

**Minutes of a meeting of the Assets & Amenities Committee held on  
23<sup>rd</sup> June 2026 in the Council Chamber, The Old Courthouse,  
Jaycroft Road, Burnham-on-Sea at 7 pm**

**Present:** Councillors P. Clayton (Chair), A. Hendry, M. Murphy, S. Perry, C. Searing, B. Vickers

**In attendance:** K. Noble (Town Clerk) and two members of the public.

**Public Participation:** There were no representations made.

**184.A26 Apologies for absence**

Apologies were received from Councillors Millard and Mills.

**185.A26 To receive any declarations of interest on items included on this agenda**

There were no declarations of interests.

**186.A26 To receive and approve the minutes of the Assets & Amenities Committee meeting held on 21<sup>st</sup> April 2026**

The minutes of the previous meeting of the Assets & Amenities Committee held on 21<sup>st</sup> April 2026, were presented by the Chair.

**Resolved** that the minutes be taken as read, confirmed and signed by the Chair.

**187.A26 To note the most recent committee income and expenditure report**

The Committee didn't like the new format for the report and requested the previous version be used in future. No queries were raised and the report was noted.

**188.A26 To consider response to correspondence received**

**188.1 To consider request from the Green Team to install water butts at the Crosses Penns public conveniences**

**Resolved** that the request to install 4 water butts at the rear of the public conveniences at Crosses Penn is approved.

**189.A26 Princess Theatre**

**189.1 To receive Theatre Manager's update report**

The New Jersey Boys event has been rescheduled.

The Committee asked for their thanks to be passed onto the Theatre Manager for the very informative and detailed report.



Members were pleased to see how the Theatre is being used by community groups.

The Theatre Manager's report was noted.

**190.A26 Cemeteries**

**190.1 To receive cemeteries update report**

It was noted that the wall repairs at Highbridge Cemetery were of a high standard.

The cemeteries report was noted.

**191.A26 Allotments**

**191.1 To receive allotments update report**

The allotments report was noted.

**192.A26 Public Conveniences**

**192.1 To receive public conveniences update report and to make any decisions required**

The Committee received a further update confirming that the Apex toilets were closed Friday afternoon and remain closed, due to an unforeseen drainage issue. Three portable toilets have been put on site. A CCTV drainage survey will be undertaken next week.

A discussion took place regarding the family friendly proposals for the Esplanade toilets.

**Resolved** that the Committee agrees to the changes to the Esplanade toilets to make two cubicles family friendly. A third quotation will be sought. The award of contract is delegated to the Town Clerk in consultation with the Chair and Vice-Chair.

Members were advised that one of the showers on the Esplanade is broken and needs replacing.

**Resolved** that the shower and foot shower on the Esplanade is replaced at a maximum cost of £1,200 + VAT to be taken from the public conveniences maintenance budget.

**193.A26 To receive the Estate Manager's general update report**

The Committee were updated on the litter pick that was held on 19<sup>th</sup> June. Five residents joined the Mayor and 9 bags of rubbish were collected. The Committee conveyed their thanks.

The report was noted.



**194.A26 To receive the floral displays report**

It was noted that there had been a vast improvement in the floral displays since the photos in the report were taken.

A comment was made that Highbridge needed more colour and the flowers in the cauldrons need to be more vibrant.

A query was raised regarding the flowerbed opposite the Esso garage and it was confirmed that spring bulbs will be planted this autumn.

The report was noted.

**195.A26 To receive the speed indicator device's report**

There were some very high speeds, but the majority of recordings were within the speed limit. The reports show the benefits of having SIDs installed.

The report was noted.

**196.A26 To consider quotations for replacement "You are Here" boards**

A lengthy discussion took place regarding the different options.

**Resolved** that quotation B is accepted for the map artwork.

**Resolved** that quotation A is accepted for the framework.

**197.A26 Date of next meeting**

The date of the next meeting of the Assets and Amenities Committee will be held on 7<sup>th</sup> July 2026 at 7pm.