Minutes of a meeting of the Assets & Amenities Committee held on 25th August 2026 in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea at 7 pm

Present: Councillors P. Clayton (Chair), A. Hendry, P. Mills, M. Murphy, S. Perry, C. Searing, B. Vickers

In attendance: E. Dutton (Deputy Town Clerk), J. Hook (Theatre Manager) and one member of the public

Public Participation: There were no representations made

198.A26 Apologies for absence

Apologies were received from the Town Clerk and Councillor Millard.

199.A26 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

200.A26 To receive and approve the minutes of the Assets & Amenities meeting held on 23rd June 2026

The minutes of the previous meeting of the Assets & Amenities Committee meeting held on 23rd June 2026, were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

201.A26 Matters arising from previous minutes

There were no matters arising.

202.A26 To note the most recent committee income and expenditure report

A query was raised regarding the Brent Road Paths budget. It was confirmed that the works to the paths had been completed, and that a 10% retention is being held to allow for any issues that may arise.

The report was noted.

Signed by Chair…….. Date……

203.A26 To consider response to correspondence received

203.1 To consider a request from a resident for a second dog waste bin at the beach entrance on Allandale Road

The Committee discussed the current bin provision, the sizes and types of bins available, and possible options for improving capacity and coverage at this location.

Resolved that the Deputy Clerk will contact Somerset Council to establish whether installation of an additional bin is viable, obtain pricing information, and report back to the next Committee meeting.

204.A26 Princess Theatre

204.1 To receive Theatre Manager's update report

The Theatre Manager advised that the version of the report included in the published agenda was incorrect. The updated report was provided in Members' Councillor folders and circulated at the meeting.

The Theatre Manager reported that the Theatre now has regular classes and groups in attendance, and highlighted that ticket sales have risen, with the figures showing a continued increase. CCTV has been installed at the front door and in the car park. An open day for the public is being planned, including a tour of the building and the showing of two films, with the date to be confirmed. It was also noted that arrangements will be made for the Committee to have a tour of the Theatre to view the improvements.

Members commented positively on the Theatre's progress and thanked the Theatre Manager for doing an excellent job.

The Theatre Manager's report was noted.

205.A26 Cemeteries

205.1 To receive cemeteries update report

The cemeteries report was noted.

206.A26 Public Conveniences

206.1 To receive public conveniences update report

The public conveniences update report was noted.

207.A26 To receive the estates team general update report

The Estates Team General Update Report was noted. Cllr Vickers commented on how valued the Estates Team are and expressed appreciation for their work.

Signed by Chair…….. Date……

Burnham-on-Sea & Highbridge TOWN COUNCIL

208.A26 To receive the speed indicator device's report

The speed indicator device report was noted.

209.A26 To appoint a working group to lead on the Brent Road Cemetery extension

Resolved that Councillors Clayton, Murphy and Hendry are appointed onto the Brent Road Cemetery Extension Working Group

210.A26 Date of next meeting

The date of the next meeting of the Assets and Amenities Committee will be held on 6th October 2026 at 7pm.

Signed by Chair…….. Date……