Metcalfe.

**664.0.T25 To receive any declarations of interest on items included on this agenda**

There were no declarations of interest.

**665.0.T25 Better BoS presentation**

Councillor Gudka summarised the journey of the group and the key learnings. The town centre has a lot of strengths including having a number of independent businesses.

A presentation had been circulated with the agenda and a representative from Better BoS gave an overview of the projects the group would like the council to consider taking forward.

Councillors were given the opportunity to ask questions.

The Council thanked Better BoS members for their work they have done.

(1 member of the public left the meeting at this juncture)



**666.0.T25 To receive and approve the minutes of the Town Council meeting held on 2nd March 2026 and of the extraordinary meeting on 17th March 2026**

The minutes of the previous meeting of the Town Council, held on 2<sup>nd</sup> March 2026 and the minutes of the extraordinary meeting of the Town Council held on the 17<sup>th</sup> March were presented by the Mayor.

**Resolved** that the minutes be taken as read, confirmed and signed by the Mayor.

**667.0.T25 Matters arising from previous minutes**

There were no issues raised.

**668.0.T25 To receive Mayor's report**

The Mayor's report had been circulated with the agenda. The Mayor advised that there was an error in the report and that unfortunately he had been unable to attend the litter pick on 20<sup>th</sup> March.

**669.0.T25 To receive report from the Police**

A query was raised whether any more PCSO's will be allocated to this area, which will be raised with the Police.

The circulated data report was noted.

**670.0.T25 To receive any reports from Somerset Councillors**

Somerset Councillor Clayton advised a report will be circulated.

**671.0.T25 To receive minutes of previous committee meetings**

Planning Committee - 25<sup>th</sup> February, 18<sup>th</sup> March and an extraordinary meeting on 2<sup>nd</sup> March 2026

No questions were raised.

Finance & Governance Committee - 23<sup>rd</sup> March 2026

No queries were raised.

**672.0.T25 To receive list of payments up to 23<sup>rd</sup> March 2026**

The attached list of payments was received and noted.

**673.0.T25 To receive Town Council Accounts for month of February 2026**

The accounts for February 2026 were received and queries answered.

**674.0.T25 To consider the debtors update report**

The Council were advised that the report had been withdrawn as the debt had now been cleared.



**675.0.T25 To receive reports from town councillor representatives appointed to outside bodies**

Written reports from Town Council representatives on outside bodies were circulated with the agenda.

Cllr Millard gave an update from today's Highbridge Station meeting. Funds for the new signs had been received and they will be installed in June. The group are hoping to be allocated some active travel monies for a better crossing. The group needs to work closely with the Highbridge Regeneration Working Group and would like a member of the Working Group to attend their meetings.

**Resolved** that the Council writes to the MP to ask him to act on behalf of the group to lead in progressing the plan for step free access.

Cllr Millard was thanked for all her work in moving this project forward.

**676.0.T25 To receive Working Group update reports**

The notes from the last Highbridge Regeneration Working Group meeting were circulated and queries answered.

**677.0.T25 To consider response to correspondence received**

**677.1 To consider participating with the Lamp Light of Peace in Remembrance on 11th November 2026**

**Resolved** that the Council will not participate with the initiative but will continue with the services already provided.

**677.2 To consider suggested change to loading bay parking in Regent Street as suggested by Somerset Council**

**Resolved** that the Council is in favour of removing the loading bay. The Council requests that the TRO for the whole of Regents Street is updated, to ensure the restrictions are enforceable.

**678.0.T25 To consider the specification for the Christmas lights tender and agree tender process and appoint members to a task and finish group**

A copy of the tender specification and proposed timeframe had been provided to Councillors for review.

**Resolved** that the specification and process are approved. Councillors Clayton, Facey and Hendry are appointed to undertake the interviews with Officers.



**679.0.T25 To consider report from the Electric Vehicle Working Group on locations for the Local Electric Vehicle Infrastructure (LEVI) Programme**

The Working Group was unable to meet. However, ideas were circulated by email.

Some concerns were raised about spaces being blocked in the streets and that the EV charging points should be installed in car parks as a priority. It was confirmed that EV points will be installed in Oxford Street and Pier Street car parks.

**Resolved** the proposed sites listed in the report are submitted to Somerset Council.

**700.0.T25 Date of next meeting**

The next meeting of the Town Council will be held on 18<sup>th</sup> May 2026 at 7 pm

DATE OF INVOICE	SUPPLIER	INVOICE NUMBER	DESCRIPTION	NET	VAT	GROSS
07/12/2025	Burnham & Highbridge Band	BOSH114	Civic Carol service performance			£75.00 pd 27/03/26
24/12/2025	EDF	26275445	Christmas lights 2025 Oct-Dec	£1,011.74	£49.89	£1,061.63 pd 27/03/26
16/03/2026	Amazon	GB6003FELY7OBI	first aid kit - Princess	£38.31	£7.66	£45.97 pd 27/03/26
16/03/2026	Amazon	GB60231O22UOPI	first aid kit - Princess	£20.08	£4.02	£24.10 pd 27/03/26
16/03/2026	Proper Job	Z0009T03-1667767	extension lead for Café	£4.16	£0.83	£4.99 pd 27/03/26
18/03/2026	Waterhouse Maintenance Services Ltd	INV-6829	heating service Jaycroft Road	£294.00	£58.80	£352.80 pd 27/03/26
19/03/2026	Somerset Council	32016218	street cleaning Oct-Mar 2026			£3,000.00 pd 27/03/26
20/03/2026	Amazon	GB60002CTJJ1DI	desk lamp	£18.32	£3.66	£21.98 pd 27/03/26
20/03/2026	Business Waste	P1980039	waste collection - Cemeteries	£7.36	£1.47	£8.83 pd 27/03/26
23/03/2026	Amazon	GBPQNPABEY	first aid kit - Princess	£9.14	£1.82	£10.96 pd 27/03/26
01/03/2026	Stephanie Anne Hamer	PT09	seated exercise Sept-Feb 26			£960.00
06/03/2026	Green Machine	45853	cleaning Princess - March 26	£393.11	£78.62	£471.73
19/03/2026	Proper Job	Z0009T02-685951	padlock- fountain	£2.49	£0.50	£2.99
20/03/2026	Spurcroft Civic	0705	Civic awards badges	£395.25	£79.00	£474.00
21/03/2026	Lauras Customised Catering	1825	Buffet for Civic Service			£474.30
23/03/2026	Bravo	1430	technician - March 2026	£2,613.60	£522.72	£3,136.32
24/03/2026	Pearces Gardening & Churchyard Services	61-63	grave digging March 2026			£750.00
25/03/2026	Somerset Council	32016719	Marine Cove Gardens fountain repair	£569.00	£113.80	£682.80
25/03/2026	Will Blake	INV-0250	Civic Event performance			£300.00
25/03/2026	Will Blake	INV-0251	Seniors Event performance			£300.00
25/03/2026	Town & Country Flooring	115163	flooring fitted Green Room & Foyer	£739.94	£147.99	£887.93
26/03/2026	JR Foods Service	512281	ice-creams & water - Princess	£321.16	£64.23	£385.39
26/03/2026	JR Foods Service	CN513337	product return - Princess			-£30.21 credit note
27/03/2026	Danfo	INV-0760	cleaning Pcons	£3,307.33	£661.47	£3,968.80
27/03/2026	Business Waste	P1982721	waste collection - Cemeteries	£3.91	£0.78	£4.69
27/03/2026	Business Waste	P1982690	waste collection - Cemeteries	£3.22	£0.64	£3.86
30/03/2026	Somerset Council	32016959	tree works - Highbridge Cemetery	£592.00	£118.40	£710.40
30/03/2026	HBC	30927	Apex Toilet refurbishment - 10% retention fee	£2,202.80	£440.56	£2,643.36
						<u>£20,732.62</u>