

**Minutes of a meeting of the Town Council held on 10th August 2026
in the Council Chamber, The Old Courthouse, Jaycroft Road,
Burnham-on-Sea at 7 pm**

Present: Councillors Facey (Chair), P. Clayton, J. Flurry, G. Gudka, A. Hendry, R. Keen, A. Matthews, P. Mills, M. Murphy, K. Pearce, S. Perry, C. Searing, B. Vickers,

In attendance: E. Dutton (Deputy Clerk) and 4 members of the public

Public Participation:

Members of the public raised concerns regarding ongoing anti-social behaviour in the Pier Street car park, noting that issues have persisted for several years. Another member of the public raised concerns about camper vans parking overnight.

Cllr Perry advised that councillors have been meeting with Somerset Council and are engaged in ongoing discussions to identify solutions regarding camper van parking, with hopes that progress will be made soon.

The Mayor requested that the resident provide a copy of their email to the Town Council office, confirming that it would be forwarded directly to the Leader of Somerset Council and to Richard Wilkins in support of the residents' concerns.

(2 members of the public left at this juncture)

759.0.T26 Apologies for absence

Apologies were received from the Town Clerk and Councillors Wynn, Tolley and Millard

760.0.T26 To receive any declarations of interest on items included on this agenda

There were no declarations of interest.

761.0.T26 Appointment of the Mayor's Cadet for the ensuing year

The Mayor's Cadet was unable to attend the meeting, this item will be deferred to the next Town Council meeting agenda.

762.0.T26 To receive and approve the minutes of the Town Council meeting held on 29th June 2026

The minutes of the previous meeting of the Town Council, held on 29th June 2026, were presented by the Mayor.

Resolved that the minutes be taken as read, confirmed and signed by the Mayor.

763.0.T26 Matters arising from previous minutes

A question was raised regarding recent consultations, the Deputy Clerk confirmed they would be on the next Town Council Agenda.

764.0.T26 Confirmation of Mayor's Charity for 2026/27

The Mayor confirmed that In Charley's Memory will be his chosen charity for the year.

765.0.T26 To receive Mayor's report

The Mayor's report had been circulated with the agenda.

766.0.T26 To receive report from the Police

No report was submitted.

767.0.T26 To receive any reports from Somerset Councillors

The circulated report was noted.

768.0.T26 To receive minutes of previous committee meetings

Planning Committee - 7th July and 20th July

Finance & Governance Committee - 20th July

A question was raised regarding the Finance & Governance Committee meeting, specifically relating to the deferred grant request. The Deputy Clerk advised that she would confirm the information with the RFO and report back to members.

769.0.T26 To receive list of payments up to 31st July 2026

The attached list of payments was received and noted. One query was raised regarding an item on the list, and the matter was satisfactorily answered.

(Councillor Gudka entered at this juncture)

770.0.T26 To receive Town Council Accounts for month of June 2026

The accounts for June were received and no queries raised.

771.0.T26 To receive reports from town councillor representatives appointed to outside bodies

Written reports from Town Council representatives on outside bodies were circulated with the agenda.

772.0.T26 To receive Working Group update reports

Cllr Vickers provided a verbal update on the Highbridge Regeneration Working Group. She reported that members had reviewed the planting in the area and made further efforts to improve the flowers. It was also

confirmed that the grass at the roundabout coming from the direction of Bridgwater into Highbridge had been cut.

Cllr Vickers expressed disappointment that the funding from Isleport development appears to be returning to Somerset Council and was keen to pursue the installation of a MUGA on the Isleport estate.

Cllr Keen advised that he had additional information relevant to the matter and would forward it to the Town Clerk for distribution.

773.0.T26 To review and adopt the updated IT, Cybersecurity and Email Policy

Resolved that the updated IT, Cybersecurity and Email Policy is adopted.

774.0.T26 To consider response to correspondence received

774.1 To consider invitation from Site Stakeholders Groups to visit Hinkley A + B sites on 8th September 2026

Resolved that Councillor Pearce will attend the visit to Hinkley A + B sites on behalf of the Town council.

774.2 To consider a response to the Somerset Council consultation on Council Tax Reduction Scheme

Resolved that Councillors would respond individually to the consultation.

774.3 To appoint a member to attend the Somerset Prepared Community Resilience Day on Wednesday 21st October 9.15am - 4pm at Millfield School

Resolved that if Councillor Millard was unable to attend Councillor Perry would attend on behalf of the Town Council.

774.4 To nominate a representative to attend the Somerset Armed Forces Partnership Conference on Tuesday 29th September, from 10am - 4pm at The Canalside Centre, Bridgwater, TA6 6LQ

Resolved Councillor Keen will attend the Somerset Armed Forces Partnership Conference on behalf of the Town Council.

774.5 To consider a response to the Somerset Council recommendations consultation on the Polling District and Polling Place Review

Resolved that Councillors would respond individually to the consultation.



774.6 To consider supporting a request from a resident to Somerset Council for a speed limit review and pedestrian safety improvements on Poples Bow

Resolved that the Town Council would write a letter of support to Somerset Council, requesting that they carry out a formal review of the speed limit and consider pedestrian safety improvements at Poples Bow.

775.0.T26 **To approve a request to release £2,752 earmarked funds for floral decorations**

Resolved that the request to release £2,752 from earmarked reserves for floral decorations is approved.

776.0.T26 **To approve a request to release £2,000 CIL monies for a contribution to the Trees Outside Woodland Grant application**

Resolved that the request to release £2,000 of CIL monies for a contribution to the Trees Outside Woodland Grant application is approved.

777.0.T26 **To consider the purchase of digger for cemeteries**

Resolved that the quotation from Company B for a Kubota mini digger is approved at a cost of £20,700.00 funded £8,000 from the Cemetery Mech Grave Digger budget and £12,700 from the Grounds Equipment earmarked reserve.

It was further agreed to approve the delivery of specialist grave-digging and shoring training at a cost of £2,695.00 funded from the Training budget.

778.0.T26 **To consider purchase of sockets for Christmas Lights**

Resolved that the purchase of sockets and timers for the Christmas lights was approved, with £8,999.88 allocated from the Christmas Lights budget.

779.0.T26 **To consider purchase of wall brackets for Christmas lights motifs**

Resolved that the purchase of wall brackets for the Christmas lights motifs is approved, at a cost of £2,030.00 to be allocated from the Christmas Lights budget.

780.0.T26 **To consider quotations for the installation and decoration of the towns Christmas trees**

Resolved that the Council approves Quote A at a cost of £5.095 per annum for three years for the installation and decoration of the town's Christmas trees, to be funded from the Christmas Lights budget.



781.0.T26 To appoint another councillor onto the Burnham Neighbourhood Stakeholder Reference Group

Resolved Councillor Perry is appointed onto the Burnham Neighbourhood Stakeholders Reference Group as a Town Council representative.

782.0.T26 To accept the notice from Councillor Murphy to be removed from the Planning Committee

Resolved to accept the notice from Councillor Murphy and remove him from the Planning Committee.

783.0.T26 Date of next meeting

Resolved: The next meeting of the Town Council will be held on 21st September

DRAFT

DATE OF INVOICE	SUPPLIER	INVOICE NUMBER	DESCRIPTION	NET	VAT	GROSS
13/07/2026	TFB Entertainments	TFB/TMT/110726	The Monkees show settlement			£2,329.22 paid 22/07/26
15/07/2026	Bridgwater Mowers	105167	repairs to mower	£71.27	£14.25	£85.52 paid 22/07/26
15/07/2026	Spansec	272560	CCTV installation	£595.00	£119.00	£714.00 paid 22/07/26
15/07/2026	OMS	SI-108289	alarm call-out TC 28/06/26	£60.00	£12.00	£72.00 paid 22/07/26
	Somerset Council	Jul-26	pension payment			£9,472.99 paid 22/07/26
09/06/2026	Ultim8 Projects Limited	UPL144-01	Brent rd replacement paths	£75,634.20	£15,126.84	£90,761.04
25/06/2026	Bravo	1549	microphone hire for film event - PT	£48.00	£9.60	£57.60
01/07/2026	Green Machine	INV-0842	cleaning Princess	£408.11	£81.62	£489.73
13/07/2026	Proper Job	Z0009T02-720103	sundries Princess	£3.97	£0.80	£4.77
14/07/2026	ITEC	1214440	photocopier services	£98.73	£19.74	£118.47
15/07/2026	Morland Hub	MCH-2025-46	room hire for Cllr drop-in 17/09/26			£36.00
16/07/2026	Amazon	GB601I3PD5HAJI	CCTV sign	£3.54	£0.71	£4.25
16/07/2026	Proper Job	Z0009T02-721085	maintenance materials	£6.64	£1.33	£7.97
17/07/2026	Spot On Supplies	31697102	cleaning products	£31.64	£6.33	£37.97
17/07/2026	Amazon	AEU-INV-GB-2026-8172714	annual membership fee	£9.99	£2.00	£11.99
20/07/2026	Proper Job	Z0009T02-722195	maintenance materials stage doors Princess	£9.10	£1.83	£10.93
22/07/2026	Screwfix	2014561095	exterior paint Cemeteries	£33.32	£6.66	£39.98
22/07/2026	Robson Electrics	93477	Emergency light replacement - PT	£124.28	£24.86	£149.14
23/07/2026	M5 Textiles	31417	uniform	£88.00	£17.60	£105.60
26/07/2026	GC Sound & Light	GCSL4507	sound system Armed Forces Day June 26	£35.00	£7.00	£42.00
28/07/2026	Amazon	GB601LNQD5HAJI	CCTV signs	£7.08	£1.42	£8.50
28/07/2026	Spot on Supplies	31696393	cleaning supplies - PT	£67.36	£13.47	£80.83
28/07/2026	V Jones	6646	Esplanade shower installation			£699.90
28/07/2026	Amazon	XX6000Z70TO6FT	vehicle fog lightbulbs			£3.99
29/07/2026	Robson Electrics	93492	defibrillator alarm fault	£55.00	£11.00	£66.00
29/07/2026	Aquablast	103898	repairs to public toilets - Apex Park	£2,595.00	£519.00	£3,114.00
30/07/2026	PPL PRS	SIN3415566	PRS shows	£772.89	£154.58	£927.47
30/07/2026	J Middleton	01514	Creative writing settlement			£52.50
31/07/2026	Danfo	INV-1189	cleaning Pcons	£3,433.01	£686.60	£4,119.61
31/07/2026	Burnham Portable Toilet Hire	23573	toilet hire - Apex Park	£1,015.00	£203.00	£1,218.00

31/07/2026	Bravo	1489	technical theatre materials	£445.50	£89.10	£534.60
	Mr & Mrs Wright		refund burial plot H40			£315.00
	R Millard & Son		refund burial plots BR/J/11 & BR/J/12			£702.00
	Dermoda		Shop Front HB grants 2026-27			£1,800.00
	11:11 Beauty & Aesthetics		Shop Front HB grants 2026-27			£2,000.00
	Mint Bay		Shop Front HB grants 2026-27			£2,000.00
	Barneys		Shop Front HB grants 2026-27			£2,000.00
	Citizens Advice		Grant 2026-27			£2,700.00
						£126,893.57