



The Old Courthouse,
Jaycroft Road,
Burnham on Sea,
TA8 1LE

18th August 2026

To: All Members of the Assets & Amenities Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **ASSETS & AMENITIES COMMITTEE** to be held on **25th August 2026** in the Council Chamber, Old Courthouse, Jaycroft Road, TA8 1LE at **7.00 pm** for the purpose of transacting the business set out in the agenda below.

Please note that vehicular access is now via Mendip Way, TA8 1GA.

what3words: **///dimension.reworked.loved**

All members of the public are welcome to attend.

Building doors will be open at 6:45pm

A handwritten signature in black ink, appearing to be "K Noble", written on a light blue background.

Katherine Noble
Town Clerk

Please contact the Town Council reception (01278 788088) if you need further information on this agenda.

Members of the Assets & Amenities Committee

Councillor P. Clayton (Chair)
Councillor B. Metcalfe
Councillor P. Mills
Councillor S. Perry
Councillor B. Vickers

Councillor A. Hendry
Councillor L. Millard
Councillor M. Murphy
Councillor C. Searing

Public participation

A public participation session will now be held before the meeting starts. Anyone wishing to speak on any matters is encouraged to give notice of the request and subject matter to the Town Clerk no later than midday on the last working day prior to the meeting. Public participation shall be restricted to the public participation session, unless directed otherwise by the Chair. In accordance with standing orders the public participation time will not exceed 15 minutes in total with no individual speaker exceeding 3 minutes.

Assets & Amenities Committee Meeting Agenda

25th August 2026

- 198.A26 Apologies for absence**
- 199.A26 To receive any declarations of interest on items included on this agenda**
- 200.A26 To receive and approve the minutes of the Assets & Amenities meeting held on 23rd June 2026**
- 201.A26 Matters arising from previous minutes**
- 202.A26 To note the most recent committee income and expenditure report**
- 203.A26 To consider response to correspondence received**
 - 203.1 To consider a request from a resident for a second dog waste bin at the beach entrance on Allandale Road
- 204.A26 Princess Theatre**
 - 204.1 To receive Theatre Manager's update report
- 205.A26 Cemeteries**
 - 205.1 To receive cemeteries update report
- 206.A26 Public Conveniences**
 - 206.1 To receive public conveniences update report
- 207.A26 To receive the estates team general update report**
- 208.A26 To receive the speed indicator device's report**
- 209.A26 To appoint a working group to lead on the Brent Road Cemetery extension**
- 210.A26 Date of next meeting**
 - The next meeting of the Assets & Amenities Committee is scheduled for 6th October 2026 at 7 pm.



**Minutes of a meeting of the Assets & Amenities Committee held on
23rd June 2026 in the Council Chamber, The Old Courthouse,
Jaycroft Road, Burnham-on-Sea at 7 pm**

Present: Councillors P. Clayton (Chair), A. Hendry, M. Murphy, S. Perry, C. Searing, B. Vickers

In attendance: K. Noble (Town Clerk) and two members of the public.

Public Participation: There were no representations made.

184.A26 Apologies for absence

Apologies were received from Councillors Millard and Mills.

185.A26 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

186.A26 To receive and approve the minutes of the Assets & Amenities Committee meeting held on 21st April 2026

The minutes of the previous meeting of the Assets & Amenities Committee held on 21st April 2026, were presented by the Chair.

Resolved that the minutes be taken as read, confirmed and signed by the Chair.

187.A26 To note the most recent committee income and expenditure report

The Committee didn't like the new format for the report and requested the previous version be used in future. No queries were raised and the report was noted.

188.A26 To consider response to correspondence received

188.1 To consider request from the Green Team to install water butts at the Crosses Penns public conveniences

Resolved that the request to install 4 water butts at the rear of the public conveniences at Crosses Penn is approved.

189.A26 Princess Theatre

189.1 To receive Theatre Manager's update report

The New Jersey Boys event has been rescheduled.

The Committee asked for their thanks to be passed onto the Theatre Manager for the very informative and detailed report.

Members were pleased to see how the Theatre is being used by community groups.

The Theatre Manager's report was noted.

190.A26 Cemeteries

190.1 To receive cemeteries update report

It was noted that the wall repairs at Highbridge Cemetery were of a high standard.

The cemeteries report was noted.

191.A26 Allotments

191.1 To receive allotments update report

The allotments report was noted.

192.A26 Public Conveniences

192.1 To receive public conveniences update report and to make any decisions required

The Committee received a further update confirming that the Apex toilets were closed Friday afternoon and remain closed, due to an unforeseen drainage issue. Three portable toilets have been put on site. A CCTV drainage survey will be undertaken next week.

A discussion took place regarding the family friendly proposals for the Esplanade toilets.

Resolved that the Committee agrees to the changes to the Esplanade toilets to make two cubicles family friendly. A third quotation will be sought. The award of contract is delegated to the Town Clerk in consultation with the Chair and Vice-Chair.

Members were advised that one of the showers on the Esplanade is broken and needs replacing.

Resolved that the shower and foot shower on the Esplanade is replaced at a maximum cost of £1,200 + VAT to be taken from the public conveniences maintenance budget.

193.A26 To receive the Estate Manager's general update report

The Committee were updated on the litter pick that was held on 19th June. Five residents joined the Mayor and 9 bags of rubbish were collected. The Committee conveyed their thanks.

The report was noted.

194.A26 To receive the floral displays report

It was noted that there had been a vast improvement in the floral displays since the photos in the report were taken.

A comment was made that Highbridge needed more colour and the flowers in the cauldrons need to be more vibrant.

A query was raised regarding the flowerbed opposite the Esso garage and it was confirmed that spring bulbs will be planted this autumn.

The report was noted.

195.A26 To receive the speed indicator device's report

There were some very high speeds, but the majority of recordings were within the speed limit. The reports show the benefits of having SIDs installed.

The report was noted.

196.A26 To consider quotations for replacement "You are Here" boards

A lengthy discussion took place regarding the different options.

Resolved that quotation B is accepted for the map artwork.

Resolved that quotation A is accepted for the framework.

197.A26 Date of next meeting

The date of the next meeting of the Assets and Amenities Committee will be held on 7th July 2026 at 7pm.

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 The Old Court House								
4350 Business Rates	1,086	2,684	9,200	6,516		6,516	29.2%	
4355 Utilities	276	1,162	6,900	5,738		5,738	16.8%	
4375 Cleaning	55	438	1,500	1,062		1,062	29.2%	
4380 Security & Alarms	60	273	6,000	5,727		5,727	4.6%	
4385 Maintenance	7	18,719	50,000	31,281		31,281	37.4%	18,475
4390 H&S/Fire/Inspections	0	(115)	3,000	3,115		3,115	(3.8%)	
The Old Court House :- Indirect Expenditure	1,484	23,161	76,600	53,439	0	53,439	30.2%	18,475
Net Expenditure	(1,484)	(23,161)	(76,600)	(53,439)				
6000 plus Transfer from EMR	0	18,475	0	(18,475)				
Movement to/(from) Gen Reserve	(1,484)	(4,686)	(76,600)	(71,914)				
Grand Totals:- Income	0	0	0	0			0.0%	
Expenditure	1,484	23,161	76,600	53,439	0	53,439	30.2%	
Net Income over Expenditure	(1,484)	(23,161)	(76,600)	(53,439)				
plus Transfer from EMR	0	18,475	0	(18,475)				
Movement to/(from) Gen Reserve	(1,484)	(4,686)	(76,600)	(71,914)				

10:33

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

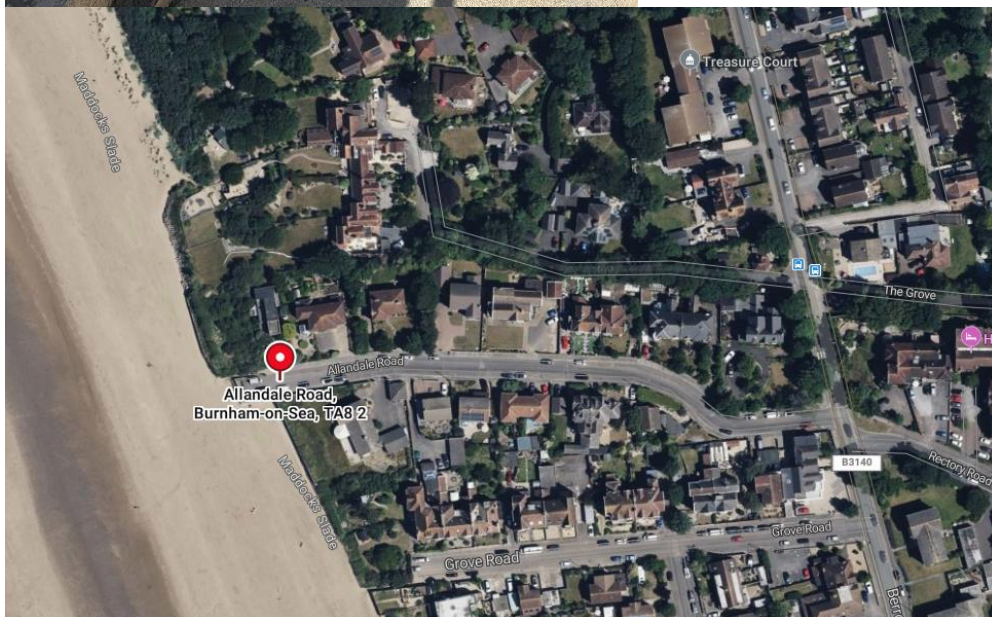
Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>500 Cemeteries</u>								
1500 Wayleaves	0	0	4,850	4,850			0.0%	
1515 EROB	927	3,410	10,000	6,590			34.1%	
1520 Interments	1,119	4,340	13,000	8,660			33.4%	
1525 Memorials	549	3,378	5,500	2,122			61.4%	
Cemeteries :- Income	2,595	11,128	33,350	22,222			33.4%	0
4350 Business Rates	945	3,430	9,100	5,670		5,670	37.7%	
4355 Utilities	(148)	(1,907)	5,000	6,907		6,907	(38.1%)	
4605 Provision For Paths	75,634	75,634	15,000	(60,634)		(60,634)	504.2%	69,098
4610 Pump Maintenance	0	0	2,000	2,000		2,000	0.0%	
4615 General Maintenance	15	126	13,000	12,874		12,874	1.0%	
4620 Mech Grave Digger	0	250	8,500	8,250		8,250	2.9%	
4635 Waste Collection	136	614	2,800	2,186		2,186	21.9%	
4640 Provision for Walls	0	27,402	2,000	(25,402)		(25,402)	1370.1%	27,402
4645 Water Testing	0	0	1,500	1,500		1,500	0.0%	
Cemeteries :- Indirect Expenditure	76,583	105,549	58,900	(46,649)	0	(46,649)	179.2%	96,500
Net Income over Expenditure	(73,988)	(94,421)	(25,550)	68,871				
6000 plus Transfer from EMR	69,098	96,500	0	(96,500)				
Movement to/(from) Gen Reserve	(4,890)	2,079	(25,550)	(27,629)				
<u>600 Princess</u>								
1600 Storage Hire	0	926	3,700	2,774			25.0%	
1605 Lettings	1,626	7,402	33,500	26,098			22.1%	
1615 Café Rent/Commission	509	2,033	5,920	3,887			34.3%	
1625 PT Merchandise	173	1,013	4,100	3,088			24.7%	
1630 Donations Received	56	233	0	(233)			0.0%	
1645 Show income	1,949	11,675	35,000	23,325			33.4%	
1655 Participation PT	1,275	4,436	8,000	3,564			55.5%	
1660 Art Sales	0	11	350	339			3.1%	
1670 PV Cells	0	1,436	5,000	3,564			28.7%	
1680 Advertising income	91	161	750	589			21.5%	
Princess :- Income	5,678	29,327	96,320	66,993			30.4%	0
4000 Salaries & Wages	8,612	34,478	115,100	80,622		80,622	30.0%	
4005 Employers Nat Insurance	1,028	2,055	15,600	13,545		13,545	13.2%	
4010 Employers SAnnuation	1,450	5,801	26,500	20,699		20,699	21.9%	
4060 Training	0	325	2,500	2,175		2,175	13.0%	
4065 Travel, Expenses & Subsistence	0	35	50	15		15	70.0%	

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4070 Office/IT Equip & Furniture	0	775	5,000	4,225		4,225	15.5%	
4080 Telephone & Broadband	46	644	2,750	2,106		2,106	23.4%	
4100 Insurance	0	0	5,775	5,775		5,775	0.0%	
4350 Business Rates	707	2,830	7,680	4,850		4,850	36.8%	
4355 Utilities	1,752	5,220	33,000	27,780		27,780	15.8%	
4375 Cleaning	508	3,717	8,100	4,383		4,383	45.9%	
4380 Security & Alarms	606	1,399	3,000	1,601		1,601	46.6%	
4385 Maintenance	242	807	28,000	27,193		27,193	2.9%	
4390 H&S/Fire/Inspections	124	462	3,500	3,038		3,038	13.2%	
4635 Waste Collection	214	746	2,800	2,054		2,054	26.6%	
4700 Technician Cost	0	2,928	18,000	15,072		15,072	16.3%	
4701 Show costs	1,334	3,754	15,000	11,246		11,246	25.0%	
4705 Advertising & Marketing	75	1,964	7,000	5,036		5,036	28.1%	
4710 Licences (exp)	0	703	750	47		47	93.8%	
4715 Card Payment Fees	189	688	3,000	2,312		2,312	22.9%	
4725 Technical Theatre	446	576	4,500	3,924		3,924	12.8%	
4730 Backstage Expenses	10	27	500	473		473	5.3%	
4740 PTAC Merchandise	0	373	3,000	2,627		2,627	12.4%	
4745 Participation Freelance	500	2,174	3,500	1,326		1,326	62.1%	1,194
4770 Cafe Equipment & Maintenance	0	78	3,000	2,922		2,922	2.6%	
Princess :- Indirect Expenditure	17,842	72,559	317,605	245,046	0	245,046	22.8%	1,194
Net Income over Expenditure	(12,163)	(43,233)	(221,285)	(178,052)				
6000 plus Transfer from EMR	0	1,194	0	(1,194)				
Movement to/(from) Gen Reserve	(12,163)	(42,039)	(221,285)	(179,246)				
700 Estates								
1300 Allotment Rents Received	37	1,369	1,330	(39)			102.9%	
1400 Signal Box	0	113	50	(63)			225.0%	
1410 Grass Cutting	0	0	520	520			0.0%	
1415 Floral Sponsorship	0	1,765	0	(1,765)			0.0%	
Estates :- Income	37	3,247	1,900	(1,347)			170.9%	0
4350 Business Rates	0	0	1,800	1,800		1,800	0.0%	
4360 Electricity Town Centre	41	125	400	275		275	31.3%	
4365 Highbridge Clock Elec	109	486	1,800	1,314		1,314	27.0%	
4370 Water Rates	0	130	700	570		570	18.6%	
4385 Maintenance	38	105	11,500	11,395		11,395	0.9%	
4415 Water Fountain	0	(53)	500	553		553	(10.6%)	
4430 Benches	0	0	2,500	2,500		2,500	0.0%	

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4440 Dog/Litter Bins	0	0	500	500		500	0.0%	
4445 Speed Indicator Devices	0	0	1,000	1,000		1,000	0.0%	
4450 Floral Decorations	106	3,404	2,000	(1,404)		(1,404)	170.2%	
4485 Defibrillator	55	55	750	695		695	7.3%	
4500 Tools & Equipment	232	924	5,000	4,076		4,076	18.5%	
4505 Vehicle Running Costs	177	1,790	6,000	4,210		4,210	29.8%	
4510 Vehicle Replacement	540	2,159	38,000	35,841		35,841	5.7%	
4515 Vehicle Insurance	0	0	4,000	4,000		4,000	0.0%	
4625 Tree & Hedge Maintenance	0	0	6,500	6,500		6,500	0.0%	
4630 Fuel For Equipment	166	553	2,000	1,447		1,447	27.6%	
Estates :- Indirect Expenditure	1,464	9,679	84,950	75,271	0	75,271	11.4%	0
Net Income over Expenditure	(1,427)	(6,432)	(83,050)	(76,618)				
800 Public Conveniences								
4355 Utilities	0	0	30,000	30,000		30,000	0.0%	
4375 Cleaning	3,433	13,732	53,000	39,268		39,268	25.9%	
4385 Maintenance	4,630	8,961	25,000	16,039		16,039	35.8%	1,950
4775 Provision for HB Toilets	0	318	10,000	9,682		9,682	3.2%	
Public Conveniences :- Indirect Expenditure	8,063	23,011	118,000	94,989	0	94,989	19.5%	1,950
Net Expenditure	(8,063)	(23,011)	(118,000)	(94,989)				
6000 plus Transfer from EMR	0	1,950	0	(1,950)				
Movement to/(from) Gen Reserve	(8,063)	(21,061)	(118,000)	(96,939)				
900 Play Areas								
4385 Maintenance	0	0	25,000	25,000		25,000	0.0%	
4390 H&S/Fire/Inspections	0	0	4,000	4,000		4,000	0.0%	
Play Areas :- Indirect Expenditure	0	0	29,000	29,000	0	29,000	0.0%	0
Net Expenditure	0	0	(29,000)	(29,000)				
Grand Totals:-								
Income	8,310	43,701	131,570	87,869			33.2%	
Expenditure	103,951	210,799	608,455	397,656	0	397,656	34.6%	
Net Income over Expenditure	(95,641)	(167,097)	(476,885)	(309,788)				
plus Transfer from EMR	69,098	99,644	0	(99,644)				
Movement to/(from) Gen Reserve	(26,543)	(67,454)	(476,885)	(409,431)				

Do you think it would be possible to have 2 dog waste bins at the entrance to the beach at Allandale Road, TA8 2HG please, as this bin is always overflowing especially weekends, this is a very popular dog walking entrance to the beach. I did ask Somerset Council if possible to install a bigger bin ,but they inform me this is not possible because of the weight for manual handling.



Managers Update Report

204.A26

7th July 2026

Hires and Events

Once we come out of our Summer Season and head into Autumn and Winter we have a busy show programme and hire and events schedule.

Our bookings to date include:

September 2026

22 x Hires of rooms

6 x Shows

24 x Participation sessions

October 2026

21 x Hires of rooms

7 x Shows

1 x Week-long hire

21 x Participation sessions

November 2026

18 x Hires of rooms

6 x Shows

1 x Week-long hire

19 x Participation sessions

December 2026 (3 working weeks)

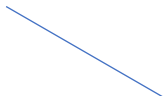
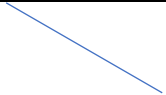
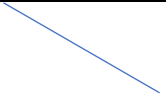
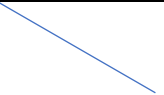
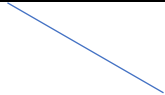
11 x Hires of rooms

6 x Shows

1 x Week-long hire

18 x Participation Sessions

September 2026

w/c	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31 st Aug		Open Art - M C. Textiles - H Hire (eve) – P	Choir – H	Hire (Eve) – H Kurling – Hall Seated Ex – H	Show - H	Show -H	Hire (pm) – H
7 th Sept	Hire (eve) - H	Kurling – H Open Art – M	Choir –H Hire (eve) - H	Hire (Eve) –H Kurling – H Seated Ex – H		Show - H	Hire (pm) –H
14 th Sept	Hire (eve) - H	Kurling –H Open Art – M	Hire (eve) - H Choir –H	Hire (eve) – H Kurling – H Seated Ex – H Hire (pm) -H Hire (eve) - P	Show - H	Show –H	Hire (pm) –H
21 st Sept	Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H	Hire (eve) – H Kurling –H Seated Ex – H Hire (eve) – P Creative Writing – M		Show – H Hire (am) - H	Hire (pm) –H
28 th Sept	Hire (day) –H Hire (eve) - H	Kurling –Ha Open Art – M	Choir – H Hire (eve) - H				

H – Hall P – Pizey Rm M – Mendip Rm

October 2026

w/c	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28 th Sept				Hire (Eve) – H Kurling – H Seated Ex – H Hire (eve) P		Show - Hl	Hire (pm) –H
5 th Oct	Hire (eve) - H	Kurling –H Open Art – M	Choir –H Hire (eve) - H	Hire (Eve) –H Kurling – H Seated Ex – H Hire (eve) P	Show – H	Show - H	Hire (pm) –H
12 th Oct	Hire (eve) - H	Kurling –H Open Art – M Hire (eve) P	Hire (eve) - H Choir –H	Hire (eve) – H Kurling – Hl Hire (eve) – P Seated Ex - H	Hire – All rooms (all day)	Hire – All rooms (all day)	Hire (afternoon) – Hall
19 th Oct	Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H	Hire (eve) – H Kurling –Hall Seated Ex – H Hire (eve) – P Creative Writing – M		Show – H	Show - H
26 th Oct	Week Hire – All rooms	Week Hire – All rooms Kurling –H Open Art – M	Week Hire – All rooms	Week Hire – All rooms Kurling – H Hire (eve) – P	Week Hire – All rooms	Week Hire – All rooms	

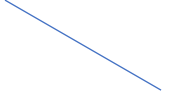
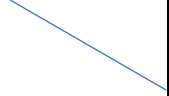
H – Hall P – Pizey Rm M – Mendip Rm

November 2026

w/c	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
26 th Oct							Hire (pm) –H
2 nd Nov	Hire (eve) - H	Kurling – H Open Art – M Hire (eve) P	Hire (eve) - H	Hire (Eve) –P Kurling – H Seated Ex –H		Show - H	Hire (am) H Hire (pm) –H
9 th Nov		Kurling –H Open Art – M	Hire (eve) - H Choir –H	Kurling – H Hire (eve) – P Seated Ex –H	Show -H	Show –H	Hire (pm) –H
16 th Nov	Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H	Kurling –H Seated Ex – H Hire (eve) – P Creative Writing – M	Hire (all day) - H	Hire (all day) - H	Hire (all day) - H
23 rd Nov	Week Hire – All rooms	Week Hire – All rooms Kurling –H Open Art – M	Week Hire – All rooms	Week Hire – All rooms Kurling – H Hire (eve) – P Seated Ex - H	Week Hire – All rooms	Week Hire – All rooms	Week Hire – All rooms
30 th Nov	Hire (eve) H Hire (eve) P						

H – Hall P – Pizey Rm M – Mendip Rm

December 2026

w/c		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
30 th Nov			Week Hire – All rooms Kurling – H Open Art – M Hire (eve) P	Week Hire – All rooms Choir - H	Week Hire – All rooms Kurling – H Seated Ex - H	Week Hire – All rooms	Week Hire – All rooms Incl Show	
7 th Dec		Hire (eve) - H	Kurling – H Open Art – M	Hire (eve) – H Choir - H	Hire (Eve) – P Kurling – H Seated Ex – H	Show		
14 th Dec		Show (Matinee) - H Hire (eve) - H	Kurling –H Open Art – M	Show (afternoon) – H Hire (eve) - H Choir –H	Long Hire – All rooms Kurling – H Hire (eve) – P Seated Ex – H	Long Hire – All rooms Show -H	Long Hire – All rooms Incl Show (eve) - H	Long Hire – All rooms incl Show – (matinee) - H
21 st Dec		Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H		Christmas Day	Boxing Day	
28 th Dec		Bank Holiday	Statutory Day Off	Statutory Day Off		Bank Holiday		

H – Hall P – Pizey Rm M – Mendip Rm

Participation Groups

Our participation groups of Kurling, Choir, Creative Writing, Seated Exercise and Contemporary Textiles are growing into strong community gatherings, with many of our patrons making new friends, having a sense of belonging and, without doubt, adds to the health and wellbeing of those who participate.

There will be a film shown at the Assets and Amenities Committee Meeting demonstrating how much these groups mean to our patrons.

Improvements

Our Estates team have been busy making some improvements to the décor at the theatre, freshening up the paintwork inside and outside. Our 'Green Room' has had a makeover so that we have a nice space for our many visiting companies to make refreshments when performing.

Princess Theatre Open Evening for Councillors

Many of our patrons are fascinated by the backstage areas of our theatre, there is so much that goes on behind the scenes when a show is put on, with the operation of the theatre lights and sound, how the dressing rooms are set up etc and a bigger fascination of how the seating appears and suddenly disappears into the back wall.

Later in the year we hope to hold some theatre tours for the public to attend, but first we would like to have an open evening for the Assets and Amenities Committee to have a tour around the theatre to see the improvements and see how it all works. We will inform Councillors of the date in due course and would be delighted if you could come and share in our passion for the theatre.



Report for councillors: Cemeteries Update Report

Issued to: Assets and Amenities Committee – 25th August 2026

1. Purpose of Report

To give an update on the 3 cemeteries at Highbridge, Brent Road and Westfield Road.

2. Burials

From 8th June 2026

	Number of Burials	Number of Ashes
Westfield Road		
Brent Road	2	1
Highbridge		

July 2026

	Number of Burials	Number of Ashes
Westfield Road		
Brent Road	1	
Highbridge		3

3. Posts

The Estates Team have installed new posts throughout the cemetery sections, improving clarity for visitors and making it easier for them to locate the correct areas.



Report for councillors: Public Conveniences Update Report

Issued to: Assets and Amenities Committee – 25th August 2026

1. Purpose of Report

To give an update on the four public conveniences sites managed by the Town Council.

2. Repairs

A number of repairs and maintenance tasks have been undertaken across the sites during July and August. These include:

- Replacement of flush mechanisms
- Repair of broken locks
- Replacement of damaged toilet seats
- Shelf repairs
- Clearance of minor blockages

Apex Toilets

- A CCTV survey was completed and the recommended repairs have now been carried out.
- The temporary portable toilets have been removed and the main toilets are fully open.

Esplanade Toilets

- The door to the men's toilet has been replaced.
- The shower has been repaired.
- An incident involving an individual sleeping in the gent's toilet was addressed, and the person has now moved on.

Crosses Penn

- The lock on the disabled toilet door was found to be broken beyond repair and has been replaced.



Report for councillors: Estates Team General Update Report

Issued to: Assets and Amenities Committee – 25th August 2026

1. Cemeteries

Highbridge Cemetery

Repairs to the Lych Gate completed and structure repainted

Bench repainted

Metal gates repainted

Overgrown vegetation cut back from pathways to improve access

Burnham Cemetery

Exterior of the workshop/tool shed repainted

Lych Gate and seating area repainted

Ivy removed from the stone boundary wall and area cleared

Brent Road Cemetery

Exterior of the main building and gates cleaned and washed down

Wildlife Enhancements

Bird and bat boxes installed across all three cemeteries

2. Tree and Hedge works

Following ongoing issues with the chipper, the supplier refunded the purchase. A replacement chipper was sourced, and the Estates Team has now completed all required chipping works.

3. Speed Indicator Devices (SIDS)

The SIDS are being rotated in the locations allowed, on a regular basis.

4. Community Litter Pick

A successful community litter pick took place on 19th June, with volunteers, Councillor's and Estates team. The next litter pick is scheduled for 25th September.

5. Jaycroft Road Outside Areas

Back gates cleaned and painted

Cycle racks and bollards in the front car park repainted

Noticeboards replaced and painted

Two new flower planters constructed and planted outside the main office

Trees in the main car park cut back to maintain safe clearance

Speed Indicator Devices (SIDS) data

Location: Marine Drive, Lamppost 15, Burnham-on-Sea

Start date: Friday June 26th 2026 08:30 AM

End date: Friday 10th July 2026 09:30 AM

Average speed:

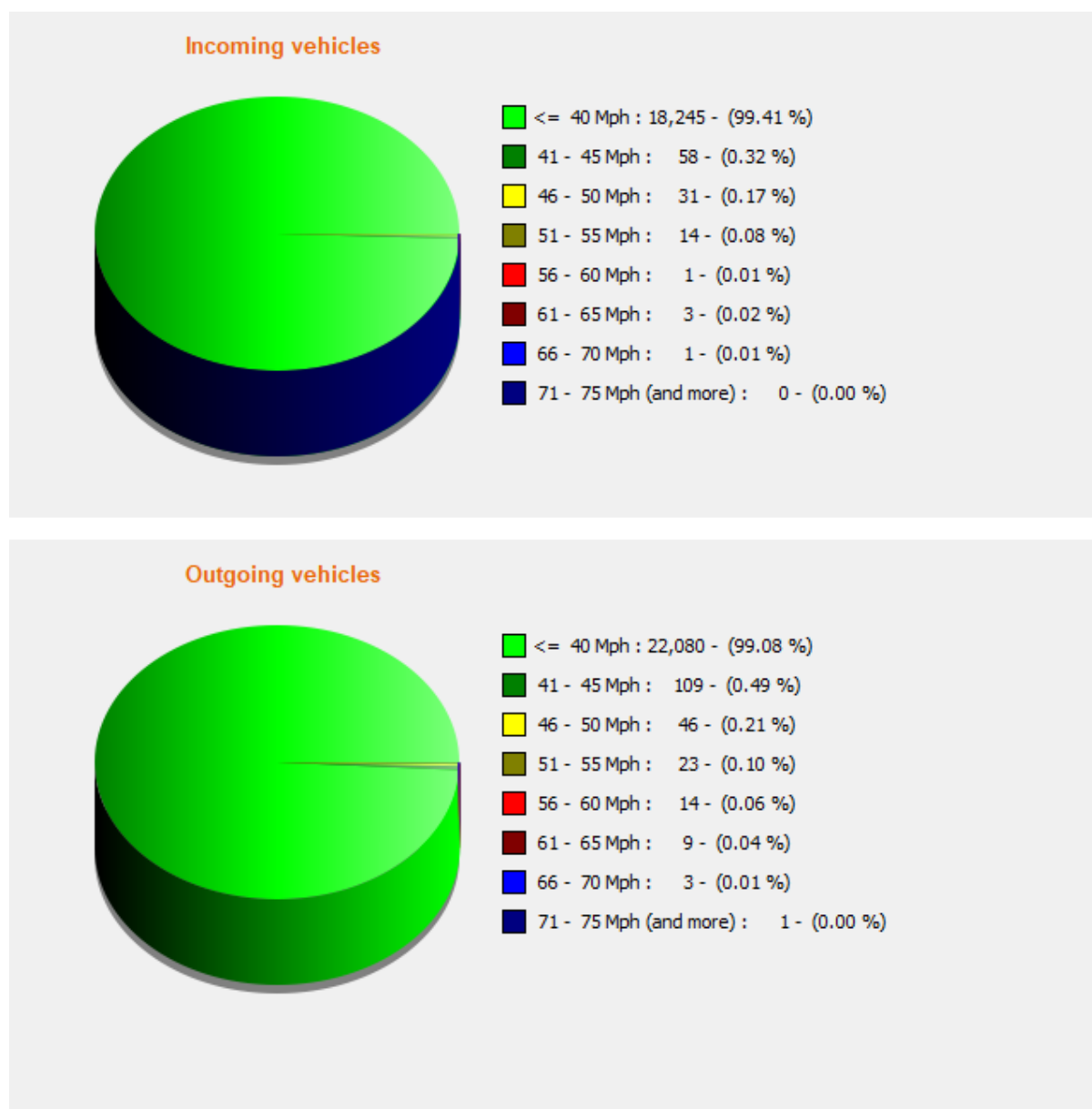
Incoming direction 25.59 mph

Outgoing direction 25.97 mph

Maximum Speeds:

Incoming direction 67.00 mph

Outgoing direction 71.00 mph



Speed Indicator Devices (SIDS) data

Location: Love Lane, Lamppost 54, Burnham-on-Sea

Start date: Saturday May 9th 2026 12:00 AM

End date: Friday May 22nd 2026 7:30 AM

Average speed:

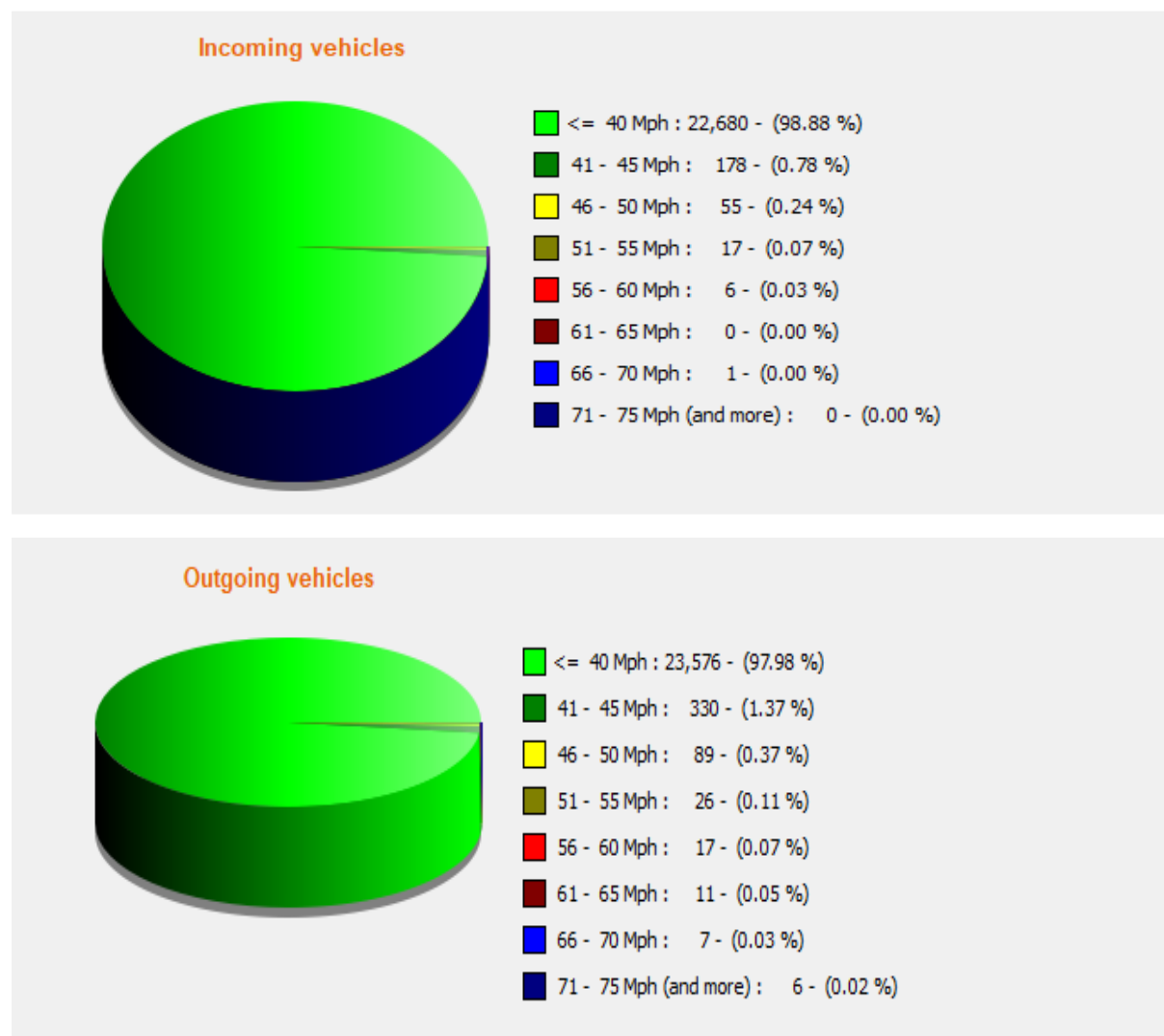
Incoming direction 26.69 mph

Outgoing direction 27.95 mph

Maximum Speeds:

Incoming direction 69.00 mph

Outgoing direction 81.00 mph



Speed Indicator Devices (SIDS) data

Location: Bennett Road, Lamppost 25, Highbridge

Start date: Friday 10th July 2026 08:30 AM

End date: Friday 24th July 2026 09:00 AM

Average speed:

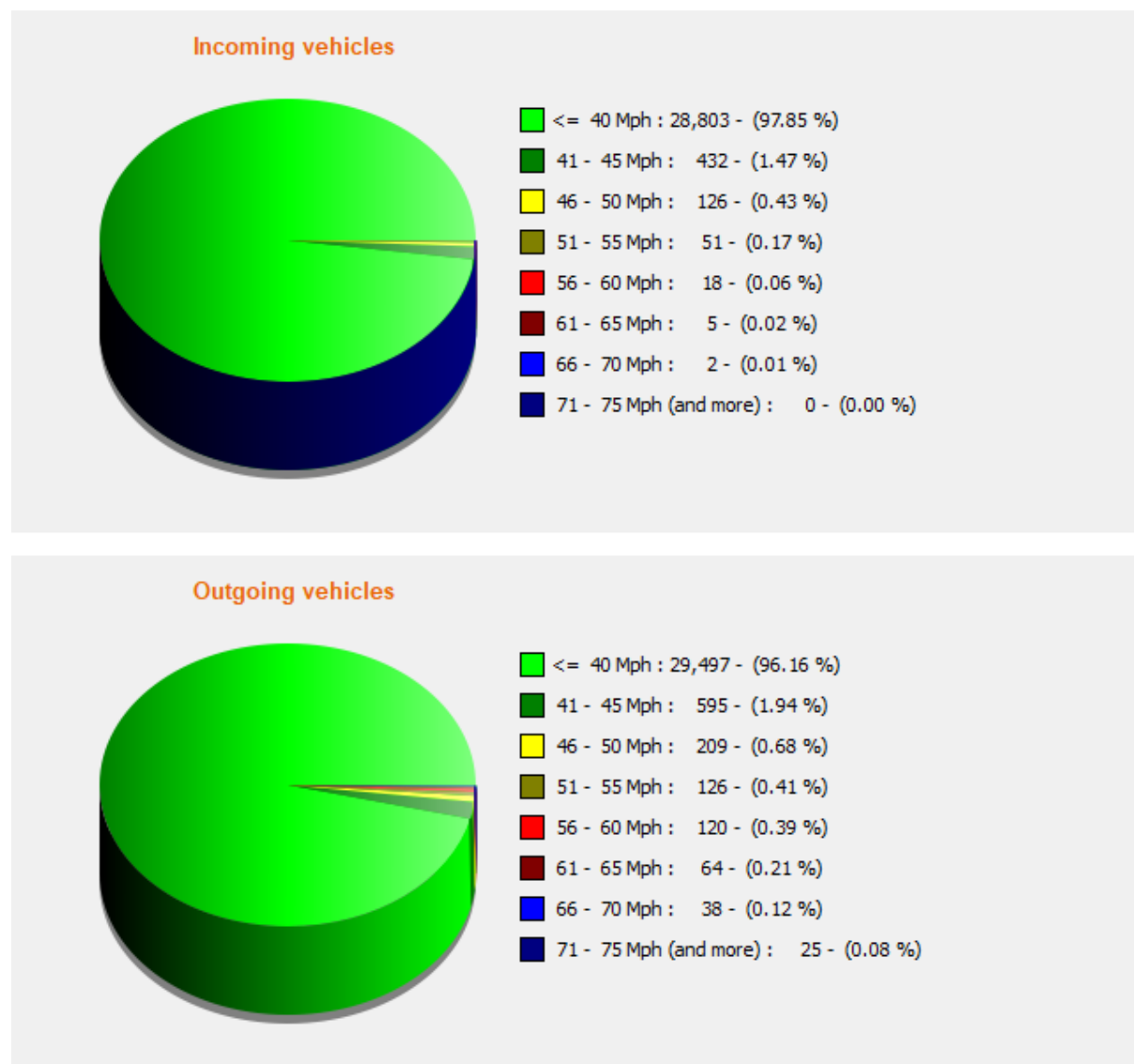
Incoming direction 29.60 mph

Outgoing direction 29.30 mph

Maximum Speeds:

Incoming direction 70.00 mph

Outgoing direction 91.00 mph



Speed Indicator Devices (SIDS) data

Location: Love Lane, Lamppost 19, Burnham-on-Sea

Start date: Friday July 10th 2026 12:00 PM

End date: Friday July 24th 2026 10:30 AM

Average speed:

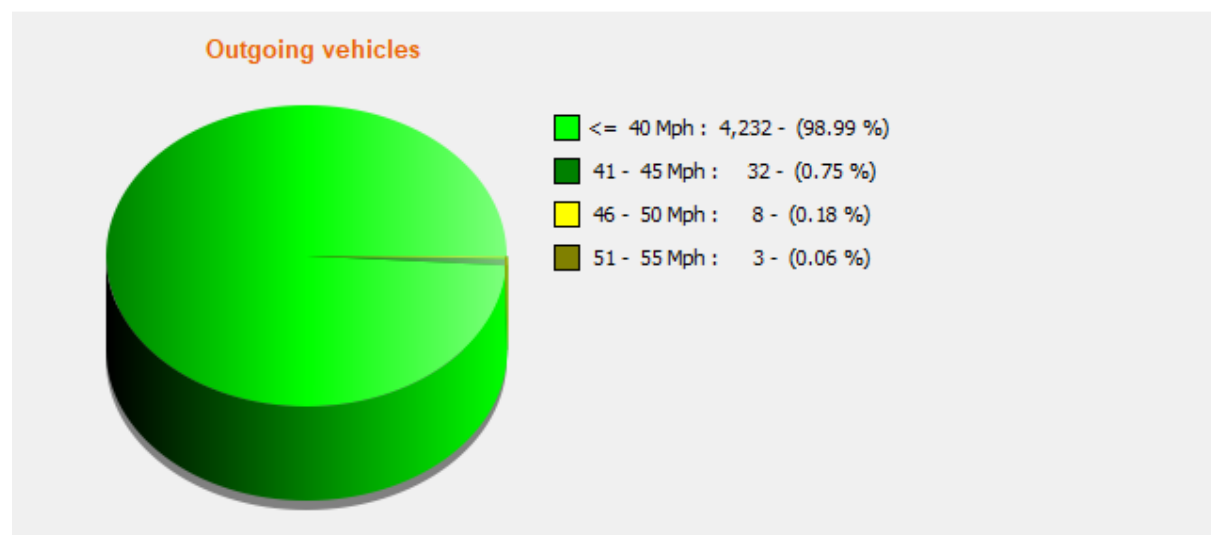
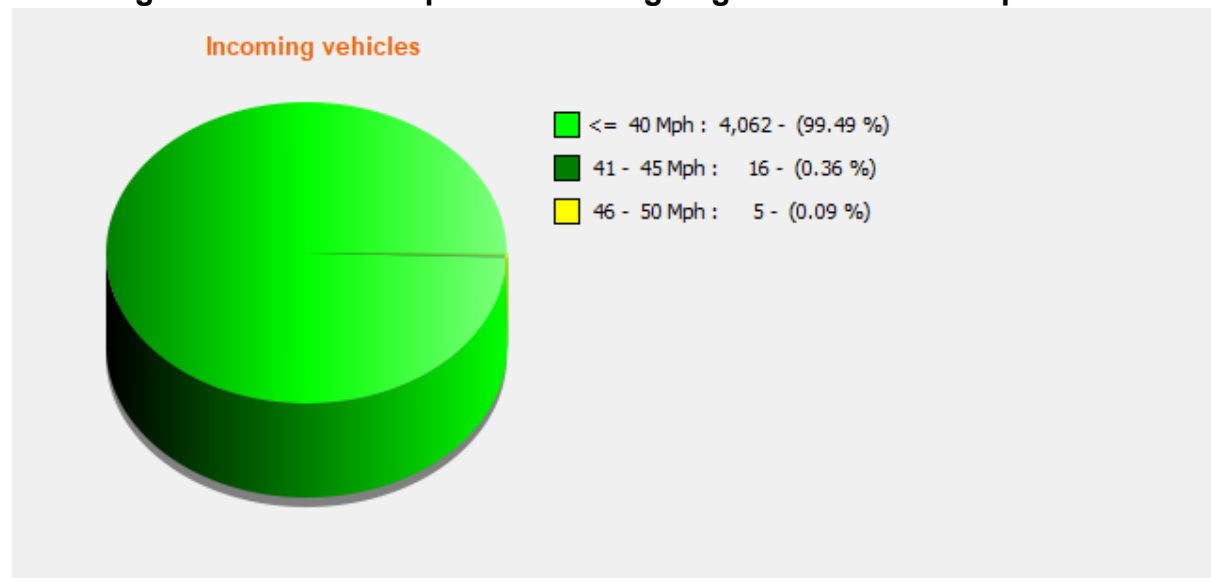
Incoming direction 25.73 mph

Outgoing direction 27.51 mph

Maximum Speeds:

Incoming direction 60.00 mph

Outgoing direction 63.00 mph



Speed Indicator Devices (SIDS) data

Location: Love Lane, Lamppost 54, Burnham-on-Sea

Start date: Wednesday July 29th 2026 12:00 PM

End date: Friday August 7th 2026 07:30 AM

Average speed:

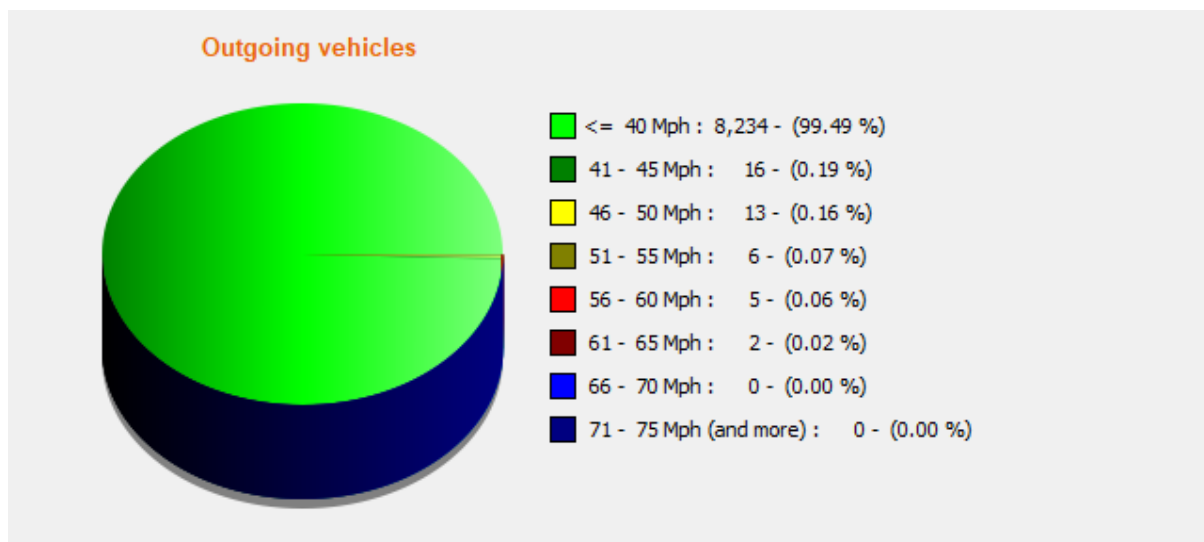
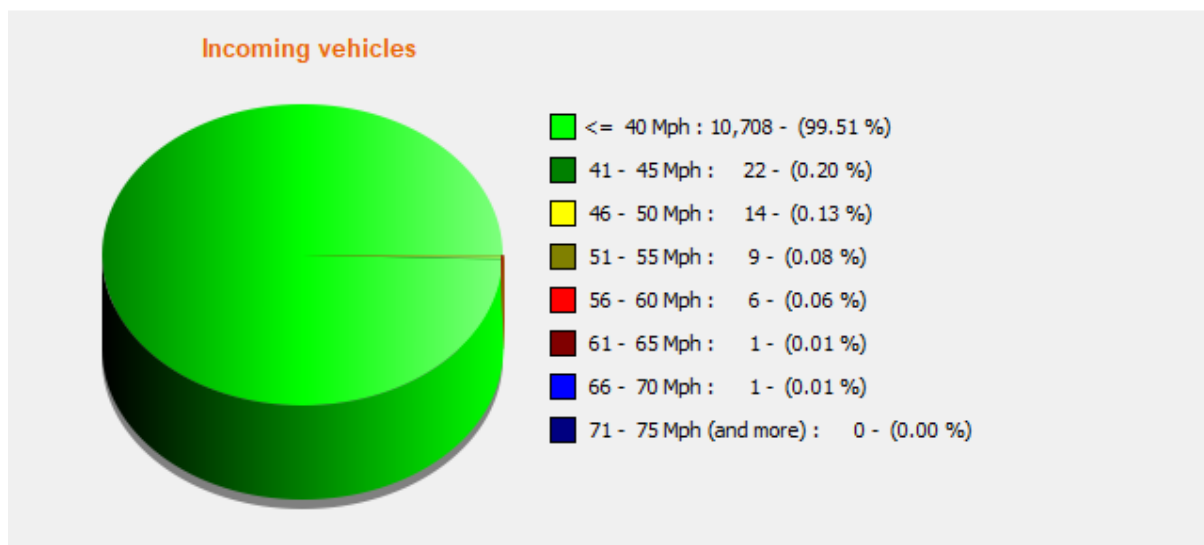
Incoming direction 24.10 mph

Outgoing direction 24.31 mph

Maximum Speeds:

Incoming direction 68.00 mph

Outgoing direction 62.00 mph



Speed Indicator Devices (SIDS) data

Location: Marine Drive, Lamppost 17, Burnham-on-Sea

Start date: Tuesday July 28th 2026 12:00 PM

End date: Friday August 7th 2026 09:00 AM

Average speed:

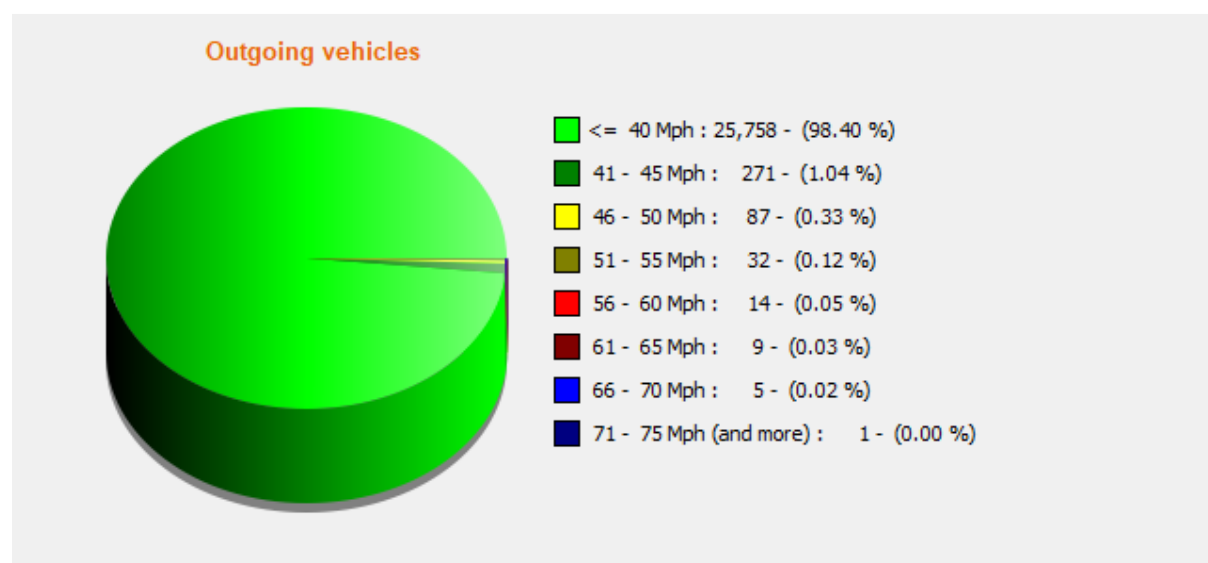
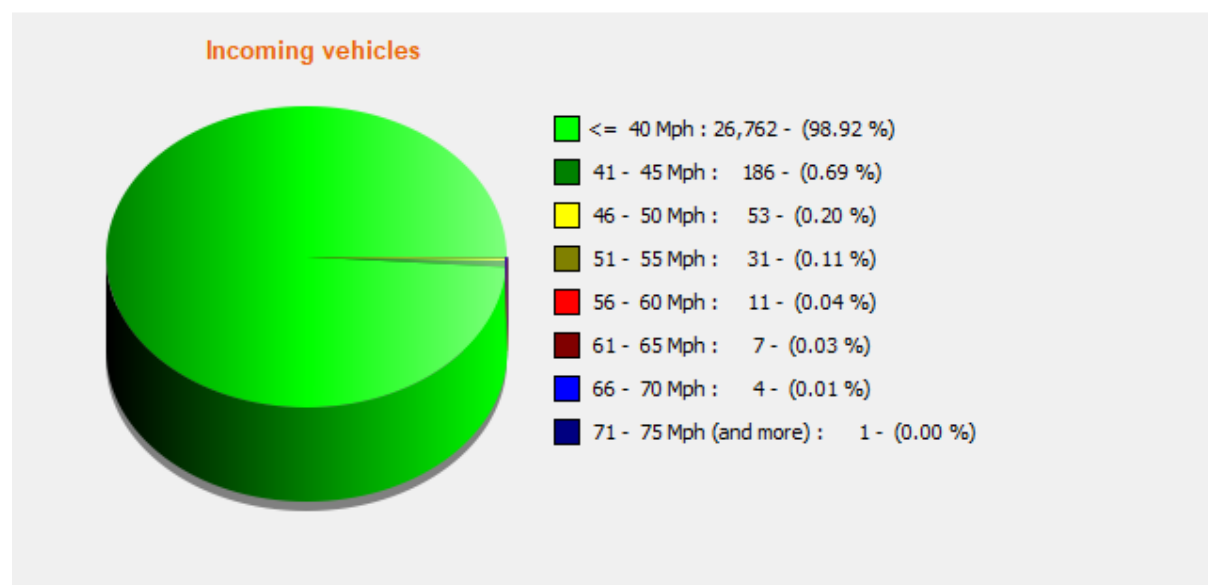
Incoming direction 27.21 mph

Outgoing direction 28.24 mph

Maximum Speeds:

Incoming direction 82.00 mph

Outgoing direction 71.00 mph





Report for councillors: **Appointment of Members to a Cemetery Extension Working Group**

Issued to: **Assets and Amenities Committee – 7th July 2026**

1. Purpose of Report

For the Committee to appoint members onto a Cemetery Extension Working Group to support the Council in delivering the Brent Road Cemetery extension.

2. Background

The Town Council's Brent Road Cemetery has two remaining burial sections available. Based on current usage, it is anticipated that new burials will need to commence in the extension area within 3-4 years. A recent survey confirmed that preparatory planning and enabling works will need to begin within the next 1-2 years to meet this time scale.

Delivery of the extension requires coordinated oversight, timely decision-making, and structured monitoring. Establishing a dedicated working group will provide a formal mechanism for reviewing progress, identifying risks and opportunities, and developing recommendations for the relevant committees.

The Cemetery Extension Working Group will:

- Monitor delivery of the Cemetery extension plan
- Review emerging legislation, funding opportunities, and best practice
- Support the development of policies related to cemetery operations and future provision
- Ensure transparency and accountability
- Report findings and recommendations to the Committee as required

1. Financial Implications

There are no financial implications arising from this report.

2. Recommendation

That the Assets and Amenities Committee appoints members to the Cemetery Extension Working Group.