



Memorial Application Form

For office use only

Invoice number: BC.....

Fees £..... Paid ☐

Date paid:

Permit number:

Installation inspection Complete ☐

ALL BOXES TO BE COMPLETED IN BLOCK CAPITALS- PART COMPLETED FORMS WILL BE RETURNED

Memorial Details			
To erect a new memorial ☐	To add an additional inscription ☐	Date of application:	
Cemetery name:	Grave/plot number:	Deed number:	
Date of interment:	Date of death:	Illustration of memorial:	
Details of memorial: Material: Colour: Size (inches) to include base: H W D			Proposed inscription:
Meets regulations ☐ APPROVED	Does not meet regulations ☐ DECLINED		

ONLY memorials that are erected by Registered Stonemasons may be erected in our cemeteries.

Fees:		
Memorials: Only Tablets and memorials not exceeding 12" in height will be permitted in the Garden of Rest. No other Memorials are permitted.		
HEADSTONE		
A Headstone or Cross not exceeding 4ft in height, base not exceeding 3ft (120cm x 90cm)	£209	☐
A Headstone not exceeding 4ft in height, with a wing kerb extension (replacement)	£267	☐
TABLET		
Highbridge and Burnham Cemetery Garden of Rest		
Open Book or Heart-Stone tablets must be erected with the shortest measurement at the head and foot of the plot.	£170	☐
The base plinth must not exceed 24" x 18"		
Brent Road Cemetery Garden of Rest		
The base plinth is already installed measuring 24" x 24". A Tablet must not exceed 18"x 18"	£170	☐
A Vase, Angel, Book etc. not exceeding 12" in height including plaques	£83	☐
A Vase or other monuments over 12" and under 2ft	£107	☐
Memorial for a child's grave not exceeding 2ft in height. Only 8" x 8" flat stone to be laid on an NVF grave	£80	☐
ADDITIONAL INSCRIPTION or OTHER WORKS		
For Additional Inscriptions there is an administration fee to have the details added to the records	£63	☐
Other work to memorial – renovation, repairs onsite or offsite there is an administration fee to have the details added to the records	£63	☐
Approved Memorial Permits/Site Access Appointments are required before any work can commence on existing or installations of new memorials in all our cemeteries.		

I/We, the undersigned, do hereby authorise:.....(name of stonemason)

(Please tick appropriate box below)

- ☐ to erect a new memorial on the above Grave/Plot
- ☐ to add additional inscription to existing memorial, as approved by Burnham-on-Sea and Highbridge Town Council.
- I acknowledge it is my responsibility to maintain the memorial to a standard deemed acceptable by the Council and failure to do so may result in the memorial being laid flat or removed. All arisings will be removed from site.
 - I/We agree Burnham-on-Sea and Highbridge Town Council cannot accept liability for damage caused to any memorial at any time and all memorials will be included in the memorial safety testing program.
 - I/We agree to fully comply with the Council's Cemeteries Rules and Regulations regarding memorials.
 - I/We agree that **no artificial flowers, glass, ceramics, jars, ornaments, vases, pots, cherubs, candles, windchimes, lanterns or any other keepsake be placed on or added to a memorial or outside the Plinth area.**

This MUST be signed by all the living Holder(s) of the Right of Burial.

Name (in block capitals)	Name (in block capitals)	Name (in block capitals)
Signed	Signed	Signed
Address	Address	Address
Date	Date	Date

Memorial Mason Details:

Note: No memorial may be erected in any cemetery unless a permit of approval has been granted by Burnham-on-Sea and Highbridge Town Council.

Name of memorial mason:	
Address of mason:	
Phone number of mason:	
Email address:	

Payment

BACS	Account Name: Burnham-on-Sea and Highbridge Town Council Sort Code: 60-04-12 Account Number: 56092431
Cheques	Cheques to be made payable to Burnham-on-Sea and Highbridge Town Council

We aim to always comply with the General Data Protection Regulation. By signing this form you are giving consent for your data to be processed by Burnham-on-Sea and Highbridge Town Council for the purpose of burials/memorials only. If at any time you would like your data erased, please contact info@burnham-highbridge-tc.gov.uk. For further information, please view the Council's Privacy Policy - [Privacy Notice - Burnham-on-Sea & Highbridge Town Council](#)