Minutes of a meeting of the Town Council held on 2nd November 2026 in the Council Chamber, The Old Courthouse, Jaycroft Road, Burnham-on-Sea at 7 pm

Present: Councillors M. Facey (Chair), J. Flurry, G. Gudka, A. Hendry, R. Keen, A. Matthews, L. Millard, P. Mills, M. Murphy, K. Pearce, S. Perry, C. Searing, N. Tolley, B. Vickers, P. Wynn

In attendance: K. Noble (Town Clerk) and thirteen members of the public.

Public Participation:

A resident from Isleport Grove estate spoke in favour of the Section 106 monies being used to enhance facilities on the site, preferably a Hub/building which could be run by a CIC, as there are no facilities for children.

A spokesperson on behalf of business owners, shop owners and residents raised concerns regarding anti-social behaviour in Bank Street Car Park and Market Street, Highbridge. There are a number of people sitting in the area drinking and causing issues for businesses in the vicinity. Two letters were passed to the Town Clerk. The public were reminded that they must report every incident to the Police to ensure police resources are allocated to areas of concern.

The Mayor thanked the public for attending and asked that the Somerset Councillors and Highbridge Councillors support the residents.

807.0.T26 Apologies for absence

Apologies were received from Councillor Clayton.

808.0.T26 To receive any declarations of interest on items included on this agenda

There were no declarations of interest.

809.0.T26 To receive and approve the minutes of the Town Council meeting held on 21st September 2026

The minutes of the previous meeting of the Town Council, held on 21st September 2026, were presented by the Mayor.

Resolved that the minutes be taken as read, confirmed and signed by the Mayor.

810.0.T26 Matters arising from previous minutes

Somerset Council have advised that the street lamps on the Esplanade were a special order and they are hoping to install them before Christmas.

Signed by Chair…….. Date……

From the August meeting, Somerset Council have confirmed that the request for the speed limit at Poples Bow to be reduced is being progressed and the 30mph speed limit by the Isleport Grove estate will be extended to include the junction of the development.

811.0.T26 To receive Mayor's report

The Mayor's report had been circulated with the agenda. The Mayor thanked the Deputy Mayor for attending some of the events.

812.0.T26 To receive report from the Police

A concern was raised regarding the increase in domestic violence and the need for prevention and how the Town Council could support families.

It was noted that the street based anti-social behaviour reports remained low, so it is essential incidents are reported. A reminder to report incidents will be added to the website and Facebook. It was also noted that complaints hadn't been received directly by the Town Council.

813.0.T26 To receive any reports from Somerset Councillors

There was no written or verbal reports provided.

814.0.T26 To receive minutes of previous committee meetings

Planning Committee - 21st September, 6th October and 19th October

Assets & Amenities Committee - 6th October

Finance & Governance Committee - 19th October

A figure in the payment list needs amending.

No questions were raised and the minutes were noted.

815.0.T26 To receive list of payments up to 23rd October 2026

The attached list of payments was received and noted. A query was raised regarding a payment, which was answered.

816.0.T26 To receive Town Council Accounts for month of September

The accounts for September were received and no queries raised.

817.0.T26 To receive reports from town councillor representatives appointed to outside bodies

Written reports from Town Council representatives on outside bodies were circulated with the agenda.

Councillor Perry gave an update following attendance at the Somerset Prepared Resilience Day and reminded councillors the importance of

Signed by Chair…….. Date……

producing an Emergency Plan. A poster regarding grab bags will be added to the website.

It was noted that a member of the Burnham and Highbridge Green Team had stated that the planters near Frank Foley's statue had been neglected by the Town Council and also Jubilee Gardens needed attention. This was disputed and it was a perception and works undertaken should be publicised.

Councillors were reminded that they should be producing reports rather than just submitting minutes from the meetings attended.

Councillor Murphy commented that he was confident for the future of Highbridge Community Hall since the new Trustees had been appointed.

Councillor Keen gave an update following attendance of the Armed Forces Conference and advised that the theme was regarding transition and the difficulties facing those leaving the armed forces.

818.0.T26 To receive Highbridge Regeneration Working Group update and recommendations on the following reports:

818.1 Proposal for a signal controlled pedestrian crossing on Mark Road, Highbridge

Councillor Vickers gave an overview of the report. It was noted that the Town Council may have to make a financial contribution towards costs of any improvements.

Councillor Vickers suggested that the proposal should also include improvements to the existing footpath between Isleport Land and Bennett Road. It was felt this should be considered separately.

Resolved that the Council sends the findings detailed in the report to Somerset Council and requests that they provide a safe pedestrian crossing on Mark Road by Isleport estate, by: urgently undertaking an assessment of pedestrian crossing provision for Mark Road; reviewing the current speed limit arrangement on this section of Mark Road (paying particular attention to the road layout), and by reviewing the provision of a pathway on the northern side from the estate to the roundabout at Walrow.

818.2 Report on Section 106 (S106) monies following the Isleport Grove residents' consultation

Councillor Vickers gave an overview of the report.

Signed by Chair…….. Date……

Resolved that the Town Council supports the residents of Isleport Grove estate in requesting that the proposed Deed of Variation for the S106 monies are not allocated to the Morland Hub and that instead the monies are ringfenced for improvements to the Isleport Grove estate.

Resolved that the Highbridge Regeneration Working Group members and the Town Clerk are delegated to liaise with Somerset Council and Vistry regarding the Deed of Variation for the allocation of the S106 monies.

819.0T.26 To consider response to correspondence received

819.1.T26 To consider a response to the Devon and Somerset Fire and Rescue Service Consultation on the draft Community Risk Management Plan

Resolved that Councillors are encouraged to respond individually.

819.2.T26 To consider supporting Weymouth Town Council's re-submission of an amended Dependants' Carers' Allowance proposal to the Government

Resolved to support the proposal and send a letter to the MP.

819.3.T26 To appoint two members as nominative trustees to the Henry Rogers (Burnham) Charity

It was felt that the funds could be dispersed to other more active charities.

Resolved that Councillors Gudka and Hendry are appointed as nominative trustees.

820.0.T26 To note the conclusion of audit and sections 1, 2 & 3 of Annual Accountability Return

It was noted that the Assertion 10 had not been fully compliant, although significant work had been undertaken and is continuing. The conclusion of audit was noted.

821.0.T26 To consider Trees Outside Woodland Project report

Resolved that the Council agrees to participate in the Trees Outside Woodlands Project by undertaking the watering between April and September and some light maintenance work, areas to be agreed by the Estates Manager.

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Signed by Chair…….. Date……

Burnham-on-Sea & Highbridge TOWN COUNCIL

822.0.T26 To receive feedback from the showing of the People's Emergency Briefing Film and to agree any actions

Resolved that the Council writes to the MP to request he joins the Parliamentary Call for a televised briefing introduced by the Prime Minister and delivered by independent experts.

823.0.T26 To receive quarterly update on actions following adoption of the Biodiversity Policy

The update was noted.

824.0.T26 To appoint a new member to the BAY Club as an outside body representative

Resolved that Councillor Perry is appointed to represent the Town Council on the Bay Club Committee.

825.0.T26 To review the updated Strategic Plan

Councillors were advised that the LCN will be undertaking training in January, which will help with producing the Emergency Plan.

More advertising should be considered for the litter picks etc.

Resolved that the updated Strategic Plan was approved.

826.0.T26 To consider appointing a Task and Finish Group to consider the Better BoS project proposals for further development

Resolved that Councillors Gudka, Perry, Mills and the Town Clerk are appointed onto a Task and Finish Group to consider the Better BoS project proposals for further development.

827.0.T26 Date of next meeting

Resolved: The next meeting of the Town Council will be held on 14th December 2026 at 7 pm

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Signed by Chair…….. Date……

DATE OF INVOICE	SUPPLIER	INVOICE NUMBER	DESCRIPTION	NET	VAT	GROSS	
29/09/2026	Otis	26054470/U1	contractual lift maintenance - PT	£142.44	£28.49	£170.93	paid 21/10/26
30/09/2026	Business Waste	P2217731	waste collection - Cemeteries	£23.04	£4.60	£27.64	paid 21/10/26
30/09/2026	Business Waste	P2217749	waste collection - Cemeteries	£24.72	£4.95	£29.67	paid 21/10/26
07/10/2026	Business Waste	P2214778	waste collection - Cemeteries	£66.08	£13.21	£79.29	paid 21/10/26
12/10/2026	Donna Farrell	12.10.26	arts sales invoice			£41.80	paid 21/10/26
12/10/2026	Somerset Council	32035601	street cleaning Apr-Sept 2026			£3,000.00	paid 21/10/26
12/10/2026	James Hallam	561612019	Fireworks insurance			£1,703.52	paid 21/10/26
14/10/2026	Vapor Clean	OR3901	kitchen extractor fan clean - PT	£480.00	£96.00	£576.00	paid 21/10/26
08/10/2026	V Jones	6662	tap repairs Ladies toilets - PT			£75.00	
08/10/2026	V Jones	6663	repairs to valve float toilets - PT			£40.00	
12/10/2026	Somerset Council	32035594	Bund on Esplanade	£9,600.00	£1,920.00	£11,520.00	
12/10/2026	PPL PRS	SIN3479595	PRS - shows	£220.68	£44.14	£264.82	
14/10/2026	ITEC	1235019	photocopier services	£138.17	£27.63	£165.80	
15/10/2026	Spansec	273024	CCTV repairs - PT	£530.00	£106.00	£636.00	
15/10/2026	Andy Jarvis Glazing	85-86	bus shelter repair Love Lane	£242.22	£48.44	£290.66	
19/10/2026	ICCM	22166	Cemetery Operations training - SF	£160.00	£32.00	£192.00	
20/10/2026	Proper Job	Z0018T03-510266	replacement padlock garage - TC	£3.32	£0.67	£3.99	
21/10/2026	Burnham Bookfest	1005	BookFest show settlement			£1,915.09	
23/10/2026	Blachere	SI500953	wall mounted brackets - Christmas lights	£1,116.50	£223.30	£1,339.80	
	Somerset Council	Oct-26	pension payment			£12,515.46	
	CADS	Oct-26	grants 2026-27			£1,600.00	
	Fritzlar Twinning Society	Oct-26	grants 2026-27			£720.00	
	Burnham & Highbridge Community Association	Oct-26	grants 2026-27			£1,600.00	
	Burnham & Highbridge Choral Society	Oct-26	grants 2026-27			£800.00	
	Green Team	Oct-26	grants 2026-27			£530.00	
	Youth Adventure Trust	Oct-26	grants 2026-27			£800.00	
	BOSFest	Oct-26	grants 2026-27			£1,600.00	
	1st Berrow Scouts	Oct-26	grants 2026-27			£750.00	
	Burnham BMX Club	Oct-26	grants 2026-27			£720.00	
	BOS Baptist Church	Oct-26	grants 2026-27			£1,600.00	
						£45,307.47	