

**Minutes of a meeting of the Assets & Amenities Committee held on
25th August 2026 in the Council Chamber, The Old Courthouse,
Jaycroft Road, Burnham-on-Sea at 7 pm**

Present: Councillors P. Clayton (Chair), A. Hendry, P. Mills, M. Murphy, S. Perry, C. Searing, B. Vickers

In attendance: E. Dutton (Deputy Town Clerk), J. Hook (Theatre Manager) and one member of the public

Public Participation: There were no representations made

198.A26 Apologies for absence

Apologies were received from the Town Clerk and Councillor Millard.

199.A26 To receive any declarations of interest on items included on this agenda

There were no declarations of interests.

200.A26 To receive and approve the minutes of the Assets & Amenities meeting held on 23rd June 2026

The minutes of the previous meeting of the Assets & Amenities Committee meeting held on 23rd June 2026, were presented by the Chairman.

Resolved that the minutes be taken as read, confirmed and signed by the Chairman.

201.A26 Matters arising from previous minutes

There were no matters arising.

202.A26 To note the most recent committee income and expenditure report

A query was raised regarding the Brent Road Paths budget. It was confirmed that the works to the paths had been completed, and that a 10% retention is being held to allow for any issues that may arise.

The report was noted.

203.A26 To consider response to correspondence received

203.1 To consider a request from a resident for a second dog waste bin at the beach entrance on Allandale Road

The Committee discussed the current bin provision, the sizes and types of bins available, and possible options for improving capacity and coverage at this location.

Resolved that the Deputy Clerk will contact Somerset Council to establish whether installation of an additional bin is viable, obtain pricing information, and report back to the next Committee meeting.

204.A26 Princess Theatre

204.1 To receive Theatre Manager's update report

The Theatre Manager advised that the version of the report included in the published agenda was incorrect. The updated report was provided in Members' Councillor folders and circulated at the meeting.

The Theatre Manager reported that the Theatre now has regular classes and groups in attendance, and highlighted that ticket sales have risen, with the figures showing a continued increase. CCTV has been installed at the front door and in the car park. An open day for the public is being planned, including a tour of the building and the showing of two films, with the date to be confirmed. It was also noted that arrangements will be made for the Committee to have a tour of the Theatre to view the improvements.

Members commented positively on the Theatre's progress and thanked the Theatre Manager for doing an excellent job.

The Theatre Manager's report was noted.

205.A26 Cemeteries

205.1 To receive cemeteries update report

The cemeteries report was noted.

206.A26 Public Conveniences

206.1 To receive public conveniences update report

The public conveniences update report was noted.

207.A26 To receive the estates team general update report

The Estates Team General Update Report was noted. Cllr Vickers commented on how valued the Estates Team are and expressed appreciation for their work.



208.A26 To receive the speed indicator device's report

The speed indicator device report was noted.

209.A26 To appoint a working group to lead on the Brent Road Cemetery extension

Resolved that Councillors Clayton, Murphy and Hendry are appointed onto the Brent Road Cemetery Extension Working Group

210.A26 Date of next meeting

The date of the next meeting of the Assets and Amenities Committee will be held on 6th October 2026 at 7pm.

DRAFT

Managers Update Report

204.A26

11th August 2026

Hires and Events

Once we come out of our Summer Season and head into Autumn and Winter we have a busy show programme and hire and events schedule.

Our bookings to date include:

September 2026

22 x Hires of rooms

6 x Shows

24 x Participation sessions

October 2026

21 x Hires of rooms

7 x Shows

1 x Week-long hire

21 x Participation sessions

November 2026

18 x Hires of rooms

6 x Shows

1 x Week-long hire

19 x Participation sessions

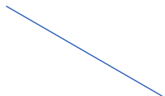
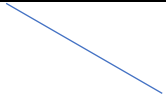
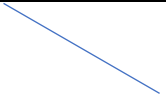
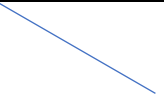
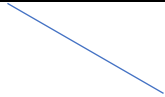
December 2026 (3 working weeks)

11 x Hires of rooms

6 x Shows

1 x Week-long hire

18 x Participation Sessions

September 2026							
w/c	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31 st Aug		Open Art - M C. Textiles - H Hire (eve) – P	Choir – H	Hire (Eve) – H Kurling – Hall Seated Ex – H	Show - H	Show -H	Hire (pm) – H
7 th Sept	Hire (eve) - H	Kurling – H Open Art – M	Choir –H Hire (eve) - H	Hire (Eve) –H Kurling – H Seated Ex – H		Show - H	Hire (pm) –H
14 th Sept	Hire (eve) - H	Kurling –H Open Art – M	Hire (eve) - H Choir –H	Hire (eve) – H Kurling – H Seated Ex – H Hire (pm) -H Hire (eve) - P	Show - H	Show –H	Hire (pm) –H
21 st Sept	Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H	Hire (eve) – H Kurling –H Seated Ex – H Hire (eve) – P Creative Writing – M		Show – H Hire (am) - H	Hire (pm) –H
28 th Sept	Hire (day) –H Hire (eve) - H	Kurling –Ha Open Art – M	Choir – H Hire (eve) - H				

H – Hall P – Pizey Rm M – Mendip Rm

October 2026							
w/c	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28 th Sept				Hire (Eve) – H Kurling – H Seated Ex – H Hire (eve) P		Show - Hl	Hire (pm) –H
5 th Oct	Hire (eve) - H	Kurling –H Open Art – M	Choir –H Hire (eve) - H	Hire (Eve) –H Kurling – H Seated Ex – H Hire (eve) P	Show – H	Show - H	Hire (pm) –H
12 th Oct	Hire (eve) - H	Kurling –H Open Art – M Hire (eve) P	Hire (eve) - H Choir –H	Hire (eve) – H Kurling – Hl Hire (eve) – P Seated Ex - H	Hire – All rooms (all day)	Hire – All rooms (all day)	Hire (afternoon) – Hall
19 th Oct	Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H	Hire (eve) – H Kurling –Hall Seated Ex – H Hire (eve) – P Creative Writing – M		Show – H	Show - H
26 th Oct	Week Hire – All rooms	Week Hire – All rooms Kurling –H Open Art – M	Week Hire – All rooms	Week Hire – All rooms Kurling – H Hire (eve) – P	Week Hire – All rooms	Week Hire – All rooms	

H – Hall P – Pizey Rm M – Mendip Rm

November 2026							
w/c	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
26 th Oct							Hire (pm) –H
2 nd Nov	Hire (eve) - H	Kurling – H Open Art – M Hire (eve) P	Hire (eve) - H	Hire (Eve) –P Kurling – H Seated Ex –H		Show - H	Hire (am) H Hire (pm) –H
9 th Nov		Kurling –H Open Art – M	Hire (eve) - H Choir –H	Kurling – H Hire (eve) – P Seated Ex –H	Show -H	Show –H	Hire (pm) –H
16 th Nov	Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H	Kurling –H Seated Ex – H Hire (eve) – P Creative Writing – M	Hire (all day) - H	Hire (all day) - H	Hire (all day) - H
23 rd Nov	Week Hire – All rooms	Week Hire – All rooms Kurling –H Open Art – M	Week Hire – All rooms	Week Hire – All rooms Kurling – H Hire (eve) – P Seated Ex - H	Week Hire – All rooms	Week Hire – All rooms	Week Hire – All rooms
30 th Nov	Hire (eve) H Hire (eve) P						

H – Hall P – Pizey Rm M – Mendip Rm

December 2026							
w/c	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
30 th Nov		Week Hire – All rooms Kurling – H Open Art – M Hire (eve) P	Week Hire – All rooms Choir - H	Week Hire – All rooms Kurling – H Seated Ex - H	Week Hire – All rooms	Week Hire – All rooms Incl Show	
7 th Dec	Hire (eve) - H	Kurling – H Open Art – M	Hire (eve) – H Choir - H	Hire (Eve) – P Kurling – H Seated Ex – H	Show		
14 th Dec	Show (Matinee) - H Hire (eve) - H	Kurling –H Open Art – M	Show (afternoon) – H Hire (eve) - H Choir –H	Long Hire – All rooms Kurling – H Hire (eve) – P Seated Ex – H	Long Hire – All rooms Show -H	Long Hire – All rooms Incl Show (eve) - H	Long Hire – All rooms incl Show – (matinee) - H
21 st Dec	Hire (eve) - H	Kurling –H Open Art – M	Choir – H Hire (eve) - H		Christmas Day	Boxing Day	
28 th Dec	Bank Holiday	Statutory Day Off	Statutory Day Off		Bank Holiday		

H – Hall P – Pizey Rm M – Mendip Rm

Show Ticket Sales

Ticket sales at The Princess Theatre have continued to increase year on year as shown in the chart below. With the increased variety of shows and the wider genre of entertainment on offer we have been able to attract more customers.

Show Ticket Sales Comparisons	
	Total Ticket Sales
1 st April 2022-31 st March 2023	£118,690
1 st April 2023-31 st March 2024	£133,230
1 st April 2024-31 st March 2025	£178,878
1 st April 2025-31 st March 2026	£182,559

Participation Groups Our participation groups of Kurling, Choir, Creative Writing, Seated Exercise and Contemporary Textiles are growing into strong community gatherings, with many of our patrons making new friends, having a sense of belonging and without doubt, adds to the health and wellbeing of those who participate. Our two largest Participation groups Choir and Kurling have really gained in popularity, as shown in the chart below:

Participation Groups				
	Choir		Kurling	
	Participants	Revenue	Participants	Revenue
1 st April 2022-31 st March 2023	625	£3,125	587	£1,761
1 st April 2023-31 st March 2024	557	£2,785	528	£1,584
1 st April 2024-31 st March 2025	578	£2,862	865	£2,595
1 st April 2025-31 st March 2026	700	£3,500	1313	£3,939

Improvements

Our Estates team have been busy making some improvements to the décor at the theatre, freshening up the paintwork inside and outside. Our 'Green Room' has had a makeover so that we have a nice space for our many visiting companies to make refreshments when performing.

Additional CCTV security cameras have been installed at the Princess Theatre, one has been fitted on the front entrance doors which also covers the outdoor steps to the Pizey room and the other is in the car park. This will provide greater security for all users of the theatre and in particular for staff when they are locking the doors and gates and when they are lone working.

Princess Theatre Open Evening for Councillors

Many of our patrons are fascinated by the backstage areas of our theatre, there is so much that goes on behind the scenes when a show is put on, with the operation of the theatre lights and sound, how the dressing rooms are set up etc and a bigger fascination of how the seating appears and suddenly disappears into the back wall.

Later in the year we hope to hold some theatre tours for the public to attend, but first we would like to have an open evening for the Assets and Amenities Committee to have a tour around the theatre to see the improvements and see how it all works. We will inform Councillors of the date in due course and would be delighted if you could come and share in our passion for the theatre.